City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2006-0748

TO: Mayor and City Council Members

FROM: **Ronald Crowell, Fire Chief, 248-841-2706**

DATE: **October 5, 2006**

SUBJECT: **Approval of Blanket Purchase Order for AccuMed Billing, Inc.**

REQUEST:
City Council approval to issue a blanket purchase order to AccuMed Billing, Inc. in the amount not-to-exceed $80,000 through December 31, 2007.

REASON FOR PURCHASE:
Since the Fire Department is a licensed transporting agency, we are able to seek reimbursement for equipment and supplies used during medical incidents.

A RFP process was utilized in 2002 to select AccuMed Billing, Inc.   The proposal includes a yearly option to renew for a 5-year period. The billing company's responsibilities include collecting run reports, generating medical bills and handling collections. All monies received from collections are deposited directly into the City's accounts. AccuMed charges the City 10% of collections and invoices the City monthly. The approval covers fees during 2007 for a total not-to-exceed blanket purchase order of $80,000 through December 31, 2007.

PROCESS:

Vendor Name and Address:
AccuMed Billing, Inc.
P.O. Box 2122
Riverview, MI 48192

Reason for Selection:
Best Value

Method of Purchase:
Purchase Order

BUDGET:-
No impact on staff or services.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
206	344.801000	Professional Services	$80,000		

RECOMMENDATION:

I am recommending City Council approve a blanket purchase order for AccuMed Billing, Inc in the amount of not-to-exceed $80,000 through December 31, 2007.

RESOLUTION

NEXT AGENDA ITEM

RETURN TO AGENDA

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		

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