



**City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS**

**1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org**

Legislative File No: 2009-0438

TO: Mayor and City Council Members

FROM: Ed Anzek, Director of Planning and Development
Roger Rousse, Director of Public Service
Mike Hartner, Director of Parks and Forestry

DATE: October 15, 2009

SUBJECT: Wetlands and Environmental Consulting Services

REQUEST:

City Council authorization of a three (3) year contract for wetlands and environmental consulting services with ASTI Environmental, Brighton, Michigan in the amount not-to-exceed \$232,500.00, through December 31, 2012.

REASON FOR PURCHASE:

Wetlands and environmental consulting services are utilized by the Departments of Public Service, Planning and Development and Parks and Forestry for plan reviews of commercial, industrial and residential site developments, environmental support associated with brownfield redevelopment projects, environmental consulting support for the City, review including Phase I, II and Baseline Environmental Assessment (BEA's) to support open space preservation and the City's infrastructure projects, which may include roads, drains, storm water and water and sewer improvements, park and trail development, site assessments, building construction and property acquisition or disposition. Additional services may also include site closure, ecological, clearance, GIS and underground storage tank services, public meeting support and other related services as required by the City.

Request for Proposals for Wetland and Environmental Consulting Services were solicited and 16 proposals were received. An evaluation team consisting of Ed Anzek, Derek Delacourt, Roger Moore, Paul Davis, Mike Hartner and Jean Farris reviewed and evaluated the proposals. ASTI Environmental was selected as the best qualified, as well as a good value for the City. The firm brings a well-rounded and trained staff with all services provided by a single company. Past experience with ASTI Environmental has exhibited responsiveness to the City's needs, sound judgment and strong working relationship with the Department of Environmental Quality.

Most of the consulting fees will be passed through to the applicant/developer that initiated the need for the environmental services. Paul Davis, DPS/Engineering, will serve as the contract manager, although the blanket purchase order will be funded by multiple departments.

PROCESS:

Vendor Name and Address:
ASTI Environmental

10448 Citation Drive, Suite 100
 Brighton, MI 48116

Reason for Selection:

Best Value and Most Qualified

Method of Purchase:

Contract/Blanket Purchase Order

BUDGET:

Fund Name	Department Account No	Account No. Description	2010 Budget Amount	Cost	2010 Remaining Budget
Planning & Development	401.808006	Consultant Fees- Wetland/Environmental	\$15,000	\$45,000	
Green Space	299.801000	Professional Services	\$45,000	\$120,000	\$5,000
Major Roads	452.801000	Professional Services- Wetland Consultant	\$2,500	\$7,500	
Drains	244.801000	Professional Services- Wetland Consultant	\$10,000	\$30,000	
Sewer	510.801000	Professional Services- Wetland Consultant	\$5,000	\$15,000	
Water	530.801000	Professional Services- Wetland Consultant	\$5,000	\$15,000	
		Total		\$232,500.00	

Funding in future years budgets.

RECOMMENDATION:

It is recommended that City Council authorize a of a three (3) year contract for wetlands and environmental consulting services with ASTI Environmental, Brighton, Michigan in the amount not-to-exceed \$232,500.00, through December 31, 2012.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		