

would be adequate time to vet the issues and address all the concerns.

Hearing no further discussion, Mr. Hooper moved to postpone, seconded by Ms. Morita.

MOTION by Hooper, seconded by Morita, in the matter of City File No. 95-044.2 (Gateway of Rochester Hills) the Planning Commission **postpones** the request for **Site Plan Approval** until the March 20, 2018 Planning Commission meeting.

A motion was made by Hooper, seconded by Morita, that this matter be Postponed. The motion carried by the following vote:

Aye 7 - Brnabic, Dettloff, Hooper, Morita, Reece, Schroeder and Schultz

Excused 2 - Anzek and Kaltsounis

Chairperson Brnabic stated for the record that the motion had passed unanimously, and that she was looking forward to seeing the next submittal.

2018-0005

Accept 2017 Annual Report for the Planning and Economic Development Department

Ms. Roediger said that preparing an Annual Report had been something staff had been meaning to do for a while. The Planning Act required cities to do an Annual Report of the Planning Commission's activities. Staff did not feel that the Planning Commission alone gave a complete picture of all the department's activities, which included the Zoning Board of Appeals, the Historic Districts Commission and all the other boards. Ms. Kapelanski did the lion's share of the work. The Report was a year in summary, looking at the different site plans and other projects, as well as economic development efforts. There was a snapshot into the priorities for the upcoming year, as well. She said that staff welcomed any input; otherwise, they were asking the Planning Commission to accept the Report and send it to City Council for review. She advised that the Report was required as part of the MEDC's Redevelopment Ready Communities (RRC) process. It would be coming annually.

Mr. Hooper said that it was a good job, and Chairperson Brnabic added that it was nice to have the review. Mr. Dettloff asked if the City was RRC certified. Ms. Roediger said that at the February 26th Council meeting, the MEDC was coming to present recommendations. The City was going through an evaluation period, and pending Council action to proceed, she hoped that the City would become certified this year.

MOTION by Hooper, seconded by Reece, the Rochester Hills Planning Commission hereby **accepts** the **2017 Annual Report** for the Planning and Economic Development Department at its February 20, 2018 meeting and forwards it to City Council for review.

A motion was made by Hooper, seconded by Reece, that this matter be Approved. The motion carried by the following vote:

Aye 7 - Brnabic, Dettloff, Hooper, Morita, Reece, Schroeder and Schultz

Excused 2 - Anzek and Kaltsounis

Chairperson Brnabic stated for the record that the motion had passed unanimously.

2018-0037

Request for recommendation of a Planning Commission representative to the Zoning Board of Appeals for a one-year term to expire March 31, 2019.

MOTION by Hooper, seconded by Dettloff, the Rochester Hills Planning Commission hereby **recommends to City Council** that **Deborah Brnabic** shall serve as its representative on the Zoning Board of Appeals for a one-year term to expire March 31, 2019.

A motion was made by Hooper, seconded by Dettloff, that this matter be Recommended for Approval to the City Council Regular Meeting,. The motion carried by the following vote:

Aye 7 - Brnabic, Dettloff, Hooper, Morita, Reece, Schroeder and Schultz

Excused 2 - Anzek and Kaltsounis

ANY OTHER BUSINESS

The current CIP Policy Team members were Mr. Hooper and Mr. Schroeder, and both expressed an interest in serving again. Chairperson Brnabic advised that the first meeting would be March 20 at 2:00 p.m. Ms. Morita disclosed that she also sat on that committee as the City Council representative.

MOTION by Dettloff, seconded by Schroeder, the Rochester Hills Planning Commission hereby appoints Greg Hooper and C. Neall Schroeder to serve on the CIP Policy Team for 2018.

ANY FURTHER BUSINESS

Mr. Reece asked if the Gateway project was NOT required to have a