



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2025-0144

**TO:** Mayor and City Council Members

**FROM:** Rochelle Lyon, Director Management Information Systems

**DATE:** April 7, 2025

**SUBJECT:** Support and Software Maintenance for HPE Storage Products (HPE SimpliVity)

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**REQUEST:**

City Council is requested to authorize the purchase for the City's HPE (Hewlett Packard Enterprise) server and storage system support and software maintenance contract to IT Solutions Group, Novi, Michigan in the amount of \$44,500.00 for a one-year period.

**REASON FOR PURCHASE:**

The City posted an Invitation to Bid for the renewal of the City's HPE server and storage support and software maintenance contract utilizing the MITN system. Four (4) bid responses we received. The apparent low bidder, Acachi, LLC., bid was found to be out of competitive range, and significantly lower than the anticipated cost for this renewal. The City contacted Acachi, LLC., to discuss their pricing, clarify their bid submission and requested their HP Partner ID so the City could verify the provided bid with HP. Acachi, LLC., did not respond to the City's inquiry by the stated deadline, and therefore was deemed non-responsive to the City's bid requirements.

The City then reviewed the next low bid received and reviewed the bid submission for compliance with the bid requirements. The City, after review, deemed IT Solutions Group, to be the lowest, responsive, responsible bidder meeting specifications. The City has utilized IT Solutions Group in the past, and have been very satisfied with the service and support they have provided and are recommending award of the HPE server and storage system support and software maintenance contract to them.

The MIS Department operates and maintains an HPE server and storage system for the City. Our support and software maintenance contract is up for renewal, and the City has determined to seek a one year renewal of our support agreement at this time. This one-year renewal contract provides us with the updates and upgrades that are necessary to keep our infrastructure current and protected, as well as providing technical support for the hardware to the MIS Department. The City is currently only seeking a one-year renewal, as we continue to monitor the equipment and City needs, and assessing our situation each year to determine the appropriate time frame for replacement of the equipment.

**PROCESS:**

**Vendor Name and Address:**

IT Solutions Group  
28175 Haggerty Road  
Novi, MI 48377

**Reason for Selection:**

Lowest, responsive, responsible bidder

**Method of Purchase:**

Purchase Order

**BUDGET:**

Funding is included in the FY 2025 Adopted Budget

| Fund Name | Department Account No | Account No. Description | Budget Amount | Cost     | Remaining Budget |
|-----------|-----------------------|-------------------------|---------------|----------|------------------|
| MIS       | 636.934000            | Maintenance-Software    | \$50,000      | \$44,500 | \$5,500          |
|           |                       |                         |               |          |                  |
|           |                       |                         |               |          |                  |

**RECOMMENDATION:**

It is recommended that City Council authorize the purchase for the City's HPE (Hewlett Packard Enterprise) server and storage system support and software maintenance contract to IT Solutions Group, Novi, Michigan in the amount of \$44,500.00 for a one-year period.

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| APPROVALS:                                 | SIGNATURE | DATE |
|--|-----------|------|
| Department Review                          |           |      |
| Department Director                        |           |      |
| Budget Content:<br>Chief Financial Officer |           |      |
| Purchasing Process:<br>Procurement Manager |           |      |
| Mayor                                      |           |      |
| City Clerk                                 |           |      |

Contract Reviewed by City Attorney      ☐ Yes      ☒ N/A