



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2022-0437

**TO:** Mayor and City Council Members

**FROM:** Rochelle Lyon, Director Management Information Systems  
Sean Canto, Fire Chief/Emergency Services Director

**DATE:** October 10, 2022

**SUBJECT:** Interlocal Agreement for IT Services for Oakland County Fire Records Management System (FRMS), Law Enforcement Management Information System (CLEMIS), and GIS Services (ArcGIS, Data Sharing, and Pictometry)

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**REQUEST:**

It is requested that City Council approve the Interlocal Services Agreement for IT Services between the City of Rochester Hills and Oakland County for Oakland County Fire Records Management System (FRMS), Law Enforcement Management Information System (CLEMIS), and GIS Services (ArcGIS, Data Sharing, and Pictometry) and authorize a blanket purchase order in the amount of \$190,000.00 to Oakland County, Pontiac, Michigan for a five (5) year term to provide the City's Fire Department with Fire Records Management System (FRMS) and Law Enforcement Management Information System (CLEMIS) services and further authorizes the Mayor to execute the agreement on behalf of the City.

City Council is requested to waive Section 2-273(b) the 3-year requirement for long term contracts, under Section 2-281, which allows City Council the authority to waive any regulation or procedure pertaining to purchasing, deeming it to be in the best interest of the city to allow a 5-year contract.

**REASON FOR PURCHASE:**

The City currently shares GIS data with Oakland County. In the past, the City had to contract and pay to utilize these services. As part of an Interlocal initiative, Oakland County provides to the City at no charge, ArcGIS and Pictometry. This agreement is required to continue with utilizing those services at no charge.

Since 2005, the City has participated in an agreement with Oakland County Information Technology department to provide services for access and connectivity to fire records from inception as a 9-1-1 call and continue the record to include computer aided dispatch (CAD) information resulting with a standard records management system used by multiple agencies. Participation in FRMS promotes communication and sharing of fire records among the entities that participate, as well as enjoying the benefits of a single system, common standards and costs shared through a cooperative relationship with Oakland County. Each fire station receives a computer and has Oakland County Internet access.

In addition, the CLEMIS system provides technical applications through a cooperative effort. CLEMIS serves as a technical link among all participating entities and promotes communication and sharing of criminal justice information. The CLEMIS is intended to empower agencies to maximize the use of collected data, so they may enhance their daily operations and perform comprehensive planning. Some of the features of the CLEMIS system include:

- Enhanced 911 (E-911 Call Taking)

- Computer Aided Dispatch (CAD)
- Mobile Data Computers (MDC)
- Fire Records Management System (FRMS)

Please note the requested amount of the blanket is slightly above the estimated fees for the five (5) year period and this is being done to cover any additional additions to the services, such as mobile data computers, that may not be currently used in operations and will allow the department to adjust as needed.

**PROCESS:**

**Vendor Name and Address:**

Oakland County  
 1200 North Telegraph  
 Pontiac, MI 48341

**Reason for Selection:**

Interlocal Agreement

**Method of Purchase:**

Contract/Blanket Purchase Order

**BUDGET:**

Funding is included in the FY 2022-23 Adopted Budgets, the FY 2024-25 Projected Budgets, and the FY 2026-27 Projected Budgets.

Fund Name	Department Account No	Account No. Description	2022-2027 Budget Amount	2022-2027 Cost	2022-2027 Remaining Budget
Fire Fund	206.807000	Fire Administration: Contractual Services / FRMS Fees	\$35,000.00	\$32,848.35	\$2,151.65
Fire Fund	339.807000	Emergency Services: Contractual Services / CLEMIS & MDC Fees	\$155,000.00	\$148,251.78	\$6,748.22
			<b>\$190,000.00</b>	<b>\$181,100.13</b>	<b>\$8,899.87</b>

**RECOMMENDATION:**

It is recommended that City Council approve the Interlocal Services Agreement for IT Services between the City of Rochester Hills and Oakland County for Oakland County Fire Records Management System (FRMS), Law Enforcement Management Information System (CLEMIS), and GIS Services (ArcGIS, Data Sharing, and Pictometry) and authorize a blanket purchase order in the amount of \$190,000.00 to Oakland County, Pontiac, Michigan for a five (5) year term to provide the City’s Fire Department with Fire Records Management System (FRMS) and Law Enforcement Management Information System (CLEMIS) services and further authorizes the Mayor to execute the agreement on behalf of the City.

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APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney       Yes       N/A