



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
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[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2012-0393

**TO:** Mayor and City Council Members  
**FROM:** Ed Anzek, Director of Planning and Development  
**DATE:** November 12, 2012  
**SUBJECT:** Wetlands and Environmental Consulting Services

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**REQUEST:**

City Council is requested to authorize a two (2) year contract for wetlands and environmental consulting services with ASTI Environmental, Brighton, Michigan in the amount not-to-exceed \$58,000.00 through December 31, 2014.

**REASON FOR PURCHASE:**

Wetlands and environmental consulting services are utilized by the Departments of Public, Service, Planning and Development, Parks and Forestry, and Building (Facilities) for plan reviews of commercial, industrial and residential site developments, environmental support associated with brownfield redevelopment projects, environmental consulting support for the City, review including Phase, I, II and Baseline Environmental Assessment (BEA's) to support open space preservation and the City's infrastructure projects. These projects may include roads, drains, storm water and water and sewer improvements, parks and trail development, site assessments, building construction and property acquisition or disposition. Additional services may also encompass site closure, ecological, clearance, GIS and underground storage tank services, public meeting support and other related services as required by the City. In the past 2 years ASTI has been an exceptional asset in evaluating specific environmental challenges. This has included the analysis of proposed yet virtually untested industrial processes and assistance on the Oil and Gas Lease concerns.

In 2009, a Request for Proposals for Wetlands and Environmental Consulting Services was solicited and awarded to ASTI Environmental as the best qualified and as a good value for the City. The firm brings a well-rounded and trained staff with all services provided by a single company. Past experience with ASTI Environmental has exhibited responsiveness to the City's needs, sound judgment and a strong working relationship with the Department of Environmental Quality. The existing three-year contract has an option to renew for two (2) additional years, which the City staff wishes to exercise.

Many of the consulting fees will be passed through to the applicant/developer that initiated needs for the environmental services. I will resume the duties as the contract manager from Paul Davis, P.E. City Engineer, although the blanket purchase order will be funded by multiple departments. Paul had taken over the lead when the majority of environmental assistance dealt with road and infrastructure work. The service needs now are more with wetlands, brownfield remediation, and general environmental issues.

**PROCESS:**

**Vendor Name and Address:**

ASTI Environmental  
10448 Citation Drive, Suite 100  
Brighton, MI 48116

**Reason for Selection:**

Best Value and Most Qualified

**Method of Purchase:**

Contract/Blanket Purchase Order

**BUDGET:**

Costs associated with Wetland & Environmental Consulting services were identified in the FY 2013-2014 operating and capital budgets. The costs are budgeted in the following funds: General Fund (Department of Planning & Development), Major Road, Water Resources, Green Space, Water and Sewer, and Facilities.

<b>Fund Name</b>	<b>Department Account No</b>	<b>Account No. Description</b>	<b>2013-14 Budget Amount</b>	<b>Cost</b>	<b>Remaining Budget</b>
Planning & Development	401.808006	Consultant Fees- Wetland/ Environmental	\$15,000.00	\$15,000.00	\$0.00
Major Roads	452.801000	Professional Services- Wetland Consultant	\$5,000.00	\$5,000.00	\$0.00
Water Resources	244.801000	Professional Services- Wetland Consultant	\$11,000.00	\$11,000.00	\$0.00
Green Space	299.801000	Professional Services	\$20,000.00	\$20,000.00	\$0.00
Sewer	510.801000	Professional Services- Wetland Consultant	\$2,000.00	\$2,000.00	\$0.00
Water	530.801000	Professional Services- Wetland Consultant	\$2,000.00	\$2,000.00	\$0.00
Facilities	631.974000	Land Improvements - Riverbend Park	\$3,000.00	\$3,000.00	\$0.00
		<b>Total</b>	<b>\$58,000.00</b>	<b>\$58,000.00</b>	<b>\$0.00</b>

**RECOMMENDATION:**

It is recommended that the Rochester Hills City Council authorizes a two (2) year contract for wetlands and environmental consulting services with ASTI Environmental, Brighton, Michigan in the amount not-to-exceed \$ 58,000.00, through December 31, 2014 and further authorizes the Mayor to execute a contract on behalf of the City.

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APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		

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