



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

Legislative File No: 2010-0511 Version 2

**TO:** Mayor and City Council Members  
**FROM:** Ron Crowell, Fire Department  
**DATE:** January 12, 2012  
**SUBJECT:** Increase AccuMed Group Blanket Purchase Order

**REQUEST:**

Request that City Council approve an increase in the Blanket Purchase Order to AccuMed Billing, Inc. in the amount of \$1,974.25 for EMS billing and reporting services for a new not-to-exceed amount of \$88,974.25.

**REASON FOR PURCHASE:**

On November 17, 2010, City Council authorized a blanket purchase order to AccuMed Billing, Inc. in the not-to-exceed amount of \$87,000.00. This amount was the estimated cost for billing and reporting services based on EMS transports in 2011. Due to an increase in EMS calls and patient transfers, the revenue generated in 2011 was \$1,407,049.73, creating a shortage in the blanket purchase order for billing and reporting fees.

**PROCESS:**

**Vendor Name and Address:**

AccuMed Billing, Inc.  
P.O. Box 2122  
Riverview, MI 48192

**Reason for Selection:**

Contract

**Method of Purchase:**

Blanket P.O.

**BUDGET:**

No impact on staff or services

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Fire Dept EMS	344.801000	Professional Services	2011 \$95900.00	\$88,974.25	\$6,925.75

**RECOMMENDATION:**

It is recommended that the Rochester Hills City Council approve an increase of the blanket purchase order for 2010 EMS billing and reporting services to AccuMed Billing, Inc., Riverview, Michigan in the not-to-exceed amount of \$1,974.25 for a new not-to-exceed amount of \$88,974.25.

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APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		