

**FY 2020 – 2022
OLDER PERSON'S COMMISSION
ADOPTED BUDGET**

July 11, 2019

**OLDER PERSON'S COMMISSION
FY 2020 – FY 2022 ADOPTED RECOMMENDED BUDGET**

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650 Letica Drive • Rochester, Michigan 48307 • phone: 248-656-1403 • fax: 248-656-3153 • www.opcseniorcenter.org

To: Rochester Hills City Council
Rochester City Council
Oakland Township Board

In Re: FY 2020 – FY 2022 OPC Budget

July 11, 2019

On behalf of the Older Persons' Commission Governing Board (OPC Board) we are pleased to present the FY 2020 – FY 2022 OPC Budget which was adopted by the Board on this date. We believe the attached budget meets the programing needs and wishes of OPC's clients. More importantly, it utilizes taxpayer revenue in an efficient and effective manner. Our goal is to enhance the lives of citizens 50 years and older making our communities an attractive place to live, work, do business, and play.

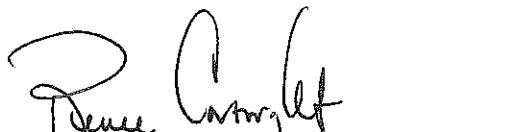
The FY 2020 OPC Budget, which begins October 1, 2019, totals **\$4,665,100**, an increase of **\$148,600 (3.3%)** from the FY 2019 budget. This change primarily reflects a 2% general wage increase for OPC employees, additional contracted instructor services required to meet expanded demands for enrichment & arts and fitness & aquatics classes, increased transportation expenditures in reaction to increasing demands. There are NO new positions, employee hour increases, or reorganizations included in the FY 2020 Budget. However, in February the OPC contracted for a compensation / organizational study, with recommendations due later this summer. Funds have been earmarked to support whatever recommendations the OPC Board wishes to adopt.


In addition, the FY 2020 Budget maintains the OPC Board's practice of matching operating expenditures to operating revenues, thus there is no operational shortfall. However, in continuing the practice begun last fiscal year, the FY 2020 Budget does include the planned use of fund balance to support the OPC's capital needs (which are one-time expenditures). By the end of the triennial budget period (FY 2022) fund balance will be 30.79% of expenditures, well above the 25% of expenditures which is the fund balance floor set by the OPC Board.

Additional details are located in the attached packet. Should you have any questions, please feel free to contact Executive Director Renee Cortright, Financial Director Tim Soave, or a member of the OPC Board.

Thank you for your continued support of the OPC!


Stuart Bikson, OPC Board Chair


Renee Cortright, OPC Executive Director


Tim Soave, OPC Financial Director

BUDGETARY HIGHLIGHTS

REVENUES

General Approach: The revenue recommendation is based upon known or reasonably anticipated factors, leading to a higher degree of certainty of collection. By its nature, the recommendation is realistic, but more "conservative" than "expansive." If done correctly revenue collections in total should at least match the budget recommendation, if not exceed that recommendation.

Donations:

- Most donation budget amounts correspond to the FY 2019 budget, even though forecasted FY 2019 revenue is higher than budget. In many of these situations there are one-time receipts for which it is not reasonable to anticipate repeating in the next years. Historical donation amounts were used to build the recommendation for Performing Arts, Enrichment & Arts, and Transportation (all lower than FY 2019 forecast).
- The recommended reduction in Nutrition donation reflects lower congregate numbers and the recommended reduction in Charity Event sponsorships reflects the change in event format.
- Building Fund donations (general OPC donations) are recommended to increase based upon historical trends.

Fees:

- Building Rental increase from the FY 2019 budget reflects charging of rent to MSO for use of the facility for both the winter and summer games.
- Adult Day Service fee recommendation increased from FY 2019 budget to match recent (two year) history.
- Increase in Fitness & Aquatics fee budgetary increase reflects an implemented rate increase for personal training.
- Increased Enrichment & Arts fees reflecting increased activity (compared to budget, less than actual).
- Transportation fee recommendation decreased from FY 2019 budget based on recent historical experience.
- Charity Event fee recommendation reduced due to change in event format reducing the price of each event ticket and the number of tickets available for sale. (Note: Charity Event expenses are also recommended to decrease significantly).

Grants:

- Nutrition grant funding is anticipated to increase from the FY 2019 budget due to increased funding from the federal government. However, the recommendation is less than the FY 2019 forecast due to anticipated reduction in congregate dining, which is a nationwide concern.

Miscellaneous:

- The recommended budget recognizes the increased investment earnings received by the OPC which is based upon establishment of an interest bearing Huntington checking account.

Millages:

- Recommended budget is based upon:
 - o Current millage rate for FY 2020 provided by the communities;
 - o Increases in property values provided by the Oakland County Equalization Division and confirmed by the communities; specifically - Oakland 5.7% increase, Rochester 6.4% increase, Rochester Hills 4.78% increase;
 - o FY 2021 and FY 2020 recommendation assumes renewal of .25 mills in August 2020; (effecting FY 2021 and FY 2020) revenue.
 - o Increase of 3.0% in property values per year.

Reimbursements:

- Elimination of MSO reimbursement.

EXPENDITURES

Positions:

- No new positions currently recommended. The OPC has contracted with McGrath HR to conduct compensation and organization study, once the study is completed, additional position changes may be recommended.
- In line with the new Michigan Sick Leave act, part-time employees have been limited to 24 hours per week except for seven (7) positions, which have been budgeted for over 25 hours a week for a number of years.

Salary / Wages:

- A 2% general salary increase has been included in the FY 2020 recommendation, any additional recommendation will be deferred pending completion of the compensation study.
- An amount equal to 2% per year (from the current FY 2019 wage amount) has been added to FY 2021 and FY 2022 as a wage increase place marker

Fringe Benefits:

- Reduction in hospitalization reflects one full-time employee transferring to their spouse's insurance coverage, thus eliminating the cost of one family plan to the OPC.

Outside Contractors / Services:

- The advertising and marketing recommendation has been increased for FY 2020 and FY 2021 to support an effective marketing and branding effort.
- The FY 2020 professional services budget is recommended to increase for:
 - o an education effort related to the anticipated August 2020 millage request;
 - o additional fitness and aquatics instruction time in response to increased demands (offset by increased revenue);
 - o additional enrichment & arts instruction time in response to increased demands (offset by increased revenue);

- o NOTE the above is partially offset by reductions in audit fees pursuant to a renewed contract that lowers costs, and reduced charity event services related to the change in event format.

Operating Supplies:

- All changes reflect simple inflationary adjustments.

Memberships & Travel:

- All changes reflect simple inflationary adjustments.

Maintenance & Utilities:

- The utility budget is recommended to increase to match historical pattern.

Equipment Purchases / Rentals:

- No significant changes.

Liability / Unemployment Insurance:

- No significant changes.

Other:

- No significant changes.

Contingency / Compensation Adjustment:

- The FY 2020 recommendation reflects amounts to cover any changes recommended from the compensation study, for the remaining portion of the fiscal year.
- The FY 2021 and FY 2022 recommendation reflects amounts necessary to cover a full-year's cost of any anticipated compensation study recommended changes.

SCHEDULE A
OPC - FY 2020 - 2022 Adopted Budget

	FY 2018 Actual	FY 2019 Budget	FY 2019 Forecast	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget
REVENUES						
Donations	\$ 589,505	\$ 447,700	\$ 454,400	\$ 408,000	\$ 405,500	\$ 405,500
Fees	952,627	899,000	984,700	949,100	938,100	938,100
Grants	674,296	590,000	664,800	655,000	655,000	655,000
Miscellaneous	27,097	7,500	26,000	21,000	21,000	21,000
Rochester Hills Contribution	1,120,854	1,141,700	1,151,800	1,186,800	1,284,300	1,314,200
Rochester Contribution	211,752	214,900	214,900	227,400	242,000	246,400
Oakland Township Contribution	424,069	434,300	425,800	454,300	490,400	499,700
Reimbursements	179,433	66,900	74,900	58,000	58,000	58,000
Trips, Perform., Café, Gift Shop	652,792	460,000	456,900	455,000	455,000	455,000
TOTAL OPERATING REVENUES	\$ 4,832,425	\$ 4,262,000	\$ 4,454,200	\$ 4,414,600	\$ 4,549,300	\$ 4,592,900

EXPENDITURES						
Salaries & Wages	\$ 1,955,480	\$ 1,826,300	\$ 1,838,500	\$ 1,891,200	\$ 1,929,300	\$ 1,969,300
Fringe Benefits						
Pension	43,214	38,100	38,300	39,400	40,500	41,600
Health Savings Account	7,043	6,300	5,700	6,300	6,600	6,900
Social Security	149,431	139,900	141,400	144,700	147,900	150,500
Hospitalization	96,987	84,700	86,100	65,400	66,900	68,400
Life Insurance	4,179	3,300	3,400	3,300	3,700	3,900
Disability Insurance	16,228	11,500	12,600	13,000	13,900	14,200
Worker's Compensation	25,533	32,500	33,000	34,200	35,600	35,800
Fringe Total	\$ 342,615	\$ 316,300	\$ 320,500	\$ 306,300	\$ 315,100	\$ 321,300
Personnel Total	\$ 2,298,095	\$ 2,142,600	\$ 2,159,000	\$ 2,197,500	\$ 2,244,400	\$ 2,290,600
Outside Contractors / Services	\$ 1,018,320	\$ 1,001,200	\$ 931,400	\$ 1,069,800	\$ 1,061,500	\$ 1,043,600
Operating Supplies	631,297	640,000	680,400	661,000	681,700	689,700
Memberships / Travel	13,890	17,900	18,100	18,400	19,100	19,400

	FY 2018 Actual	FY 2019 Budget	FY 2019 Forecast	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget
Maintenance / Utilities	233,613	275,400	287,900	293,100	306,100	313,100
Equipment Purchases / Rentals	51,847	29,800	43,400	30,600	32,300	33,300
Liability / Unemployment Insurance	121,206	108,000	108,000	113,000	117,000	117,000
Other	7,567	4,100	4,100	4,100	4,100	4,100
Contingency / Compensation Adjustment	-	-	-	27,100	83,100	82,100
Operating Total	\$ 2,077,740	\$ 2,076,400	\$ 2,073,300	\$ 2,217,100	\$ 2,304,900	\$ 2,302,300
TOTAL ANNUAL OPERATING EXPENDITURES	\$ 4,375,835	\$ 4,219,000	\$ 4,232,300	\$ 4,414,600	\$ 4,549,300	\$ 4,592,900
NET OPERATING	\$ 456,590	\$ 43,000	\$ 221,900	\$ -	\$ -	\$ -
ONE-TIME EXPENDITURES						
Capital Improvement Plan	144,009	297,500	383,000	250,500	205,500	241,000
TOTAL ONE-TIME EXPENDITURES	\$ 144,009	\$ 297,500	\$ 383,000	\$ 250,500	\$ 205,500	\$ 241,000
TOTAL EXPENDITURES	\$ 4,519,844	\$ 4,516,500	\$ 4,615,300	\$ 4,665,100	\$ 4,754,800	\$ 4,833,900
Planned Impact on Fund Balance	\$ 312,581	\$ (254,500)	\$ (161,100)	\$ (250,500)	\$ (205,500)	\$ (241,000)
Beginning Fund Balance	\$ 2,034,111	\$ 2,346,692	\$ 2,346,692	\$ 2,185,592	\$ 1,935,092	\$ 1,729,592
Ending Fund Balance	\$ 2,346,692	\$ 2,092,192	\$ 2,185,592	\$ 1,935,092	\$ 1,729,592	\$ 1,488,592
Target Fund Balance (25% of Expenditures)	\$ 1,129,961	\$ 1,129,125	\$ 1,153,825	\$ 1,166,275	\$ 1,188,700	\$ 1,208,475
Percent Fund Balance of Expenditures	51.92%	46.32%	47.36%	41.48%	36.38%	30.79%
Fund Balance Over Target	\$ 1,216,731	\$ 963,067	\$ 1,031,767	\$ 768,817	\$ 540,892	\$ 280,117

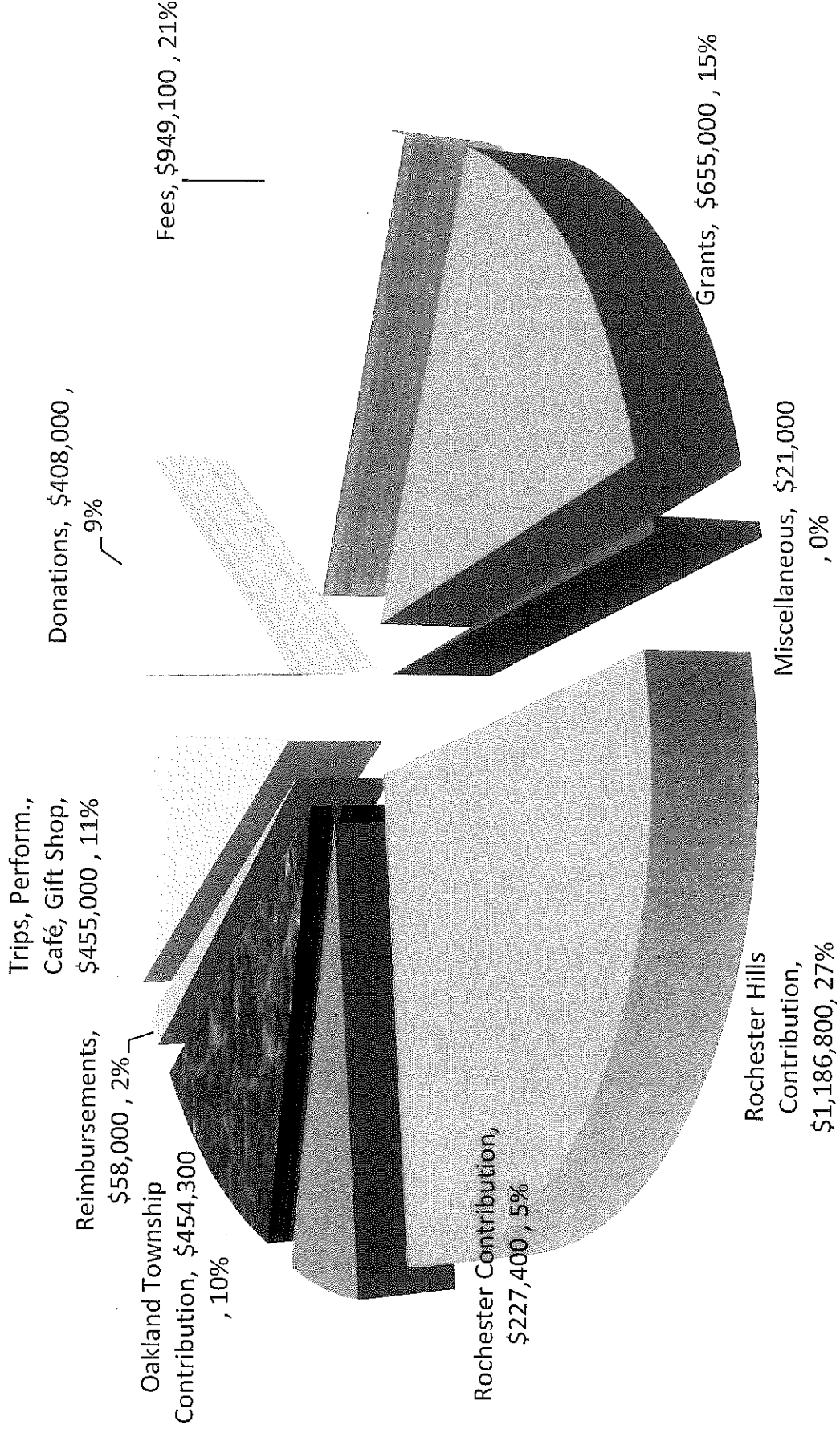
SCHEDULE B
OPC - FY 2020 - 2022 Adopted Budget

	FY 2018 Actual	FY 2019 Budget	FY 2019 Forecast	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget
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TOTAL OPERATING REVENUES	\$ 4,832,425	\$ 4,262,000	\$ 4,454,200	\$ 4,414,600	\$ 4,549,300	\$ 4,592,900

EXPENDITURES						
Administration	\$ 853,660	\$ 940,400	\$ 884,200	\$ 994,200	\$ 985,400	\$ 971,500
Facilities Management	464,698	485,200	528,000	520,900	536,600	547,400
Leisure Travel	518,206	326,800	326,800	328,100	329,100	330,200
Adult Day Services	74,582	74,400	79,200	75,000	77,600	79,300
Performing Arts	83,988	29,100	27,600	28,100	29,100	30,100
Fitness & Aquatics	434,197	456,200	482,000	489,100	503,900	510,200
Enrichment & Arts	186,512	163,500	200,100	197,300	200,600	205,900
Nutrition	673,490	689,300	685,000	686,300	699,100	706,900
Transportation	717,022	754,600	750,400	791,100	818,900	835,600
Newsletter / Vintage View	30,863	36,700	36,700	36,400	37,200	38,100
Senior Resources	91,339	98,300	94,900	102,100	104,300	106,500
Café	65,488	61,500	79,500	81,600	83,800	85,000
Volunteers	30,556	35,000	34,300	32,600	33,400	35,200

	FY 2018 Actual	FY 2019 Budget	FY 2019 Forecast	FY 2020 Budget	FY 2021 Budget	FY 2021 Budget
Recreation Programs	79,568	-	100	-	-	-
Charity Event	71,034	63,000	22,000	23,200	25,700	27,400
Acts of Kindness	632	5,000	1,500	1,500	1,500	1,500
Contingency / Compensation Adjustment	-	-	-	27,100	83,100	82,100
TOTAL ANNUAL OPERATING EXPENDITURES	\$ 4,375,835	\$ 4,219,000	\$ 4,232,300	\$ 4,414,600	\$ 4,549,300	\$ 4,592,900
NET OPERATING	\$ 456,590	\$ 43,000	\$ 221,900	\$ -	\$ -	\$ -
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TOTAL EXPENDITURES	\$ 4,519,844	\$ 4,516,500	\$ 4,615,300	\$ 4,665,100	\$ 4,754,800	\$ 4,833,900
Impact on Fund Balance	\$ 312,581	\$ (254,500)	\$ (161,100)	\$ (250,500)	\$ (205,500)	\$ (241,000)
Beginning Fund Balance	\$ 2,034,111	\$ 2,346,692	\$ 2,346,692	\$ 2,185,592	\$ 1,935,092	\$ 1,729,592
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Percent Fund Balance of Expenditures	51.92%	46.32%	47.36%	41.48%	36.38%	30.79%
Fund Balance Over Target	\$ 1,216,731	\$ 963,067	\$ 1,031,767	\$ 768,817	\$ 540,892	\$ 280,117

OPC FY 2020 Revenue Budget - \$4,414,600



FY 2020 - 2022

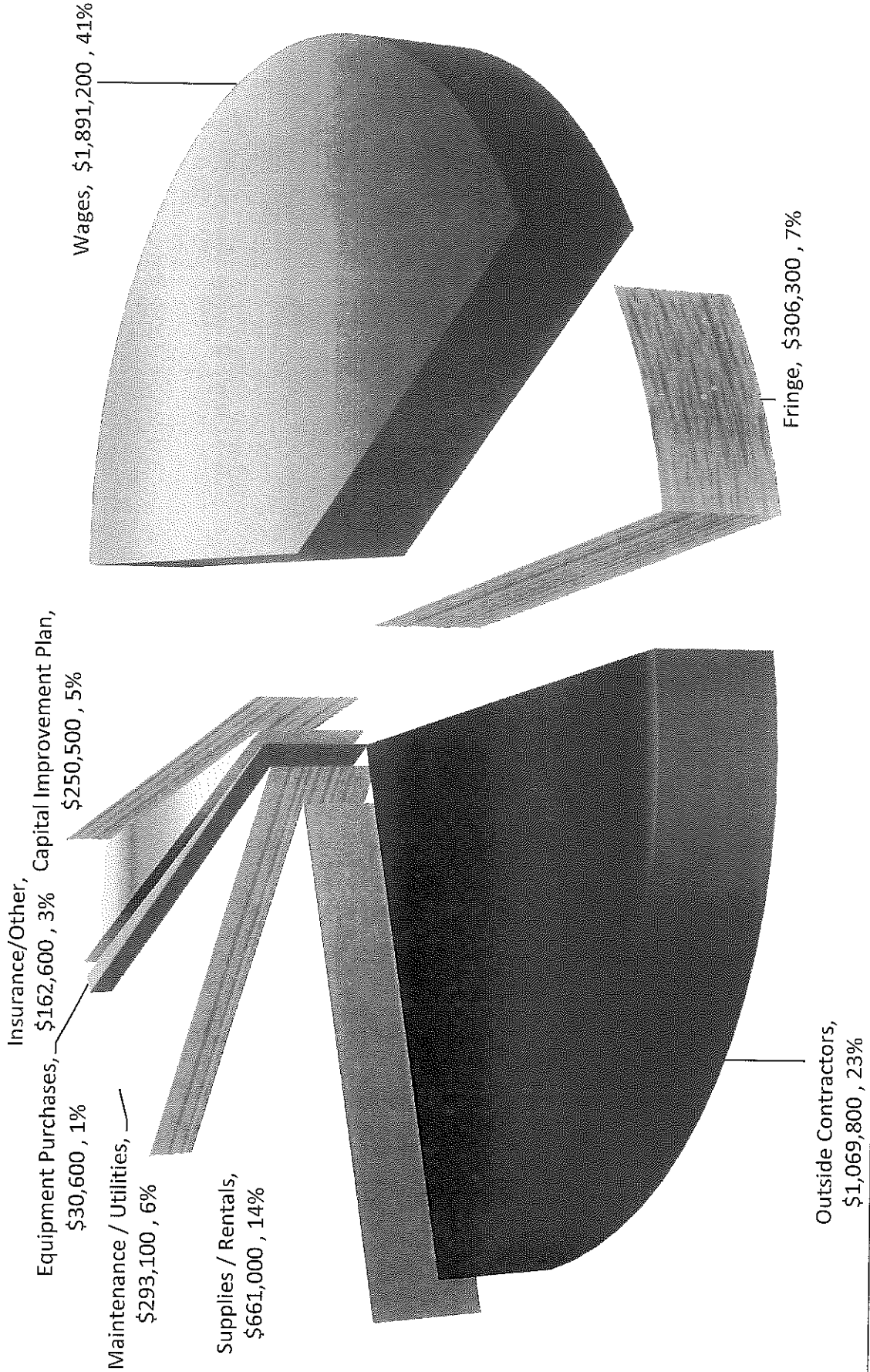
OPC Adopted Revenue Budget

DEPT.#	ACCT.#	REVENUE	FY 2018 Actual	FY 2019 Budget	FY 2019 Forecast	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget
DONATIONS								
0820	1	450100 BUILDING FUND-DONATIONS	61,321	12,000	25,000	25,000	25,000	25,000
0820	1	450200 GIVING PLAN - GENERAL	27,384	25,000	29,300	25,000	25,000	25,000
0820	1	450300 SPONSORSHIPS - GENERAL	3,600	4,000	15,500	4,000	4,000	4,000
3004	1	450100 CONTRIBUTIONS & DONATIONS - ADS	13,560	1,200	6,200	2,500	2,500	2,500
3004	1	450200 GIVING PLAN - ADS	3,115	1,000	1,500	1,000	1,000	1,000
3004	1	450300 SPONSORSHIPS	250	-	-	-	-	-
3006	1	450100 CONTRIBUTIONS & DONATIONS - PERFORMING ARTS	9,406	6,000	-	4,000	4,000	4,000
3007	1	450100 CONTRIBUTION & DONATIONS - HEALTH & WELLNESS	1,270	1,000	4,800	1,000	1,000	1,000
3007	1	450300 SPONSORSHIPS	700	700	1,200	-	-	-
3008	1	450100 CONTRIBUTIONS & DONATIONS - ENRICHMENT & ARTS	9,837	25,000	25,000	10,000	7,500	7,500
3008	1	450200 GIVING PLAN - ENRICHMENT & ARTS	732	500	1,900	1,000	1,000	1,000
3008	1	450300 SPONSORSHIPS	32,094	-	11,000	-	-	-
3009	1	430100 NUTRITION SALES	22,289	-	800	-	-	-
3009	1	440101 WALK FOR MEALS	4,785	-	8,000	5,000	5,000	5,000
3009	1	450100 CONTRIBUTION & DONATIONS - NUTRITION	259,405	285,000	240,000	260,000	260,000	260,000
3009	1	450200 GIVING PLAN - NUTRITION	8,450	3,000	7,300	6,500	6,500	6,500
3009	1	450250 LIQUID MEAL SALES	1,967	-	2,900	2,500	2,500	2,500
3009	1	450300 SPONSORSHIPS	850	-	2,500	-	-	-
3011	1	450100 CONTRIBUTIONS & DONATIONS - TRANSPORTATION	10,967	4,000	300	1,000	1,000	1,000
3011	1	450200 GIVING PLAN - TRANSPORTATION	3,895	2,000	10,800	2,000	2,000	2,000
3013	1	450100 CONTRIBUTION & DONATIONS - SENIOR RESOURCES	3,453	3,000	600	1,000	1,000	1,000
3013	1	450200 GIVING PLAN - SENIOR RESOURCES	-	700	700	-	-	-
3013	1	450300 SPONSORSHIPS	8,300	-	6,000	5,000	5,000	5,000
3013	1	450400 CONTRIBUTION & DONATIONS - MEDICAL CLOSET	545	-	100	-	-	-
3017	3	450100 FUND RAISING & DONATIONS - CHARITY EVENT	2,280	-	1,500	-	-	-
3017	3	450300 SPONSOR - CHARITY EVENT	96,050	70,000	50,000	50,000	50,000	50,000
3019		450100 CONTRIBUTIONS & DONATIONS-AOK	3,000	5,000	1,500	1,500	1,500	1,500
			\$ 589,505	\$ 447,700	\$ 454,400	\$ 408,000	\$ 405,500	\$ 405,500
FEES								
0820	2	430600 MS. SENIOR MICHIGAN	2,368	-	1,000	-	-	-
0820	2	440100 FEES - ADMINISTRATION	(5,166)	10,000	23,000	1,000	1,000	1,000
0820	2	440200 FEES - NON-RESIDENT MEMBERSHIP	110,960	100,000	105,000	100,000	90,000	90,000
0820	2	440300 FEES - BUILDING RENTAL	50,946	59,000	59,000	71,000	71,000	71,000
3002	2	440200 FEES - TRAVEL	15,716	-	-	-	-	-
3004	2	440100 FEES - ADULT DAY SERVICES	81,885	70,000	100,000	85,000	85,000	85,000

	FY 2018 Actual	FY 2019 Budget	FY 2019 Forecast	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget
3007	419,460	425,000	455,000	470,100	470,100	470,100
3007	452	-	300	-	-	-
3008	-	-	2,000	-	-	-
3008	118,586	95,000	125,000	115,000	115,000	115,000
3008	-	-	(100)	-	-	-
3011	84,960	100,000	76,000	75,000	75,000	75,000
3012	18,090	18,000	18,000	18,000	18,000	18,000
3012	4,350	2,000	4,000	3,000	2,000	2,000
3013	23,425	-	6,500	1,000	1,000	1,000
3017	26,595	20,000	10,000	10,000	10,000	10,000
GRANTS	\$ 952,627	\$ 899,000	\$ 984,700	\$ 949,100	\$ 938,100	\$ 938,100
4 410010	FEDERAL GRANT AAA1B NUTRITION MEALS	550,792	540,000	530,000	530,000	530,000
3010	4 410020	STATE GRANT AAA1B WAIVER MEALS	6,136	4,000	4,000	4,000
3011	4 410040	MUNICIPAL CREDITS	98,800	-	-	-
3011	4 410050	SPECIALIZED SERVICE	18,568	121,000	121,000	121,000
	\$ 674,296	\$ 590,000	\$ 664,800	\$ 655,000	\$ 655,000	\$ 655,000
MISCELLANEOUS						
0820	5 430200	SALES OF ASSETS	-	-	-	-
0820	5 470200	INTEREST & DIVIDENDS EARNINGS	26,762	6,000	20,000	20,000
0820	5 470400	MISCELLANEOUS REVENUE	335	1,500	1,000	1,000
	\$ 27,097	\$ 7,500	\$ 26,000	\$ 21,000	\$ 21,000	\$ 21,000
ROCHESTER HILLS - CONTRIBUTION						
0820	6 420100	TAX CONTRIBUTION - ROCHESTER HILLS	791,937	809,200	841,000	929,000
0820	6 420100	DELINQUENT TAX - ROCHESTER HILLS	498	-	-	-
3011	6 420100	TRANSPORTATION MILLAGE - ROCHESTER HILLS	328,419	332,500	328,700	355,300
	\$ 1,120,854	\$ 1,141,700	\$ 1,151,800	\$ 1,186,800	\$ 1,284,300	\$ 1,314,200
ROCHESTER - CONTRIBUTION						
0820	7 420200	TAX CONTRIBUTION - ROCHESTER	154,437	155,600	161,000	174,600
0820	7 420210	DELINQUENT TAX - ROCHESTER	-	-	-	-
3011	7 420200	TRANSPORTATION APPROPRIATION - ROCHESTER	57,315	59,300	66,400	67,700
	\$ 211,752	\$ 214,900	\$ 214,900	\$ 227,400	\$ 242,000	\$ 246,400
OAKLAND TOWNSHIP - CONTRIBUTION						
0820	8 420300	TAX CONTRIBUTION - OAKLAND TOWNSHIP	285,404	304,500	319,500	353,800
0820	8 420310	DELINQUENT TAX - OAKLAND TOWNSHIP	9,439	-	-	-

	FY 2018 Actual	FY 2019 Budget	FY 2019 Forecast	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget
3011 8 420300 TRANSPORTATION MILLAGE - OAKLAND TOWNSHIP	129,226	129,800	113,800	134,800	136,600	137,700
	\$ 424,069	\$ 434,300	\$ 425,800	\$ 454,300	\$ 490,400	\$ 499,700
REIMBURSEMENTS						
0820 9 460100 REIMBURSEMENT- ADMINISTRATION	22,447	8,400	8,400	-	-	-
0820 9 470300 REFUND & REBATES - INSURANCE	63,858	58,000	58,000	58,000	58,000	58,000
3002 9 460100 REIMBURSEMENT- TRAVEL	16,645	-	-	-	-	-
3007 9 460100 REIMBURSEMENT- APR	-	500	-	-	-	-
3016 9 460100 REIMBURSEMENT- MSO	76,483	-	8,500	-	-	-
	\$ 179,433	\$ 66,900	\$ 74,900	\$ 58,000	\$ 58,000	\$ 58,000
TRIPS, PERFORMANCE, GIFT SHOP, CAFÉ						
3002 10 430100 SALES - TRIPS	483,634	350,000	350,000	350,000	350,000	350,000
3006 10 430100 SALES - PERFORMING ARTS	33,344	25,000	15,000	20,000	20,000	20,000
3008 10 430100 SALES - GIFT SHOP	33,816	25,000	30,000	25,000	25,000	25,000
3014 10 430100 SALES - OUR TOWN CAFÉ	80,314	60,000	60,000	60,000	60,000	60,000
3008 10 430300 RAFFLE	513	-	1,900	-	-	-
3017 10 430300 SIGNATURE EVENT - RAFFLE	21,171	-	-	-	-	-
	\$ 652,792	\$ 460,000	\$ 456,900	\$ 455,000	\$ 455,000	\$ 455,000
TOTAL REVENUES	\$ 4,832,425	\$ 4,262,000	\$ 4,454,200	\$ 4,414,600	\$ 4,549,300	\$ 4,592,900

OPC FY 2020 Expenditure Budget - \$4,665,100



FY 2020 - 2022 OPC Adopted Expenditure Budget

DEPT.#	ACCT.#	FY 2018 Actual	FY 2019 Budget	FY 2019 Forecast	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget
820 ADMINISTRATION							
0820	1 510100	361,938	386,400	386,400	398,200	406,200	414,400
	SALARIES & WAGES						
0820	2 520100	11,349	11,900	11,900	12,100	12,300	12,500
	PENSION PLAN						
0820	3 520200	2,243	1,800	1,800	1,800	1,900	2,000
	H.S.A. ADMINISTRATION & SAVINGS PLAN FEE						
0820	4 520400	27,688	29,600	29,600	30,500	31,700	32,400
	EMPLOYERS SOCIAL SECURITY						
0820	5 520500	25,366	24,100	24,100	21,800	22,300	22,800
	HOSPITALIZATION INSURANCE						
0820	6 520600	1,263	1,100	1,200	1,100	1,200	1,300
	EMPLOYERS LIFE INSURANCE						
0820	7 520700	4,950	4,000	4,000	4,200	4,400	4,500
	PHYSICAL DISABILITY INSURANCE						
0820	14 520800	2,157	8,000	8,000	8,000	8,000	8,000
	UNEMPLOYMENT INSURANCE						
0820	8 520900	5,154	5,300	5,300	5,400	5,500	5,600
	WORKERS COMPENSATION INSURANCE						
0820	10 530100	22,949	36,000	36,000	36,000	38,000	40,000
	OPERATING SUPPLIES-ADMINISTRATION						
0820	13 530300	9,628	1,000	4,700	1,000	1,500	1,500
	EXPENDIBLE EQUIPMENT						
0820	9 540000	40	2,500	4,500	32,500	36,000	7,000
	ADVERTISING / MARKETING						
0820	9 540100	149,255	190,000	130,000	200,000	160,000	160,000
	PROFESSIONAL SERVICES						
0820	9 540200	16,202	17,000	16,500	13,800	14,100	14,400
	AUDIT FEES						
0820	9 540225	-	10,000	-	-	-	-
	BANK CHARGES						
0820	8 540250	27,407	30,000	30,000	33,000	37,000	38,000
	CREDIT CARD FEES						
0820	9 540300	1,028	10,000	6,000	7,000	8,000	8,000
	LEGAL FEES						
0820	9 540400	12,917	500	7,500	9,000	9,000	9,000
	CONTRACTUAL SERVICES						
0820	11 540600	7,275	5,000	5,000	5,000	5,500	5,500
	MEMBERSHIP & DUES						
0820	11 540700	2,322	2,800	2,800	3,000	3,200	3,500
	TRAVEL & SEMINARS						
0820	9 540750	13,155	15,000	15,000	17,000	18,000	18,000
	PAYROLL FEES						
0820	9 540800	13,964	10,000	20,000	12,000	15,000	15,000
	PRINTING & PUBLISHING-WANT ADS						
0820	9 540850	1,303	2,300	2,300	2,500	2,800	2,800
	PAYPAL/MAC FEES						
0820	9 540900	4,723	7,000	2,500	5,000	5,000	5,000
	FREIGHT						
0820	14 541000	119,049	100,000	100,000	105,000	109,000	109,000
	LIABILITY INSURANCE & BONDS						
0820	12 550200	2,325	2,500	2,500	2,700	2,700	2,700
	TELEPHONE EXPENSE						
0820	13 560100	1,551	23,000	23,000	23,000	24,000	25,000
	RENTAL EQUIPMENT						
0820	15 560300	159	-	-	-	-	-
	TAX TRIBUNALS						
0820	13 570300	-	-	-	-	-	-
	CAPITALIZED EQUIPMENT						
0820	15 580100	6,300	3,600	3,600	3,600	3,600	3,600
	MISCELLANEOUS EXPENSE						
0820	15 59000	-	-	-	-	-	-
	PRIOR YEAR'S EXPENSE						
		\$ 853,660	\$ 940,400	\$ 884,200	\$ 994,200	\$ 985,400	\$ 971,500
3001 FACILITIES MANAGEMENT							
3001	1 510100	124,756	136,200	125,100	125,500	128,000	130,600
	SALARIES & WAGES						
3001	2 520100	8,304	5,800	8,500	6,100	6,300	6,500
	PENSION PLAN						
3001	3 520200	1,500	1,800	1,800	1,800	1,900	2,000
	H.S.A. ADMINISTRATION & SAVINGS PLAN FEE						
3001	4 520400	9,544	10,500	10,000	9,600	9,800	10,000
	EMPLOYERS SOCIAL SECURITY						
3001	5 520500	40,104	26,900	37,000	21,800	22,800	22,800
	HOSPITALIZATION INSURANCE						
3001	6 520600	721	500	500	500	500	500
	EMPLOYERS LIFE INSURANCE						
3001	7 520700	3,199	1,800	2,900	3,000	3,100	3,200
	PHYSICAL DISABILITY INSURANCE						
3001	8 520800	543	600	1,000	1,000	1,100	1,200
	WORKERS COMPENSATION INSURANCE						

	FY 2018 Actual	FY 2019 Budget	FY 2019 Forecast	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget
3001 10 530100						
3001 9 540100	15,356	20,000	17,500	22,000	23,000	23,000
3001 13 530300	54,174	40,000	55,000	54,000	55,000	56,000
3001 9 540400	538		1,500			
3001 15 540425	59,768	115,000	100,000	110,000	115,000	117,000
3001 11 540600	785	500	500	500	500	500
3001 9 540900	134	100	100	100	100	100
3001 12 550100			600			
3001 12 550400	127,613	120,000	135,000	135,000	138,000	140,000
3001 15 580100	17,659	5,500	31,000	30,000	32,000	34,000
	\$ 464,698	\$ 485,200	\$ 528,000	\$ 520,900	\$ 536,600	\$ 547,400
3002 LEISURE TRAVEL						
3002 1 510100	36,918	38,200	38,200	39,500	40,300	41,200
3002 4 520400	2,824	3,000	3,000	3,000	3,200	3,400
3002 8 520900	113	100	100	100	100	100
3002 10 530100	48,942	45,000	78,000	45,000	45,000	45,000
3002 9 540100	429,325	240,000	207,000	240,000	240,000	240,000
3002 9 540800	8					
3002 11 540700	76	500	500	500	500	500
	\$ 518,206	\$ 326,800	\$ 326,800	\$ 328,100	\$ 329,100	\$ 330,200
3004 ADULT DAY SERVICES						
3004 1 510100	60,301	57,800	59,200	59,500	60,700	62,000
3004 2 520100						
3004 3 520200						
3004 4 520400	4,613	4,500	4,600	4,600	4,700	4,800
3004 5 520500						
3004 6 520600						
3004 7 520700						
3004 8 520900	382	500	500	500	500	500
3004 10 530100	2,739	2,000	3,300	3,000	3,100	3,200
3004 13 530300		200	5,200		200	200
3004 9 540100	6,547	9,000	6,000	7,000	8,000	8,200
3004 11 540700		300	300	300	300	300
3004 12 550400		100	100	100	100	100
3004 13 570300						
	\$ 74,582	\$ 74,400	\$ 79,200	\$ 75,000	\$ 77,600	\$ 79,300
3006 PERFORMING ARTS						
3006 1 510100	48,120					
3006 2 520100	2,887					
3006 3 520200	700					
3006 4 520400	3,681					
3006 5 520500	10,146					
3006 6 520600	271					
3006 7 520700	985					
3006 8 520900	141					
3006 10 530100	6,326	3,000	2,500	3,000	3,000	3,000
3006 13 530300		1,000				

	FY 2018 Actual	FY 2019 Budget	FY 2019 Forecast	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget
3006 9 540100 PROFESSIONAL SERVICES	-	-	-	-	-	-
3006 11 540700 TRAVEL & SEMINARS	364	-	-	-	-	-
3006 9 540800 PRINTING & PUBLISHING	-	100	100	100	100	100
3006 12 550400 MAINTENANCE-EQUIPMENT	-	-	-	-	-	-
3006 13 570300 CAPITALIZED EQUIPMENT	-	-	-	-	-	-
3007 FITNESS & AQUATICS	83,988	29,100	27,600	28,100	29,100	30,100
3007 1 510100 SALARIES & WAGES	230,671	161,300	166,000	181,400	185,100	188,800
3007 2 520100 PENSION PLAN	5,776	5,900	5,900	6,400	6,600	6,800
3007 3 520200 H.S.A. ADMINISTRATION & SAVINGS PLAN FEE	800	900	900	900	1,000	1,100
3007 4 520400 EMPLOYERS SOCIAL SECURITY	17,647	12,400	12,700	13,900	14,200	14,500
3007 5 520500 HOSPITALIZATION INSURANCE	7,092	14,800	13,000	-	-	-
3007 6 520600 EMPLOYERS LIFE INSURANCE	574	600	600	600	800	800
3007 7 520700 PHYSICAL DISABILITY INSURANCE	2,054	1,800	1,800	1,800	2,000	2,000
3007 8 520800 WORKERS COMPENSATION INSURANCE	1,507	2,000	2,000	2,100	2,200	2,200
3007 10 530100 OPERATING SUPPLIES	16,397	12,000	22,100	24,000	25,000	25,000
3007 13 530300 EXPENDIBLE EQUIPMENT	2,548	1,500	3,000	3,000	3,000	3,000
3007 9 540100 PROFESSIONAL SERVICES	122,401	212,000	225,000	225,000	233,000	235,000
3007 11 540600 MEMBERSHIP & DUES	149	1,000	1,000	1,000	1,000	1,000
3007 11 540700 TRAVEL & SEMINARS	73	1,000	1,000	1,000	1,000	1,000
3007 9 540800 PRINTING & PUBLISHING	30	-	-	-	-	-
3007 12 550400 MAINTENANCE-EQUIPMENT	694	4,000	2,000	3,000	4,000	4,000
3007 13 560100 RENTAL EQUIPMENT	34	-	-	-	-	-
3007 10 560200 RENTAL EXPENSE	22,299	25,000	25,000	25,000	25,000	25,000
3007 13 570300 CAPITALIZED EQUIPMENT	3,451	-	-	-	-	-
3008 ENRICHMENT & ARTS	434,197	456,200	482,000	489,100	503,900	510,200
3008 1 510100 SALARIES & WAGES	102,309	107,100	107,100	103,600	105,700	107,800
3008 2 520100 PENSION PLAN	-	-	-	-	-	-
3008 3 520200 H.S.A. ADMINISTRATION & SAVINGS PLAN FEE	-	-	-	-	-	-
3008 4 520400 EMPLOYERS SOCIAL SECURITY	7,827	8,200	8,200	8,000	8,200	8,400
3008 5 520500 HOSPITALIZATION INSURANCE	-	-	-	-	-	-
3008 6 520600 EMPLOYERS LIFE INSURANCE	-	-	-	-	-	-
3008 7 520700 PHYSICAL DISABILITY INSURANCE	-	-	-	-	-	-
3008 8 520800 WORKERS COMPENSATION INSURANCE	288	500	500	500	500	500
3008 10 530100 OPERATING SUPPLIES	43,470	27,000	48,000	48,000	48,000	50,000
3008 13 530300 EXPENDIBLE EQUIPMENT	-	1,500	1,500	1,500	1,500	1,500
3008 9 540100 PROFESSIONAL SERVICES	29,745	18,000	33,000	34,000	35,000	36,000
3008 11 540600 MEMBERSHIP & DUES	95	300	300	300	300	300
3008 11 540700 TRAVEL & SEMINARS	74	200	200	200	200	200
3008 9 540800 PRINTING & PUBLISHING	53	-	100	-	-	-
3008 12 550400 MAINTENANCE-EQUIPMENT	224	200	200	200	200	200
3008 13 560100 RENTAL EQUIPMENT	2,427	500	1,000	1,000	1,000	1,000
3008 13 570300 CAPITALIZED EQUIPMENT	-	-	-	-	-	-
3009 NUTRITION	186,512	163,500	200,100	197,300	200,600	205,900
3009 1 510100 SALARIES & WAGES	288,084	291,000	285,000	279,100	284,700	290,400
3009 2 520100 PENSION PLAN	5,031	7,500	6,500	7,800	8,000	8,200

	FY 2018 Actual	FY 2019 Budget	FY 2019 Forecast	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget
3009 3 520200	1,000	1,800	1,200	1,800	1,800	1,800
3009 4 520400	22,038	22,300	22,000	21,400	21,600	21,800
3009 5 520500	7,056	18,900	12,000	21,800	22,300	22,800
3009 6 520600	494	600	600	600	700	800
3009 7 520700	1,733	1,900	1,900	1,900	2,000	2,100
3009 8 520900	2,950	3,700	3,700	3,800	3,900	3,900
3009 9 520900	294,143	295,000	295,000	295,000	300,000	300,000
3009 10 530100	10,158	1,000	1,000	1,000	1,000	1,000
3009 13 530300	12,236	10,000	15,000	16,000	17,000	18,000
3009 9 540100	527	3,100	3,100	3,100	3,100	3,100
3009 11 540600	2,090	4,500	4,500	4,500	4,500	4,500
3009 1 540700	1,154	500	1,500	1,000	1,000	1,000
3009 9 540800	-	500	-	500	500	500
3009 9 540900	-	7,000	7,000	7,000	7,000	7,000
3009 12 550400	193	20,000	25,000	20,000	20,000	20,000
3009 12 550500	15,781	-	-	-	-	-
3009 13 560100	75	-	-	-	-	-
3009 13 570300	8,747	-	-	-	-	-
3009 15 570300	-	-	-	-	-	-
	\$ 673,490	\$ 689,300	\$ 685,000	\$ 686,300	\$ 699,100	\$ 706,900
3011 TRANSPORTATION						
3011 1 510100	480,024	476,200	489,000	513,000	523,300	533,800
3011 2 520100	3,421	3,500	2,000	3,400	3,500	3,600
3011 4 520400	36,721	36,500	37,500	39,300	39,500	39,600
3011 5 520500	-	-	-	-	-	-
3011 6 520600	240	200	200	200	200	200
3011 7 520700	1,076	1,000	1,000	1,000	1,200	1,200
3011 8 520900	13,466	19,000	19,000	20,000	21,000	21,000
3011 10 530100	3,022	1,000	1,000	1,000	1,000	1,000
3011 13 530300	-	100	2,500	100	100	100
3011 10 530400	82,535	92,000	102,000	105,000	113,000	115,000
3011 9 540100	12,528	6,000	8,000	10,000	11,000	12,000
3011 11 540600	-	100	100	100	100	100
3011 11 540700	2,775	3,000	3,000	3,000	3,000	3,000
3011 9 540800	17	-	100	-	-	-
3011 12 550400	69,124	116,000	85,000	95,000	102,000	105,000
3011 15 560100	73	-	-	-	-	-
3011 13 560500	12,000	-	-	-	-	-
	\$ 717,022	\$ 754,600	\$ 750,400	\$ 791,100	\$ 818,900	\$ 835,600
3012 NEWSLETTER / VINTAGE VIEW						
3012 1 510100	19,209	21,300	21,300	22,100	22,600	23,100
3012 4 520400	1,469	1,700	1,700	1,700	1,800	1,900
3012 8 520900	56	100	100	100	100	100
3012 10 530100	3,838	6,000	6,000	6,000	6,200	6,500
3012 9 540100	2,075	1,600	1,600	2,000	2,000	2,000
3012 9 540800	4,216	6,000	6,000	4,500	4,500	4,500
	\$ 30,863	\$ 36,700	\$ 36,700	\$ 36,400	\$ 37,200	\$ 38,100

	FY 2018 Actual	FY 2019 Budget	FY 2019 Forecast	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget
3013 SENIOR RESOURCES						
3013 1 510100 SALARIES & WAGES	75,178	81,300	75,000	84,600	86,300	88,100
3013 2 520100 PENSION PLAN	3,421	3,500	3,500	3,600	3,800	4,000
3013 4 520400 EMPLOYERS SOCIAL SECURITY	5,751	6,200	5,800	6,500	6,700	6,900
3013 5 520500 HOSPITALIZATION INSURANCE	-	-	-	-	-	-
3013 6 520600 EMPLOYERS LIFE INSURANCE	320	300	300	300	300	300
3013 7 520700 PHYSICAL DISABILITY INSURANCE	1,166	1,000	1,000	1,100	1,200	1,200
3013 8 520900 WORKERS COMPENSATION INSURANCE	246	100	100	100	100	100
3013 10 530100 OPERATING SUPPLIES	2,098	2,500	2,000	2,500	2,500	2,500
3013 9 540100 PROFESSIONAL SERVICES	1,799	2,500	6,500	2,500	2,500	2,500
3013 11 540600 MEMBERSHIP & DUES	80	100	100	100	100	100
3013 13 560100 TRAVEL & SEMINARS	-	300	100	300	300	300
3013 9 540800 RENTAL EQUIPMENT	690	-	-	-	-	-
3013 9 540800 PRINTING & PUBLISHING	590	500	500	500	500	500
	\$ 91,339	\$ 98,300	\$ 94,900	\$ 102,100	\$ 104,300	\$ 106,500
3014 OUR TOWN CORNER CAFE						
3014 1 510100 SALARIES & WAGES	37,498	35,300	52,000	53,000	54,100	55,200
3014 2 520100 PENSION PLAN	-	-	-	-	-	-
3014 4 520400 EMPLOYERS SOCIAL SECURITY	2,868	2,700	4,000	4,100	4,200	4,300
3014 8 520900 WORKERS COMPENSATION INSURANCE	434	500	500	500	500	500
3014 10 530100 OPERATING SUPPLIES	24,688	23,000	23,000	24,000	25,000	25,000
3014 13 530300 EXPENDIBLE EQUIPMENT	-	-	-	-	-	-
3014 9 540800 PRINTING & PUBLISHING	-	-	-	-	-	-
	\$ 65,488	\$ 61,500	\$ 79,500	\$ 81,600	\$ 83,800	\$ 85,000
3015 VOLUNTEERS						
3015 1 510100 SALARIES & WAGES	26,592	29,700	29,700	27,200	27,800	29,400
3015 2 520100 PENSION PLAN	-	-	-	-	-	-
3015 3 520200 H.S.A. ADMINISTRATION & SAVINGS PLAN FEE	-	-	-	-	-	-
3015 4 520400 EMPLOYERS SOCIAL SECURITY	2,033	2,300	2,300	2,100	2,300	2,500
3015 6 520600 EMPLOYERS LIFE INSURANCE	-	-	-	-	-	-
3015 7 520700 PHYSICAL DISABILITY INSURANCE	-	-	-	-	-	-
3015 8 520900 WORKERS COMPENSATION INSURANCE	84	100	100	100	100	100
3015 10 530100 OPERATING SUPPLIES	1,481	1,500	1,000	1,500	1,500	1,500
3015 9 540100 PROFESSIONAL SERVICES	-	1,200	600	1,200	1,200	1,200
3015 11 540600 MEMBERSHIP & DUES	270	-	400	300	300	300
3015 11 540700 TRAVEL & SEMINARS	40	100	100	100	100	100
3015 9 540800 PRINTING & PUBLISHING	56	100	100	100	100	100
	\$ 30,556	\$ 35,000	\$ 34,300	\$ 32,600	\$ 33,400	\$ 35,200
3016 RECREATION PROGRAMS						
3016 1 510100 SALARIES & WAGES	61,792	-	-	-	-	-
3016 2 520100 PENSION PLAN	3,025	-	-	-	-	-
3016 3 520200 H.S.A. ADMINISTRATION & SAVINGS PLAN FEE	800	-	-	-	-	-
3016 4 520300 EMPLOYERS SOCIAL SECURITY	4,727	-	-	-	-	-
3016 5 520500 HOSPITALIZATION INSURANCE	7,223	-	-	-	-	-
3016 6 520600 EMPLOYERS LIFE INSURANCE	296	-	-	-	-	-
3016 7 520700 PHYSICAL DISABILITY INSURANCE	1,065	-	-	-	-	-
3016 8 520900 WORKERS COMPENSATION INSURANCE	169	-	100	-	-	-
3016 10 530100 OPERATING SUPPLIES	154	-	-	-	-	-
3016 9 540100 PROFESSIONAL SERVICES	317	-	-	-	-	-

OPC 2020-2022 CAPITAL PLAN

PROJECT	Total Cost	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY2022 Budget	FY 2023 to FY 2030
<u>New Projects (01-3001-570200)</u>						
Generator Cables for Server Room / Pool Pumps	\$ 25,000	\$ 25,000				
Resurface Therapy Pool	\$ 20,000	\$ 20,000				
Install Seven (7) Automatic Doors	\$ 15,000	\$ 15,000				
Window Sill Block	\$ 10,000	\$ 10,000				
Duct-Sock for Pool HVAC	\$ 15,000	\$ 15,000				
Support Bolts for the Pool / Surge Tank	\$ 3,000	\$ 3,000				
LED Lighting / Parking Lot	\$ 15,000	\$ 15,000				
Sport and Aquatics Desk Countertops	\$ 9,000		\$ 9,000			
Filter Tanks Sand Change	\$ 17,000		\$ 7,000			\$ 10,000
Library Use Renovation	\$ 20,000			\$ 20,000		
Snowmelt Blower and Relocation	\$ 14,000				\$ 14,000	
Cardio Flooring Replacement	\$ 35,000				\$ 35,000	
Dutch LaVere Flooring Replacement	\$ 34,000				\$ 34,000	
Parking Lot Expansion	\$ 1,200,000					\$ 1,200,000
RTU & Dehumidification Replacement	\$ 1,100,000					\$ 1,100,000
Barn Development	\$ 1,000,000					\$ 1,000,000
Roof Membrane Removal / Replacement	\$ 650,000					\$ 650,000
Current Parking Lot Replacement	\$ 500,000					\$ 500,000
Extended Receiving Bay	\$ 390,000					\$ 390,000
Locker Room Flooring Improvement	\$ 114,000					\$ 114,000
Pool Area Flooring Improvement	\$ 105,000					\$ 105,000
Walking Track Replacement	\$ 77,000					\$ 77,000
Artium Redesign	\$ 25,000					\$ 25,000
HVAC/LAN Thermostat Control	\$ 15,000					\$ 15,000
TOTAL PROJECTS	\$ 5,408,000	\$ 103,000	\$ 16,000	\$ 20,000	\$ 83,000	\$ 5,186,000
<u>Equipment (01-3001-570300)</u>						
New Computers	\$ 24,500	\$ 14,000	\$ 7,000	\$ 3,500		
Laser Printers	\$ 15,000	\$ 15,000				
Hot Shot Van	\$ 60,000	\$ 60,000				
Replace Five Machines in the Cardio Room	\$ 40,000	\$ 20,000	\$ 20,000			
Hur Equipment	\$ 100,000	\$ 35,000	\$ 35,000	\$ 30,000		
Boxing Equipment	\$ 5,000	\$ 5,000				
Handicapped Accessible Buses	\$ 180,000		\$ 60,000	\$ 60,000	\$ 60,000	
Hi-Low	\$ 20,000		\$ 20,000			
Dining Room Chairs	\$ 37,500		\$ 37,500			
Free Weight Equipment	\$ 10,000		\$ 10,000			
Swim Blocks	\$ 1,000		\$ 1,000			
Badminton Stands	\$ 2,000		\$ 2,000			
Workstations	\$ 100,000			\$ 50,000	\$ 50,000	
Saw Slab and Left Hand Wheel						
Woodshop - Two Gas Convection Ovens - Kitchen	\$ 12,000					\$ 12,000
Kitchen Coolers / Refrigerators/ Freezers	\$ 40,000					\$ 40,000
TOTAL EQUIPMENT	\$ 647,000	\$ 149,000	\$ 192,500	\$ 143,500	\$ 110,000	\$ 52,000
<u>Maintenance (01-3001-550300)</u>						
Parking Lot	\$ 25,000	\$ 7,000	\$ 3,000	\$ 3,000	\$ 9,000	\$ 3,000
Lawn / Irrigation	\$ 19,500	\$ 7,500	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
Caulking and Resealing	\$ 25,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
Barn Maintenance	\$ 5,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Roof Maintenance	\$ 25,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
Rug Replacement Contract	\$ 25,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
Miscellaneous	\$ 95,000	\$ 15,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
TOTAL MAINTENANCE	\$ 219,500	\$ 45,500	\$ 42,000	\$ 42,000	\$ 48,000	\$ 42,000
TOTAL CAPITAL PLAN	\$ 6,274,500	\$ 297,500	\$ 250,500	\$ 205,500	\$ 241,000	\$ 5,280,000

FY 2020 Capital Improvement Plan

New Projects

- Sports & Aquatic Desk Countertops – carry forward request from FY 2019 to replace the countertops at the sports and aquatic desks located on the lower level of the facility. These countertops experience constant use and need to be replaced with more durable materials.
- Filter Tank Sand Change – item that is periodically required in order for the pool filters to work properly.

Equipment

- New Computers – this appropriation continues with the five (5) year plan to replace the individual computer workstations with up-to-date equipment.
- Fitness Equipment (Cardio Room, Hur weight equipment, free weights, swim blocks, badminton stands) – due to increased memberships, classes, and overall use, a number of pieces of fitness equipment are wearing out and requiring undue maintenance. The purchase of the requested new, technologically enhanced exercise equipment will reduce maintenance cost and provide a better experience for the OPC clients.
- Handicapped Accessible Bus – provision made to purchase a replacement handicapped accessible bus for the Transportation department. Current buses are in constant use and wear down quickly. PLEASE NOTE the OPC routinely applies for and received new buses from SMART, this appropriation will only be required if the OPC is unable to obtain a new bus from SMART.
- Hi-Low – purchase of a hi-low vehicle to assist in light repair and replacement in the gym, pool, and other high areas as well as other maintenance needs associated with the facility. Currently the OPC must contract with a vendor to conduct this maintenance; by obtaining hi-low equipment the current OPC staff can conduct the maintenance saving contractor expenses.
- Dining Room Chairs – this request is to replace old, worn out chairs in the OPC dining room with new chairs which are more comfortable and more durable.

FY 2023 – FY 2030

The projects listed in this column reflect *potential* capital needs over the next 10 years. It has been created to provide the OPC Board with a road map of the issues and projects that *may* have to be addressed in the next 10 years. Whether any of these projects will eventually be initiated, and when that will happen, will depend upon the condition of the current assets, the resource available, and the priorities of the OPC Board.

Rochester Hills – Oakland – Rochester Older Person’s Commission
Fiscal Year 2020 Budget Resolution

Whereas pursuant to Public Act 621 of 1978 (as amended by P.A. 493 or 2000), the Uniform Budgeting and Accounting Act for Local Governments, it is the responsibility of the Older Person’s Commission (OPC) to adopt an annual budget and work program; and

Whereas the OPC Executive Director has submitted a proposed budget as required by the Interlocal Agreement.

Now Therefore Be it Resolved

- 1) That this resolution shall be known and be cited as the “FY 2020 Older Person’s Commission Budget Resolution.”
- 2) That this budget reflects a reasonable allocation of available resources and allows for the delivery of programs and administrative activities for the OPC during Fiscal Year 2020 (October 1, 2019 – September 30, 2020).
- 3) Notice of a public hearing on the proposed budget was published on the OPC Website on June 10, 2019 and a public hearing on the proposed budget was held by the OPC Board of Directors on July 11, 2019.
- 4) The OPC Board of Directors (Board) adopts the General Fund budget for the OPC for the fiscal year beginning October 1, 2019, with total estimated revenues of \$4,414,600, planned use of fund balance of \$250,500 and expenditures of \$4,665,100.
- 5) The Board authorizes the Executive Director to transfer appropriations between cost categories as delineated in Schedule B of the budget document, in an amount up to \$10,000 or 25% of the original and/or amended budget, whichever is less.
- 6) Whenever it appears to the Executive Director or the Board that actual and probable revenues in the General Fund will be less than the estimated revenues upon which appropriations were based, the Executive Director shall present to the Board recommendations which, if adopted, will prevent expenditures from exceeding available revenues for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.
- 7) Contingency / Use of Fund Balance – transfers will not be made from the Contingency account, nor will fund balance be used to cover expenditures without the Board approving a budget amendment and in accordance with the Board’s approved Use of Fund Balance policy.

- 8) With the approval of this resolution the OPC Board approves all expenditures and bills presented within the budget allocation as adopted, amended, or transferred as specified in #5 above, in accordance with Article V, Section 4 of the Interlocal Agreement.
- 9) All purchases of goods and services shall conform to the Board's approved Purchasing Procedures.
- 10) If any provision of this act appears to be in conflict with the Interlocal Agreement signed by the participating communities, the provisions of the Interlocal Agreement shall apply.

Motion by Jandeska. Supported by Strand.

Approved unanimously by the OPC Board on July 11, 2019