



# Rochester Hills

## Minutes - Draft

### Green Space Advisory Board

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Rochester Hills, MI  
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Home Page:  
[www.rochesterhills.org](http://www.rochesterhills.org)

*Chairperson William Windscheif, Vice Chairperson Paul Funk*  
*Members: Gerald Carvey, Laura Douglas, Tim Gauthier, Lynn Loeb, Lorraine McGoldrick,*  
*Dahlvin Peterson, Linda Raschke*  
*Council Member Nathan Klomp*  
*Youth Representatives: Aly Difilippo, Sresht Rengesh, Michelle Thorpe*

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Tuesday, January 26, 2010

7:00 PM

1000 Rochester Hills Drive

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## CALL TO ORDER

*Chairperson Windscheif called the Green Space Advisory Board meeting to order at 7:00 p.m.*

## ROLL CALL

**Present** 9 - Paul Funk, Gerald Carvey, Tim Gauthier, Lorraine McGoldrick, William Windscheif, Lynn Loeb, Dahlvin Peterson, Linda Raschke and Laura Douglas

*Non-Voting Members Present: Mike Hartner, Roger Moore, Michelle Thorpe and Nathan Klomp*

*Non-Voting Members Absent: Kurt Dawson, Aly Difilippo, Sresht Rengesh*

*Others Present: Mr. Frank Fleury, developer*

## APPROVAL OF MINUTES

**2009-0523** Regular Meeting - October 27, 2009

**Attachments:** [102709 GSAB Draft Minutes.pdf](#)  
[Resolution.pdf](#)

**A motion was made by McGoldrick, seconded by Carvey, that this matter be Approved. The motion CARRIED by the following vote:**

**Aye** 9 - Funk, Carvey, Gauthier, McGoldrick, Windscheif, Loeb, Peterson, Raschke and Douglas

**Resolved** that the Green Space Advisory Board hereby approves the Minutes of the Regular Meeting of October 27, 2009 as presented.

## COMMUNICATIONS

*Chairperson Windscheif welcomed Council Member Nathan Klomp to the GSAB team. His participation will be greatly appreciated.*

*For personal reasons, Member Paul Funk tendered his resignation to GSAB as well as the Police/Roads Technical Review Committee. He thanked everyone for their terrific efforts and accomplishments to acquire open space. The Board conveyed their heartfelt thanks for Mr. Funk's tremendous personal sacrifice to preserve open space in Rochester Hills, as well as serving the City for many years.*

## **PUBLIC COMMENT**

*Chairperson Windscheif introduced Mr. Frank Fleury, a developer who nominated a 3.5 acre parcel at the end of Maple Hill Road and the Cliffview Apartment complex. It was purchased from Mr. Ray Nicholson with the intention of developing it. However, the topography makes it difficult.*

*Chairperson Windscheif briefly explained the process for open space acquisition. GSAB reviews, evaluates and measures the parcel against a series of established objectives. Members walk the parcel, score it and come to a consensus on whether to make a recommendation to City Council for acquisition. The City's administration team negotiates price and performs any acquisition duties.*

*The Board thanked Mr. Fleury for the parcel nomination. Mr. Fleury understood the process and exited the meeting [time not noted].*

## **UNFINISHED BUSINESS**

**2008-0130** GSAB Administrative & Strategic Sub-Committee

*Chairperson Windscheif conveyed congratulations to the team and staff for a very successful 2009 regarding open space accomplishments.*

**This matter was Discussed**

**2008-0131** GSAB Communication, Promotion & Media Sub-Committee

*Member Funk noted there has been good media coverage regarding GSAB during the last three months. For consistency, the Mayor's office would like press releases forwarded to them and they will submit the releases to all their media contacts.*

**This matter was Discussed**

**2008-0132** GSAB Property Nominations & Acquisitions Sub-Committee

*Member Gauthier distributed an updated internal log that he maintains to track progress on nominated and acquired open space properties. For reference purposes, he also distributed the 2005 Green Space millage ballot language and the City Council resolution that established the Board.*

**This matter was Discussed**

*Council Member Ravi Yalamanchi entered at 7:10 p.m.*

*On behalf of the Board, Chairperson Windscheif presented Mr. Yalamanchi with a humorous proclamation in appreciation for his participation and support of GSAB since 2006. Mr. Yalamanchi conveyed his sincere appreciation and complimented members on their fine work. He added that Council Member Nathan Klomp will bring a keen perspective.*

*Mr. Yalamanchi exited at 7:20 p.m.*

**2008-0133** GSAB Stewardship & Advocacy Sub-Committee

*Member Carvey asked if quotes had been solicited for the initial baseline assessment regarding the Harding Road parcel.*

*Mr. Mike Hartner, Director of Parks & Forestry, explained that the City's wetland consultant recommended waiting until spring to perform any flora or fauna assessment. The City will issue a Request for Quote (RFQ) to seek competitive bids. Mr. Hartner offered to consult the City's attorney to determine if the baseline assessment could be expanded to include a floristic assessment. An evaluation tool that was recently developed by Michigan State University could be used to measure and rank the importance of floristic species.*

*Member Gauthier suggested that a major goal in 2010 should be to develop a stewardship management plan. The Board agreed that a large effort should be placed on seeking grants for seed money to develop a stewardship plan.*

**This matter was Discussed****2007-0753** Update regarding any nominated properties

*Mr. Hartner commented that negotiations are continuing between the City's administration and representatives for the Clinton River valley parcel that was nominated for acquisition in October 2009.*

*The Yates parcel has been placed on hold due to the owner's request to withdraw his nomination.*

**This matter was Discussed****2009-0336** Discussion regarding GSAB logo

*Ms. Michelle Thorpe, Youth Representative, reported that the Rochester Hills Government Youth Council (RHGYC) voted to facilitate a contest for a GSAB logo. They suggested a short description to explain the 'green space' concept to contestants would be helpful.*

*Member Lorraine McGoldrick presented a draft contest flyer that contained proposed rules, judging criteria and prize incentives for GSAB's review. The*

*intention for a GSAB logo is to have an image and bring identity to open space parcels in Rochester Hills that were purchased with Green Space millage funds. Ms. McGoldrick explained that donated prize money could be used to award three winners. Gift certificates could be offered to encourage participation. It was noted the City's logo contains many natural feature concepts that are relative to green space.*

*The Board discussed the draft flyer. Ms. McGoldrick offered to email some draft verbiage of the 'green space' concept to Board members for their feedback and then add it to the draft flyer. The revised draft flyer would also be reviewed by the City's administration for approval.*

**This matter was Discussed**

## **NEW BUSINESS**

**2010-0014** Discussion regarding Maple Hill Road parcel

*Mr. Hartner and Mr. Roger Moore, City Surveyor, explained the Maple Hill Road parcel regarding open space attributes, easements and lack of connectivity to the Paint Creek Trail. Although the parcel is surrounded by development, it could eventually fit into Oakland County's green infrastructure vision. Member Douglas walked the property with Naturalist, Lance DeVoe and observed deer trails, wetlands and typical invasive vegetation.*

*Discussion ensued regarding the surrounding development. The Board consensus was to schedule a group walk within 90 days for further evaluation.*

**This matter was Discussed**

**2010-0003** Election of GSAB Chairperson - 2010

**Attachments:** [Chairperson Nomination Form.pdf](#)

*Chairperson Windscheif opened the floor for nominations for Chairperson.*

*Member Peterson nominated Chairperson Windscheif.*

*Hearing no further nominations, Chairperson Windscheif closed the floor for nominations.*

**A motion was made by Funk, seconded by Gauthier, that this matter be Approved. The motion CARRIED by the following vote:**

**Aye** 9 - Funk, Carvey, Gauthier, McGoldrick, Windscheif, Loeb, Peterson, Raschke and Douglas

**Resolved** that a unanimous ballot be cast and Mr. William Windscheif be appointed as Chairperson of the Green Space Advisory Board for 2010.

**2010-0004** Election of GSAB Vice Chairperson - 2010

**Attachments:** [Vice Chairperson Nomination Form.pdf](#)

*Chairperson Windscheif opened the floor for nominations for Vice Chairperson.*

*Member McGoldrick nominated Member Tim Gauthier. Member Gauthier respectfully declined.*

*Hearing no further nominations, Chairperson Windscheif closed the floor for nominations.*

**A motion was made by Funk, seconded by Gauthier, that this matter be Approved. The motion CARRIED by the following vote:**

**Aye** 9 - Funk, Carvey, Gauthier, McGoldrick, Windscheif, Loeb, Peterson, Raschke and Douglas

**Resolved** that a unanimous ballot be cast and Mr. Dahlvin Peterson be appointed as Chairperson of the Green Space Advisory Board for 2010.

*Member Gauthier volunteered to be a note-taker again for 2010. The Board and staff thanked him for his fine efforts in 2009. Member Peterson volunteered to be a backup note-taker.*

**2010-0005** Adopt GSAB Meeting Schedule - 2010

**Attachments:** [Memo.pdf](#)  
[Resolution.pdf](#)

*The Board was in agreement to continue meeting on the fourth Tuesday of each month in 2010 at 7:00 p.m., with the exception of November and December due to the holidays.*

**A motion was made by Funk, seconded by Peterson, that this matter be Approved. The motion CARRIED by the following vote:**

**Aye** 9 - Funk, Carvey, Gauthier, McGoldrick, Windscheif, Loeb, Peterson, Raschke and Douglas

**Resolved** that the Green Space Advisory Board establish their 2010 Meeting Schedule as the fourth (4th) Tuesday of each month at 7:00 PM, Michigan time, 1000 Rochester Hills Drive, Rochester Hills, Michigan, Oakland County; with the understanding that any meeting dates conflicting with holidays or elections will be scheduled as needed. The 2010 meeting dates are: February 23, March 23, April 27, May 25, June 22, July 27, August 24, September 28, October 26, November 16, December 14, 2010.

**Further Resolved** that the meeting schedule will be posted in accordance with the Public Act 267 of 1976 as amended.

## **ANY OTHER BUSINESS**

### Sub-Committees

*Chairperson Windscheif asked the Board to review the current sub-committee structure and update the membership as needed. No more than four voting members can serve on a sub-committee to preclude a quorum of the Board.*

*The 2010 sub-committee list is as follows:*

*\* Administrative & Strategic Sub-Committee: Windscheif (chair), Peterson, Hartner, Klomp*

*\* Communication, Promotion & Media Sub-Committee: Raschke (chair); McGoldrick, Peterson*

*\* Property Nominations & Acquisitions Sub-Committee: Gauthier (chair); Carvey, McGoldrick*

*\* Stewardship & Advocacy Sub-Committee: Carvey (chair); Douglas, Loeb, Peterson, Thorpe*

Staggered Terms

*Member McGoldrick inquired as to the status of the staggered terms proposal for GSAB. Chairperson briefly recapped the draft resolution that was sent to City Council in October 2009. It was suggested that Mr. Hartner provide the background minutes and resolution to Chairperson Windscheif and Council Member Klomp who will discuss it with Council President Hooper.*

Grant Strategy

*Member Gauthier volunteered to initiate a meeting with Ms. Tara Beatty, Chief Assistant to the Mayor and grant writer for the city, for discussing a strategy to seek grants to begin a stewardship program.*

**NEXT MEETING DATE**

*- Tuesday, February 23, 2010 - 7:00 p.m.*

**ADJOURNMENT**

*There being no further business to discuss, Chairperson Windscheif adjourned the meeting at 8:29 p.m.*

*Minutes prepared by Denise Mertz.*

*Minutes were approved as presented/amended at the \_\_\_\_\_ 2010 Regular GSAB Meeting.*

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*William Windscheif, Chairperson*