



Rochester Hills Minutes - Draft

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Public Safety and Infrastructure Technical Review Committee

Thomas Blackstone, Dale Hetrick, Orville Hoksch Jr., Jorge Ipina, Walter Johnson, LeAnne Rogers, Tom Stephens
Council Members: Greg Hooper, Michael Webber
Youth Representatives: Pranita Balusu, Sharanya Pai

Wednesday, June 18, 2014

6:00 PM

1000 Rochester Hills Drive

CALL TO ORDER

Vice Chairperson Stephens called the Public Safety and Infrastructure Technical Review Committee to order at 6:13 p.m.

ROLL CALL

- Present** 5 - Thomas Blackstone, Orville Hoksch, Greg Hooper, LeAnne Rogers and Tom Stephens
- Excused** 2 - Dale Hetrick and Michael Webber
- Absent** 2 - Jorge Ipina and Walter Johnson

Others Present:

Sean Canto, City Fire Chief
Ron Crowell, City Deputy Fire Chief
Sharanya Pai, Rochester Hills Government Youth Council Representative

PUBLIC COMMENTS

None.

DISCUSSION

2014-0080

2014/2015 Priorities Discussion

Attachments: [Supp Press Release.pdf](#)
[Educational Postcard - Final \(1\).pdf](#)
[Supp. Facilities Improvement and Personnel Staffing Report.pdf](#)
[Draft Ballot Language.pdf](#)
[OCRC Guide to RoadFunding.pdf](#)
[Appendix - Proposed 2014 Ballot Language.pdf](#)
[Police Road Recom 030711\(1\)\(1\) \(5\) \(1\).pdf](#)
[Purpose and Charge \(1\).pdf](#)

Vice Chairperson Stephens reported that the video contents had been selected for the Committee's educational video and may be produced by the end of the week.

Member Hooper reported that the City's absentee ballots are scheduled to be mailed approximately the last week of June and the educational postcards will be mailed then as well.

The Committee Members briefly reviewed the various places to distribute the educational postcard.

2014-0242

Attachments: [Supp Questions part 2.pdf](#)
[Supp Fire Department Staffing Questions for 061114 Meeting.pdf](#)
[Supp ISO PPC Analysis.pdf](#)
[Supp Survey Monkey.pdf](#)
[Supp ISO PPC Info.pdf](#)
[Supp 2011 MFS.pdf](#)
[Supp TV Change Stats 2014.pdf](#)
[Rochester Hills Population Projections.pdf](#)
[Fire Station Building Report.pdf](#)
[Comparison of Local Municipal Fire Departments.pdf](#)
[Supp - Average Start Up Cost.pdf](#)
[Supp. Facilities Improvement and Personnel Staffing Report.pdf](#)

Vice Chairperson Stephens stated that he had been unable to attend the Committee's tour of the City's fire stations and asked for a summary of the tour.

Member Hooper reported that a couple of the Committee Members along with two (2) other members of City Council, Stephanie Morita (District 1) and Tom Wiggins (District 4) began the tour at:

- Station 1 on Horizon Court (off of Livernois Road);
- Station 3 on 2137 W. Auburn Road, just west of Crooks Road;
- Station 2 on 1251 E. Auburn Road, just east of John R Road;
- Station 5 on 251 E. Tienken Road - just east of Rochester Road; and
- Station 4 on 2723 Walton Boulevard just west of Brewster Road.

He stated that the Members reviewed the buildings and grounds and asked questions at each location. He reported that the tour lasted about three (3) hours. He shared that he found the tour very insightful as he had only been to Station 1 when he was first elected to City Council.

Member Blackstone shared that he had taken a total of fifty-seven (57) photographs and that he would share those with anyone who wanted to see them either during the meeting or after.

Chief Canto reported that the architect expected to have a final report ready by the second week of July. He discussed that the Fire Station Building Report (dated May 5/27/14 - attached) identifies insufficiencies and recommended updates and renovations to be done. He explained further that when a similar project was conducted in the City of Sterling Heights, construction trailers were used to provide the fire fighters with sleeping accommodations to ensure that fire stations were staffed during the renovation projects.

Discussion ensued by the Committee Members in regard to the fire station facilities:

- *Renovation vs. Rebuild in regard to Station 4;*
- *Simultaneous work on all the fire stations;*
- *One (1) contractor vs. several contractors, Request For Proposal Bid Process;*
- *City Council would review and discuss the project;*
- *Fire Infrastructure Improvements and Fire Personnel - two (2) separate topics;*
and
- *Short term and long term fire station building improvements.*

Chief Canto stated that the improvements to the fire stations need to be done because of the current building conditions and to adequately support the current staffing at each of the stations. He added that weather events could mean that fire fighter paramedics finishing a shift may be held over while another shift is brought in to ensure coverage at the fire station. He noted that the stations were designed to support a volunteer fire department.

Vice Chairperson Stephens asked if the Committee Members had reviewed the 'Fire Department Staffing Questions for June 11 Meeting' that Chief Canto had distributed at the Committee's previous meeting.

The Committee Members then discussed:

- *Classifications of Work Hours (i.e. regular, overtime, etc.);*
- *Staffing coverage for vacations, maternity leave, funerals (etc.);*
- *Examples of shift hours and structure (i.e. work two (2) days, off for four (4) days, etc.);*
- *Scheduled overtime and unscheduled overtime;*
- *Permissible work hour limitations in a twenty-eight (28) day work period (includes training);*
- *Comparison to civilian work hour limitations;*
- *Trade work shifts;*
- *Salaries, health care benefits and contribution plans;*
- *Fitted fire fighter protective turn out gear;*
- *Training program at Oakland Community College;*
- *Similar loss of Paid-on-Call personnel in neighboring communities;*
- *Fire protection at Crittenton Hospital, Oakland University (shared with City of Auburn Hills), Rochester College;*
- *Commercial fire protection at the City's Industrial Park;*
- *False alarms and home security alarm procedures;*
- *Fleet equipment maintenance, refurbishment and replacement;*
- *Service improvement with Automatic Vehicle Locating Global Position (ALGTS);*
and
- *Signage at the fire stations.*

Both Chief Canto and Deputy Chief Crowell gave examples of various work shifts and scenarios that may occur if a fire fighter's shift were to end while at

the scene of a fire or similar emergency which would result in overtime.

Deputy Chief Crowell stated that the Fire Department does have a company located in Farmington Hills that is certified to make alterations on specially fitted fire fighter protective gear.

Member Blackstone asked if there were any other citizen representative committees working on millages and large projects similar to the Committee's current project.

Member Hooper responded no and gave a brief history of the creation of the Police and Road Funding Technical Review Committee, the different Members that had participated, the work that had been done and completed in regard to important, long standing issues and the transformation to the current Committee name and structure.

The Committee Members discussed that it would be necessary at the next meeting to prepare the Committee's recommendation to City Council for a proposed Fire Station Facilities Improvement Plan.

ANY OTHER BUSINESS

None.

NEXT MEETING DATE

- Wednesday, July 2, 2014 - 6:00 p.m.
- Wednesday, July 9, 2014 - 6:00 p.m.

ADJOURNMENT

There being no further business before the Public Safety and Infrastructure Technical Review Committee, Vice Chairperson Stephens adjourned the meeting at 7:36 p.m.

Tom Stephens, Vice Chairperson

*Prepared by Christine A. Wissbrun
Recording Secretary, City Clerk's Office*