

July 24, 2018

City of Rochester Hills
1000 Rochester Hills Drive
Rochester Hills, Michigan 48309

Attn: Mr. Ken Elwert, CPRE
Director of Parks and Forestry

Re: Innovation Hills –Pond Construction and Amenities
Proposal for Engineering Services
Construction Administration and Oversight

HRC Job No. 20170822.30

Dear Mr. Elwert:

Hubbell, Roth & Clark, Inc. (HRC) is pleased to offer engineering services to the City of Rochester Hills for the subject project. We propose that all items of work herein be completed under the terms and conditions of our existing Agreement for Professional Engineering Services.

The proposed construction of the pond and associated amenities for Innovation Hills was bid under separate contract. The project was recommended to be awarded to Sherman Nursery Farms and TR Pieprzak in the approximate amount of \$3,500,000. The City has requested HRC to provide construction administration and oversight for the portion of work included in the construction scope of the work. HRC's services include layout, material testing, shop drawings, construction observation and contract administration. The following table provides a breakdown of these costs.

Task Description	Budget
1 Layout/Survey	\$70,000
2 Observation/Testing/Shop Drawings	\$210,000
3 Contract Administration	\$140,000
Total	\$420,000

We are proposing Ms. Lynne Seymour, P.E. as the Project Manager. Ms. Seymour will be supported by various HRC staff including Construction Observers, Testing Technicians, and Field Engineers. We propose a not-to-exceed budget of \$420,000 to complete the scope of this project.

Delhi Township
2101 Aurelius Rd.
Suite 2A
Holt, MI 48842
517-694-7760

Detroit
535 Griswold St.
Buhl Building, Ste 1650
Detroit, MI 48226
313-965-3330

Grand Rapids
801 Broadway NW
Suite 215
Grand Rapids, MI 49504
616-454-4286

Howell
105 W. Grand River
Howell, MI 48843
517-552-9199

Jackson
401 S. Mechanic St.
Suite B
Jackson, MI 49201
517-292-1295

Kalamazoo
834 King Highway
Suite 107
Kalamazoo, MI 49001
269-665-2005

Lansing
215 S. Washington SQ
Suite D
Lansing, MI 48933
517-292-1488

Should you concur with this proposal, please sign below to serve as our authorization to proceed. If you have any questions or require any additional information, please contact the undersigned.

Very truly yours,

HUBBELL, ROTH & CLARK, INC.



Daniel W. Mitchell, P.E.
President

pc: Rochester Hills; L. Cummins

Recommended by:
CITY OF ROCHESTER HILLS

Ken Elwert, Parks and Forestry Director

Date: _____

Approved by:
CITY OF ROCHESTER HILLS

Bryan K. Barnett, Mayor

Date: _____