



**City of Rochester Hills
AGENDA SUMMARY
NON-FINANCIAL ITEMS**

**1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org**

Legislative File No: 2008-0593

TO: Mayor and City Council Members
FROM: Ed Anzek, AICP, Director, Planning and Development
DATE: 11-14-08
SUBJECT: Brownfield Redevelopment Policy

REQUEST:

Conduct a joint meeting with the City’s Brownfield Redevelopment Authority to discuss development of a citywide brownfield policy.

BACKGROUND:

The City Council identified in its goals and objectives a desire to discuss a policy to guide future brownfield redevelopment. The intent of the meeting is to seek input from both bodies, Council and the Authority regarding the scope and direction of the proposed policy.

A representative from ASTI, the City’s brownfield consultant, will facilitate the discussion. The intent of the policy is to determine the standards and/or guidelines by which the City will review and potentially approve tax increment financing for qualified brownfield sites.

The joint meeting is only the first step in developing a policy. Based on the results of the meeting Staff will work to prepare a draft policy specific to the City, including forms to manage the process. The draft will then be proposed to both bodies and/or a working group, (whichever is appropriate), for input and refinement. A final draft would then be prepared for approval of the BRA and City Council.

Attached are materials provided by ASTI to assist the night of the meeting. They include example plan submittal forms and application and spreadsheets to help facilitate discussion and identify issues related to policy development.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Mayor		
City Council Liaison		