



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2024-0360

TO: Mayor and City Council Members
FROM: Mike Viazanko, Director Building/Facilities/Ordinance
DATE: July 29, 2024
SUBJECT: Installation of Electrical Feed and EV Charging Stations

REQUEST:

City Council is requested to authorize a blanket purchase order/contract for installation of the electrical feed and electric vehicle charging stations at City Hall in the secured parking area to F.H. Paschen, Chicago, IL in the amount of \$57,096.96 with a 10% project contingency in the amount of \$5709.69 for a total not-to-exceed project amount of \$62,806.65

REASON FOR PURCHASE:

With the addition of electric vehicles to the City's fleet, there is need to install two (2) electric vehicle (EV) charging stations at City Hall for the operation of the vehicles. The City purchased the EV charging stations with grant money in the past year, and in order to install them, needs to have an electrical feed ran to where the EV charging stations are to be mounted in the parking compound along the wall. The power feed has to be ran from a nearby transformer, with a dedicated EV service line and installation of a meter from DTE. The price above is inclusive of all required engineered drawings, labor, materials, services, permits, etc. for a complete project.

F.H. Paschen is one of the City's selected on-call as needed Job Order Contractors for General Construction, Mechanical, Electrical and Plumbing Services. In reviewing the needs for this project, F.H. Paschen was selected based on their capacity and experience, and is recommending award to them.

PROCESS:

Vendor Name and Address:

F.H. Paschen
5515 N. East River Road
Chicago, IL 60656

Reason for Selection:

Quality Based Selection

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

Funding is included in the FY 2024 Adopted Budget

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Facilities	631.929000	EV Charger Electrical	\$70,000.00	\$62,806.65	\$7,193.35

RECOMMENDATION:

It is recommended that City Council authorize a blanket purchase order/contract for installation of the electrical feed and electric vehicle charging stations at City Hall in the secured parking area to F.H. Paschen, Chicago, IL in the amount of \$57,096.96 with a 10% project contingency in the amount of \$5709.69 for a total not-to-exceed project amount of \$62,806.65.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney Yes N/A