



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2025-0101

TO: Mayor and City Council Members

FROM: Denise McDoniel, Fiscal Division, 248.841.2535

DATE: March 17, 2025

SUBJECT: Lawn Mowing Services for Oakland Livingston Human Service Agency (OLHSA) CHORE Program 2025 Season

REQUEST:

City Council is requested to authorize a blanket purchase order/contract for the 2025 Lawn Mowing Services for Oakland Livingston Human Service Agency (OLHSA) CHORE Program to Parrott Landscaping, 34464 Kelly Rd, Building D, Clinton Township, Michigan in the amount of \$40,000.00 and further authorizes the Procurement Manager to execute an agreement on behalf of the City.

REASON FOR PURCHASE:

In 2024, the City of Rochester Hills received the ARPA OLSHA CHORE Grant in the amount of \$100,000 to assist with yard services for income eligible residents who are 62 years of age and above or younger than 62 with a physical disability. A portion of this grant is allocated to assist with lawn mowing services for the 2025 season. Request for proposals for a lawn mowing services was solicited and based on the committee review, award is recommended to Parrott Landscaping as the lowest responsive and responsible bidder.

PROCESS:

Vendor Name and Address:

Parrott Landscaping
34464 Kelly Road, Building D
Clinton Township, Michigan 48035

Reason for Selection:

Qualifications Based Selection

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

Funding is included in the FY 2025 Adopted Budget.

All expenditures for OLSHA CHORE Grant projects are to be entirely reimbursed through grant revenue.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
General Fund	852.954000	Misc Expense – CHORE Grant	\$40,000	\$40,000	\$0

RECOMMENDATION:

It is recommended that City Council authorizes a blanket purchase order/contract for the 2025 Lawn Mowing Services for Oakland Livingston Human Service Agency (OLHSA) CHORE Program to Parrott Landscaping, 34464 Kelly Rd, Building D, Clinton Township, Michigan in the amount of \$40,000.00 and further authorizes the Procurement Manager to execute an agreement on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney Yes N/A