



# Rochester Hills

## Minutes - Draft

### City Council Regular Meeting

1000 Rochester Hills Dr  
Rochester Hills, MI 48309  
(248) 656-4600  
Home Page:  
[www.rochesterhills.org](http://www.rochesterhills.org)

*David J. Blair, Susan M. Bowyer Ph.D., Ryan Deel, Dale A. Hetrick, Carol Morlan,  
Theresa Mungiola and David Walker*

**Vision Statement:** *The Community of Choice for Families and Business*

**Mission Statement:** *"Our mission is to sustain the City of Rochester Hills as the premier community of choice to live, work and raise a family by enhancing our vibrant residential character complemented by an attractive business community."*

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Monday, November 14, 2022

7:00 PM

1000 Rochester Hills Drive

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#### CALL TO ORDER

*President Deel called the Regular Rochester Hills City Council Meeting to order at 7:00 p.m. Michigan Time.*

#### ROLL CALL

**Present** 7 - David Blair, Susan M. Bowyer, Ryan Deel, Dale Hetrick, Carol Morlan, Theresa Mungiola and David Walker

#### Others Present:

*Tracey Balint, Public Utilities Engineering Manager  
Bryan Barnett, Mayor  
Sean Canto, Fire Chief/Emergency Services Director  
Bill Cooke, Assistant Chief/Fire Marshall  
Chelsea Ditz, Human Resources Director  
Ann Echols, Captain/Assistant Fire Marshall  
Ken Elwert, Parks and Natural Resources Director  
Tim Hollis, Deputy Director  
Rochelle Lyon, Information Systems Director  
Denise McDoniel, Financial Analyst  
Chris McLeod, Planning Manager  
Sara Roediger, Planning and Economic Development Director  
Leanne Scott, City Clerk  
Joe Snyder, Chief Financial Officer  
John Staran, City Attorney  
Laurie Taylor, Assessing Director*

#### PLEDGE OF ALLEGIANCE

#### APPROVAL OF AGENDA

**A motion was made by Walker, seconded by Mungiola, that the Agenda be Approved as Presented. The motion CARRIED by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Munglioli and Walker

## COUNCIL AND YOUTH COMMITTEE REPORTS

### Rochester Hills Government Youth Council (RHGYC):

**President Deel** introduced RHGYC Representative Henry Hall.

**Mr. Hall** shared that at the last RHGYC meeting, they continued to discuss the upcoming Holiday and different things they can do to help out the community. He added that they are continuing to plan for the 2023 Cultural Event and looking for ways to make it bigger and better than last year's event. He noted that the next RHGYC meeting is November 16, 2022 and that the RHGYC will assist at the Light the Village Event on November 18, 2022.

### Rochester Area Youth Assistance (RAYA):

**Ms. Munglioli** shared that RAYA had a fundraiser last night and it was a great event. She noted that Maria Willett, Chief of Staff, assisted in organizing the event and she did a wonderful job. She added that the event was held at Emagine Theater in Rochester Hills and was a viewing of Black Panther Wakanda Forever.

She stated that November 16, 2022 is RAYA's Annual Breakfast at the Calf Barn at 8:00 a.m. She added that Elizabeth Talbert will be speaking about the Power of Small Decisions at the breakfast. She mentioned that the Oakland County Youth Assistance will be holding their Annual Breakfast on December 2, 2022 and she encouraged residents to attend.

She thanked Clerk Scott and her team for doing a great job on the past election.

## RECOGNITIONS

**2022-0485** Proclamation in Recognition of Rochester Adams High School Girls Golf Team

**Attachments:** [111422 Agenda Summary.pdf](#)  
[Proclamation.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Mayor Barnett** recognized the Rochester Adams High School Girls Golf Team and announced that they won the State Championship. He introduced Coach Jeff Kutschman, Assistant Coach Bob Koltveldt and JV Coach Fran Scislowicz, and congratulated them on leading their team to the State Championship. He stated that the team trained hard and stayed focused and for the first time ever claimed the Division One State Championship title. He presented the team with a Proclamation on behalf of the City of Rochester Hills.

**Coach Kutschman** thanked Mayor Barnett and City Council for the recognition and stated that each of the girls on the team worked very hard. He added that the girls won the title with grace and had an outstanding season.

**Presented.**

**Whereas**, Rochester Adams High School Girls Golf Team consists of 11 student athletes, led by Coach Jeff Kutschman, Assistant Coach Bob Koltvedt and JV Coach Fran Scislowicz; and

**Whereas**, the team trained hard and stayed focused, producing an incredible and historic 2022 season that included a OAA Red League Championship, Oakland County Championship and the Regional Championship heading into the state finals; and

**Whereas**, for the first time in the program's history, Rochester Adams High School claimed the Division 1 State Championship title, winning the competition by 47 strokes, the third largest margin of victory in state history; and

**Whereas**, this season's state champions consist of the following dedicated high school athletes:

Grace Wang	Brooke Behaylo	Katie Fodale
Laura Liu	Olivia Dance	Elena Bailey
Janhavi Ramekar	Alexa Camargo	Peyton Sage
Hannah Wang	Brianna Park	

**Now, Therefore, Be It Resolved**, that the Mayor and City Council of the City of Rochester Hills hereby congratulate the Rochester Adams High School Girls Golf Team on their impressive win and wish each athlete all the best in her academic and extracurricular endeavors.

**2022-0486** Proclamation in Recognition of Darlene Janulis

**Attachments:** [111422 Agenda Summary.pdf](#)  
[Proclamation.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Mayor Barnett** stated that the community would not be where it is today without Darlene Janulis. He shared that Ms. Janulis has been an incredible member of the community for many years and that she has been involved in several committees and commissions within the City. He thanked Ms. Janulis for her service to the City and presented her with a Proclamation on behalf of the City of Rochester Hills.

**Ms. Janulis** thanked the Mayor and City Council for the recognition and acknowledged the staff at Rochester Hills for the incredible job they do. She added that Rochester Hills will always be home to her.

**Presented.**

**Whereas**, on the occasion of her retirement from serving the City of Rochester Hills as a board, committee and commission member and leader, the Mayor and City Council wish to express their appreciation to Darlene Janulis for her long-standing dedication and service to the City of Rochester Hills; and

**Whereas**, Darlene has been actively giving back to the community she loves for years, serving in countless capacities, with a long history of supporting and creating programs, groups and events to meet needs and foster opportunities; and

**Whereas**, her current commitments include serving on the Local Development Finance Authority, Green Space Advisory Board, Historic Districts Commission, Historic Districts Study Committee and Naming Standing Committee; and

**Whereas**, Darlene's professional experience, community knowledge, progressive thinking, positive attitude, attention to detail and passion for local government have all made her a valuable asset on every board, committee and commission on which she has served as she has helped to advance the mission and fulfill the purpose of each board; and

**Whereas**, Darlene, known for her infectious laugh, is a true champion for the City of Rochester Hills, always making sure decisions made are in the best interest of the city, and we are incredibly grateful for the profound commitment of time, treasure and talent she has given to benefit our community.

**Now, Therefore, Be It Resolved**, that the Mayor and City Council of the City of Rochester Hills hereby recognize and thank Darlene Janulis for her labor of love serving for decades on multiple boards, committees and commissions, all for the betterment of the City of Rochester Hills.

## PRESENTATIONS

**2022-0489** Swearing In Ceremony for Fire and Life Safety Educator, Jennifer Whitbeck

**Attachments:** [111422 Agenda Summary.pdf](#)

**Sean Canto**, Fire Chief/Emergency Services Director, explained that the Swearing-In Ceremony is for the Fire and Life Safety Educator, Jennifer Whitbeck. He stated that this position has the most contact with the residents of the community and noted that Ms. Whitbeck comes to Rochester Hills from Livingston County and is a great addition to the Fire Department.

**Clerk Scott** administered the oath to Ms. Whitbeck.

**Presented.**

**2022-0487** Presentation of the 2022 Earl Borden Awards

**Attachments:** [111422 Agenda Summary.pdf](#)  
[Presentation.pdf](#)  
[Earl Borden Awards List.pdf](#)  
[Selection Criteria.pdf](#)  
[Draft HDC Minutes 090822.pdf](#)

**President Deel** shared that the Earl Borden Award recognizes individuals, families, businesses and organizations who have made a positive impact in Historic Preservation in the City of Rochester Hills. He recognized the recipients of the 2022 Preservation Leadership Award, Michael Klieman and Madelyn Rzadkowski. He added that Mr. Klieman saw the Gate Lodge on the Meadow Brook Farm Estate in distress and vowed to save it by rallying financial support from friends. He stated that Mr. Klieman enlisted the help of Ms. Rzadkowski, the Curator of Meadow Brook Hall, to restore the gate house to its former condition. Ms. Rzadkowski ensured that the main gate was restored

with the exact same techniques that were used a century ago. He added that due to their efforts, Meadow Brook Hall continues to be a significant part of the City of Rochester Hills.

He recognized Vincent and Lauren Sinacola, recipients of the 2022 Historic Preservation Award. He stated that the Sinacola's restored the Pruitt House located at 1048 E. Tienken in Stony Creek Village. He added that the Sinacola's hard work created a beautiful home for them and maintained a historic piece of Stony Creek Village for the public to admire.

**Mr. Klieman** shared that he is the President of the Gate House Society, a non-profit organization. He added that the partnership between the Gate House Society and Oakland University was vital in restoring the Gate House and he thanked Oakland University and the City of Rochester Hills.

**Mr. Sinacola** thanked his father and mother-in-law and stated that without them they would not have been able to restore the Pruitt House. He noted that he is blessed that his family gets to grow up in this neighborhood and encouraged anyone interested in seeing the home to stop by.

Presented.

## PUBLIC HEARINGS

2022-0467 Request for Approval to revoke nineteen Industrial Development Districts (IDDs) that no longer have active Industrial Facility Tax abatements

**Attachments:** [111422 Agenda Summary.pdf](#)  
[Correspondence to Property Owners.pdf](#)  
[Public Hearing Notice.pdf](#)  
[102422 Agenda Summary.pdf](#)  
[IDDs Without Active IFTs.pdf](#)  
[Active IFTs.pdf](#)  
[CC Minutes 101988.pdf](#)  
[102422 Resolution.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Laurie Taylor**, Assessing Director, and **Pam Valentik**, Economic Development Manager, were present.

**Ms. Taylor** shared that on October 24, 2022, she requested Council to hold a Public Hearing on November 14, 2022, for the termination of 19 Industrial Development Districts (IDD) that no longer have active industrial facility tax abatements. She noted that all property owners were sent a letter notifying them of the Public Hearing and the intent to terminate the IDD.

**President Deel Opened the Public Hearing at 7:30 p.m. Seeing No Public Comment, President Deel Closed the Public Hearing at 7:31 p.m.**

**A motion was made by Mungioli, seconded by Morlan, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

Enactment No: RES0287-2022

**Whereas**, there are nineteen Industrial Development Districts that no longer have active Industrial Facility Tax certificates within the districts; and

**Whereas**, On October 25, 2022 the nineteen Industrial Development Districts were sent a letter via certified mail that notified the property owners of the intent to terminate the Industrial Development Districts; and

**Whereas**, On November 14, 2022 a public hearing was held on the termination of the nineteen Industrial Development Districts;

**Therefore, Be It Resolved** that the Rochester Hills City Council hereby terminates the nineteen Industrial Development Districts that no longer have active Industrial Facility Tax certificates within the district. The nineteen properties are listed below:

Parcel No.	Property Address	___	Parcel No.	Property Address
70-15-21-276-013	1400 S Livernois Rd	___	70-15-29-352-006	3000 Research Dr
70-15-28-126-034	1659 W Hamlin Rd	___	70-15-30-376-022	2956 Waterview Dr
70-15-28-301-036	1840 Enterprise Dr	___	70-15-30-451-044	2983 Waterview Dr
70-15-28-302-011	1857 Enterprise Dr	___	70-15-30-451-049	2910 Waterview Dr
70-15-28-302-013	1955 Enterprise Dr	___	70-15-30-476-016	2960 Technology Dr
70-15-28-303-017	2700 Product Dr	___	70-15-30-477-012	2923 Technology Dr
70-15-28-352-002	1939 Northfield Dr	___	70-15-30-477-014	2965 Technology Dr
70-15-28-376-026	2775 Commerce Dr	___	70-15-30-477-015	3098 Research Dr
70-15-29-300-006	2930 W Auburn Rd	___	70-15-30-477-016	3072 Research Dr
70-15-29-352-003	2770 Research Dr			

**2022-0472** Community Development Block Grant (CDBG) Program Year 2023 Application

**Attachments:** [111422 Agenda Summary.pdf](#)  
[Public Hearing Notice.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Mr. Hetrick and Mr. Walker** both requested to be recused from this agenda item, as they are Board Members of the Older Persons' Commission (OPC) and the OPC receives funds from the Community Development Block Grant (CDBG).

**Denise McDoniel**, Financial Analyst, provided the following overview for the 2023 funding for the CDBG Program for the City of Rochester Hills.

*She explained that part of the application process requires communities to hold a public hearing and the governing body must pass a resolution approving the planned use of funds. She noted that the planning allocation for program year 2023 from Oakland County, which passes down funding from the U.S. Department of Housing Urban Development, is \$155,295 and mirrors the*

program allocation from 2022. She stated the administration is recommending the following allocation to programs:

- \$15,000 allocated to services for victims of domestic violence, dating violence, sexual assault or stalking.
- \$10,000 allocated to subsidy payments and emergency services.
- \$20,000 allocated to yard services.
- \$110,295 allocated to minor home repair.

She highlighted the following use of CBDG funds from 2022:

- 142 individuals that were victims of domestic violence, dating violence, sexual assault, or stalking were assisted through Haven.
- 79 individuals were assisted through Clothes Closet at the Neighborhood House using subsistence and emergency services funding.
- 51 senior residents were assisted with snow removal services.
- 32 minor home repair projects were completed.

**President Deel Opened the Public Hearing at 7:33 p.m.**

**Michael Dreon**, 1720 South Livernois, explained that he is the Executive Director of Neighborhood House and thanked everyone for their support. He stated that Neighborhood House is an assistance agency that helps individuals in need through programs like Clothes Closet and Food Pantry. He added that the CBDG funds have allowed Neighborhood House to employ the Manager and Assistant Manager at Clothes Closet. He noted that last year Clothes Closet distributed approximately 20,000 items to individuals in need.

**President Deel Closed the Public Hearing at 7:35 p.m.**

**A motion was made by Bowyer, seconded by Morlan, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 5 - Blair, Bowyer, Deel, Morlan and Mungiola

**Abstain** 2 - Hetrick and Walker

Enactment No: RES0288-2022

**Whereas**, Oakland County is preparing an Annual Action Plan to meet application requirements for the Community Development Block Grant (CDBG) program, and other Community Planning and Development (CPD) programs; and

**Whereas**, Oakland County has requested CDBG-eligible projects from participating communities for inclusion in the Action Plan; and

**Whereas**, the City of Rochester Hills has duly advertised and conducted a public hearing on November 14, 2022, for the purpose of receiving public comments regarding the proposed use of Program Year 2023 Community Development Block Grant funds (CDBG) in the approximate amount of \$155,295; and

**Whereas**, the City of Rochester Hills found that the following projects meet the federal objectives of the CDBG program and are prioritized by the community, as high priority need.

Account Number	Project Name	Amount
731227	Minor Home Repair	\$110,295
732170	Yard Services	\$ 20,000
	Services for Victims of Domestic Violence, Dating Violence, Sexual Assault or Stalking	\$ 15,000
	Subsistence Payments	<u>\$ 10,000</u>
		<u>\$155,295</u>

**Resolved**, that the City of Rochester Hills CDBG application is hereby authorized to be submitted to Oakland County for inclusion in Oakland County's Annual Action Plan to the U.S. Department of Housing and Urban Development, and that the Mayor is hereby authorized to execute all documents, agreements, or contracts which result from this application to Oakland County.

## ORDINANCE FOR INTRODUCTION

**2022-0477** Request for Acceptance for First Reading - An Ordinance to Amend Sections 54-153, 54-154, 54-155, 54-156, 54-157, 54-163, 54-193, 54-226, 54-262 54-302, 54-466, 54-467, 54-469, 54-470, and 54-471; in Chapter 54, Fees, of the Code of Ordinances of the City of Rochester Hills, Oakland County, Michigan, to modify fees charged for building permits, plan review, factory-built buildings, certificate of occupancy, demolition, residential builder licenses, permit application, plumbing items, electrical circuits, mechanical items, park entry fees, shelter rental, commercial use of park grounds, museum, and sports field rental and to repeal conflicting ordinances, and prescribe a penalty for violations

**Attachments:** [120522 Agenda Summary.pdf](#)  
[111422 Agenda Summary.pdf](#)  
[Ordinance Amendments 111122 - Redlined \(Revised\).pdf](#)  
[Ordinance Amendments - Redlined.pdf](#)  
[111422 Resolution.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Joe Snyder**, Chief Financial Officer, shared that there are several sections under Ordinance Chapter 54 that have proposed updates and stated that this is the first of two readings. He noted that this is part of the City's annual process to review and update fees to ensure they are set appropriately and verify that the ordinance language is updated as needed. He added that the amendments to Chapter 54 include a variety of fees and language as submitted by the Parks and Natural Resources Department and Building Department.

**President Deel** thanked Mr. Snyder and stated that it is important to annually review the Ordinance to make sure the City continues to be legally compliant.

**Ms. Munglioli** shared that she is glad to see the Calf Barn discounted rental rate for non-profit organizations.

**A motion was made by Munglioli, seconded by Hetrick, that this matter be Accepted for First Reading by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Munglioli and Walker



Enactment No: RES0306-2022

**Resolved**, that an Ordinance to Amend Sections 54-153, 54-154, 54-155, 54-156, 54-157, 54-163, 54-193, 54-226, 54-262 54-302, 54-466, 54-467, 54-469, 54-470, and 54-471; in Chapter 54, Fees, of the Code of Ordinances of the City of Rochester Hills, Oakland County, Michigan, to modify fees charged for building permits, plan review, factory-built buildings, certificate of occupancy, demolition, residential builder licenses, permit application, plumbing items, electrical circuits, mechanical items, park entry fees, shelter rental, commercial use of park grounds, museum, and sports field rental and to repeal conflicting ordinances, and prescribe a penalty for violations is hereby Accepted for First Reading.

## PLANNING AND ECONOMIC DEVELOPMENT

**2022-0448** Request for Conditional Use Approval to construct a drive-through associated with a new building for Huntington Bank on approximately 1.1 acres located on the south side of Walton Rd., east of Adams Rd., zoned B-2 General Business District with an FB Flex Business Overlay, Laura Trendler, McBride Dale Clinton, Applicant

**Attachments:** [111422 Agenda Summary.pdf](#)  
[PC Minutes 101822 \(Draft\).pdf](#)  
[Revised EIS.pdf](#)  
[EIS.pdf](#)  
[Staff Report 101822.pdf](#)  
[Reviewed Plans Pt 1.pdf](#)  
[Reviewed Plans Pt 2.pdf](#)  
[Floor Plans and Elevations.pdf](#)  
[Project Description.pdf](#)  
[Purchase Agreement.pdf](#)  
[CatchBasin Op and Maint.pdf](#)  
[Landscape Cost Estimate.pdf](#)  
[WRC Letter 081321.pdf](#)  
[RCOC Email 062521.pdf](#)  
[Public Hearing Notice.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Chris McLeod**, Planning Manager, shared that the request before Council is for a Conditional Use Approval for a drive-through at Huntington Bank. He added that the bank will occupy the former Burger King Restaurant site located at 2975 Walton. He noted that the Planning Commission recommended approval at its October 18, 2022 meeting. He discussed the building renderings and stated that the 2,500 square foot building will be constructed of brick and the site will be fully enhanced with landscaping. He stated that the Applicant requested two modifications to the site; the screening along the south property line and the total number of parking spaces, and added that both modification requests were granted by the Planning Commission.

**Laura Trentler**, representing Huntington Bank, shared that they have been working with the Planning Department Staff since June 2021. She added that the existing site has been vacant for a while and stated that the site is mostly comprised of pavement, unmaintained landscaping and a detention basin area. She shared that Huntington Bank had proposed to make significant changes to the landscaping.

*She stated that the drive-through is approximately 130 feet from the property line and included is 80 feet of green buffer to separate the property from the Meadowbrook community. She added that Huntington Bank proposed to install a metal fence on the outer side of the green buffer.*

**President Deel** questioned how long this site has been vacant.

**Ms. Trentler** responded that she does not know exactly how long the site has been vacant; however, Huntington Bank has owned the property for at least two years.

**Vice President Bowyer** thanked Ms. Trentler for bringing a beautiful building to the City and added that the green buffer is a great addition to the site.

**A motion was made by Bowyer, seconded by Blair, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

Enactment No: RES0289-2022

**Resolved**, that the Rochester Hills City Council hereby approves the Conditional Use to allow a drive-through at a proposed bank on site at 2975 Walton Blvd., east of Adams Rd., zoned B-2 General Business District with an FB Flex Business Overlay, based on plans dated received by the Planning Department on August 22, 2022, with the following findings:

#### **Findings**

1. The use will promote the intent and purpose of the Zoning Ordinance.
2. The building has been designed and is proposed to be operated, maintained, and managed so as to be compatible, harmonious, and appropriate in appearance with the existing and planned character of the general vicinity, adjacent uses of land, and the capacity of public services and facilities affected by the use.
3. The proposal will have a positive impact on the community as a whole and the surrounding area by further offering jobs and another financial institution.
4. The proposed development is served adequately by essential public facilities and services, such as highways, streets, police and fire protection, water and sewer, drainage ways, and refuse disposal.
5. The proposed development will not be detrimental, hazardous, or disturbing to existing or future neighboring land uses, persons, property, or the public welfare.
6. The proposal will not create additional requirements at public cost for public facilities and services that will be detrimental to the economic welfare of the community.
7. The site has traditionally been utilized as a drive through fast food restaurant and the proposed drive through bank will be less impactful.

#### **Conditions**

1. If, in the determination of City staff, the intensity of the drive-through changes or

increases, in terms of traffic, queuing, noise, hours, lighting, odor, or other aspects that may cause adverse off-site impact, City staff may require and order the conditional use approval to be remanded to the Planning Commission and City Council as necessary for re-examination of the conditional use approval and conditions for possible revocation, modification or supplementation.

## PUBLIC COMMENT for Items not on the Agenda

### CONSENT AGENDA

All matters under Consent Agenda are considered to be routine and will be enacted by one motion, without discussion. If any Council Member or Citizen requests discussion of an item, it will be removed from Consent Agenda for separate discussion.

**2022-0482** Approval of Minutes - City Council Regular Meeting - May 23, 2022

**Attachments:** [CC Meeting Minutes 052322.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

Enactment No: RES0290-2022

**Resolved**, that the Minutes of the Rochester Hills City Council Regular Meeting held on May 23, 2022 be approved as presented.

**2022-0441** Request for Purchase Authorization - FACILITIES: Blanket Purchase Order/Contract for on-call electrical services for City owned buildings in the total amount not-to-exceed \$40,000.00 through October 31, 2023; K&S Ventures, Inc., Rochester Hills, MI

**Attachments:** [111422 Agenda Summary.pdf](#)  
[Proposal Tabulation.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0291-2022

**Resolved**, that the Rochester Hills City Council hereby authorizes a blanket purchase order/contract for on-call electrical services for City owned buildings to K&S Ventures, Inc., Rochester Hills, Michigan in the total amount not-to-exceed \$40,000.00 through October 31, 2023 and further authorizes the Mayor to execute an agreement on behalf of the City.

**2021-0225** Request for Purchase Authorization - PARKS: Increase to the blanket purchase order/contract for engineering services for the Phase II development of the Innovation Hills Playground Area in the amount of \$11,000.00 for a new not-to-exceed contract amount of \$43,160.00; Spalding DeDecker, Rochester Hills, MI

**Attachments:** [111422 Agenda Summary.pdf](#)  
[081522 Agenda Summary.pdf](#)  
[SDA Proposal Additional Fee.pdf](#)  
[011022 Agenda Summary.pdf](#)  
[062121 Agenda Summary.pdf](#)  
[Proposal.pdf](#)  
[062121 Resolution.pdf](#)  
[011022 Resolution.pdf](#)  
[081522 Resolution.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0292-2022

**Resolved**, that the Rochester Hills City Council hereby authorizes an increase to the blanket purchase order/contract for engineering services, construction administration, and inspection services related to the additional work required for installation of the synthetic turf and other improvements at Innovation Hills Playground in the amount of \$11,000.00 for a new not-to-exceed contract amount of \$43,160.00 and further authorizes the Mayor to execute the contract amendment on behalf of the City.

**2022-0475** Request for Approval of Grant Application to Oakland County and Matching Funds to participate in the Moth Suppression Grant Program

**Attachments:** [111422 Agenda Summary.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0293-2022

**Whereas**, the Oakland County Board of Commissioners has renewed the Oakland County FY2023 Invasive Spangy Moth Suppression Grant Program (the "Program") for cities, villages and townships in Oakland County; and

**Whereas**, the Program seeks to assist cities, villages and townships in Oakland County by providing limited matching funds to support their efforts in mitigating the impacts of this invasive species; and

**Whereas**, the City of Rochester Hills (the "Community") wishes to submit a an application to the Oakland County FY2023 Invasive Spangy Moth Suppression Grant seeking matching reimbursement funds from the Program, in an not to exceed amount of \$30,000.00 on a 1 to 1 matching basis for reimbursement; and

**Whereas**, the Grant Program requires that the City of Rochester Hills certify compliance with all Grant Program requirements.

**Now, Therefore, Be It Resolved**, that the Rochester Hills City Council hereby approves (i) the completion and submission of the Oakland County FY2023 Invasive Spangy Moth Suppression Grant Application to seek funding through the Program; and (ii) if the Application is approved by Oakland County, the Community's participation in the Program; and (iii) the appropriation and expenditure of funds necessary or appropriate to fund its obligations under the Program as set forth in the Application and the Cost Participation Agreement, and hereby authorizes the Mayor to sign the Application and all Agreements and take any other action necessary or appropriate on the Community's behalf to participate in the Program and certifies that the Community will comply with the Program's

requirements, including submittal of a final report and other documentation as required by the County, as a condition to receiving reimbursement in accordance with the Program.

- 2022-0481** Request for Purchase Authorization - MIS: Blanket Purchase Order for annual software and support services for the City's ERP system, JDEdwards in the total not-to-exceed amount of \$26,523.37 through January 6, 2024; Oracle America, Dallas, TX

**Attachments:** [111422 Agenda Summary.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0294-2022

**Resolved**, that the Rochester Hills City Council hereby authorizes a blanket purchase order for annual software and support services for the City's ERP system, JDEdwards, to Oracle America, Dallas, Texas in the total not-to-exceed amount of \$26,523.37 through January 6, 2024.

- 2022-0483** Request for Purchase Authorization - DPS/ENG: Blanket Purchase Order/Contract for consulting services to assist City staff with integration of asset management data into the City's geographic information system (GIS) in the amount not-to-exceed \$56,000.00; OHM Advisors, Pontiac, MI

**Attachments:** [111422 Agenda Summary.pdf](#)  
[Proposal Summary.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0295-2022

**Resolved**, that the Rochester Hills City Council hereby authorizes a blanket purchase order/contract for consulting services to assist City staff with integration of asset management data into the City's geographic information system (GIS) to OHM Advisors, Pontiac, Michigan in the amount not-to-exceed \$56,000.00 and further authorizes the Mayor to execute the agreement on behalf of the City.

- 2022-0474** Request for Purchase Authorization - DPS/FLEET: Increase to the blanket purchase order for Automotive Fluids in the amount of \$2,000.00 for a new not-to-exceed amount of \$27,000.00; Rowleys Wholesale, Bay City, MI

**Attachments:** [111422 Agenda Summary.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0296-2022

**Resolved**, that the Rochester Hills City Council hereby authorizes an increase to the blanket purchase order for Automotive Fluids to Rowleys Wholesale, Bay City, Michigan in the amount of \$2,000.00 for a new not-to-exceed amount of \$27,000.00 through October 25, 2022.

- 2022-0488** 2022-0488 - Request for Approval of an Amendment to Agreement for Storm Water System Maintenance between the City of Rochester Hills and ADVENIR MOB@ROCHESTER HILLS, LLC, a Florida limited liability company, for Henry

Ford Pharmacy - Addition

**Attachments:** [111422 Agenda Summary.pdf](#)  
[Amended Agreement.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0297-2022

**Resolved**, that the Rochester Hills City Council hereby approves the Amendment to Agreement for Storm Water System Maintenance between the City of Rochester Hills and ADVENIR MOB@ROCHESTERHILLS, LLC, a Florida limited liability company, whose address is 17501 Biscayne Boulevard, Suite 300, Aventura, FL 33160, for Henry Ford Pharmacy-Addition, Parcel #15-36-352-025.

**Further Resolved**, that the City Clerk is directed to record the agreement with the Oakland County Register of Deeds.

**2022-0478**

Request for Adoption of a Resolution authorizing the Mayor or his agents to make application to the Road Commission for Oakland County (RCOC) for the necessary permits for posting road closures and detours for the 2022 Christmas Parade to be held on Sunday, December 4, 2022

**Attachments:** [111422 Agenda Summary.pdf](#)  
[RCOC Annual Permit.pdf](#)  
[Parade Route.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0298-2022

**Whereas**, the Cities of Rochester Hills and Rochester jointly host an annual Christmas season parade conducted under the auspices of the Rochester Regional Chamber of Commerce; and

**Whereas**, the parade route begins on Rochester, south of Tienken Road in the City of Rochester Hills, and proceeds south along Rochester Road to Third Street in downtown Rochester; and

**Whereas**, staging this event requires closing certain State and County routes and using others for posted detour routes; and

**Whereas**, the two cities coordinate parade planning by dividing responsibility for obtaining necessary permits, with the City of Rochester Hills applying to the Road Commission for Oakland County for the detour and the closure of Walton at Livernois, and the City of Rochester applying to the Michigan Department of Transportation for the closure of Rochester Road from E Second Street to Tienken Road.

**Resolved**, that the Rochester Hills City Council authorizes the Mayor or his agents to make application to the Road Commission for Oakland County for the necessary permits for posting road closures and detours; and

**Further Resolved**, that the parade detour routes be scheduled for **Sunday, December 4, 2022** (subject to change due to Covid-19 regulations) between the hours of **12:30 p.m. and 4:00 p.m.** on Livernois, Avon, Rochester, and Tienken Roads; and

**Be It Further Resolved**, that the City of Rochester Hills will faithfully fulfill all permit requirements, and shall save harmless, indemnify, defend, and represent the Board of County Road Commissioners against any and all claims for bodily injury or property damage, or any other claim arising out of or related to operations authorized by such permit(s) as issued; and

**Now, Therefore, Be It Resolved**, that a certified copy of this Resolution be filed with the City Clerk of Rochester Hills, Oakland County, Michigan and with the Road Commission for Oakland County, Waterford, Oakland County, Michigan.

**2022-0471** Request for Approval of a Fireworks Display Permit for Light the Village, November 18, 2022; American Fireworks Company of Hudson, Ohio, Applicant

**Attachments:** [111422 Agenda Summary.pdf](#)  
[Fire Dept. Memo.pdf](#)  
[FOTC Permit Application.pdf](#)  
[Pyrotechnic Application.pdf](#)  
[Map.pdf](#)  
[Insurance.pdf](#)  
[SDS.pdf](#)  
[BATFE License.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0299-2022

**Whereas**, American Fireworks Company of Hudson, Ohio, is providing the fireworks display for The Village of Rochester Hills, Rochester Hills, Michigan; and

**Whereas**, American Fireworks Company has provided the necessary insurance with the City of Rochester Hills; and

**Whereas**, the Rochester Hills Fire Department has no objection to the issuance of a fireworks permit providing their safety procedures are followed.

**Therefore, Be It Resolved**, that the Rochester Hills City Council does hereby approve a permit for American Fireworks Company to provide a fireworks display for The Village of Rochester Hills on Friday, November 18, 2022, subject to the following conditions:

1. The display shall be in conformance with the 2021 Edition of NFPA 1126, and the 2006 International Fire Code.
2. During the firing of the display, all personnel on the discharge site shall wear head protection, eye protection, hearing protection, foot protection, and shall wear cotton, wool, or similarly flame-resistant, long-sleeved, long-legged clothing.
3. No smoking shall be allowed in the discharge area where fireworks or other pyrotechnic materials are present.
4. No person shall be allowed in the discharge area while under the influence of alcohol, narcotics, or drugs that could adversely affect judgment, movement or stability.
5. The HVAC units on the rooftop of the building where the fireworks will be launched from

shall be turned off prior to the show and shall be turned on once the all clear is received.

6. Subject to onsite inspection the night of the display.

**2022-0430** Request for Approval of an Amendment to Rochester Community Schools Police - School Liaison Program Intergovernmental Agreement

**Attachments:** [111422 Agenda Summary.pdf](#)  
[Amended Agreement.pdf](#)  
[Amended Agreement \(Redlined\).pdf](#)  
[101022 Agenda Summary.pdf](#)  
[Agreement \(Redlined\).pdf](#)  
[Updated Agreement.pdf](#)  
[101022 Resolution.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0300-2022

**Resolved**, that the City of Rochester Hills City Council hereby approves the Amended Police-School Liaison Program Intergovernmental Agreement between the Rochester Community Schools, the City of Rochester Hills, the City of Rochester, and Oakland Township.

**Be It Further Resolved**, that the Mayor is authorized to execute the Intergovernmental Agreement on behalf of the City.

### Passed the Consent Agenda

**A motion was made by Hetrick, seconded by Walker, including all the preceding items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

## LEGISLATIVE & ADMINISTRATIVE COMMENTS

**Mr. Walker** shared that there had been several Ribbon Cutting Ceremonies over the last few weeks that included:

- Gifts for all God's Children on October 25, 2022
- Rochester Pediatric Dentistry & Orthodontics on November 1, 2022
- Chief Financial Credit Union on November 9, 2022

**Mr. Hetrick** shared that his home had always had an artificial Christmas tree. He stated that he found a great deal on a new artificial pre-lit Christmas tree that is up in his family room. He added that the tree serves two purposes: a Thanksgiving tree with white lights and a Christmas tree with colored lights. He wished everyone a Happy Thanksgiving and encouraged everyone to drive by his house and see his Thanksgiving tree.

**Ms. Mungioli** congratulated all of the candidates that won in the recent election and thanked the candidates that ran and did not win for their interest to serve their community. She added that committee appointments for the City will take place in December and encouraged anyone interested in serving on a committee to visit the City's website to sign up.



**Ms. Morlan** stated that her daughter got married over the weekend and shared photos from the wedding.

**Clerk Scott** expressed her appreciation to Mayor Barnett and City Council for their support, and stated that it takes a community comprised of dedicated and committed residents and city employees to conduct a successful election. She provided the following election worker details regarding the past November 8, 2022 General Election:

- 36 individuals for preprocessing on the Sunday before the election
- 259 individuals working in the 32 precincts throughout the City on Election Day
- 60 individuals in the Absentee Voting (AV) Counting Board
- 20 individuals on the Receiving Team

She stated that 339 individuals were hired by the City for one day of work and she noted that 75 of the 339 individuals were first time election workers. She added that of the 75 new election workers, 32 of them were students. She acknowledged all the individuals that helped prepare for the General Election including City employees from the Assessing Department, Department of Public Services, Fiscal Department, Facilities and MIS that assisted in labeling and stuffing absentee ballots for the first and largest run. She thanked each and every individual that assisted in the election and she displayed a short highlight video from the past election.

**President Deel** thanked Clerk Scott for doing a great job with the election and he stated that she has a great team in the Clerk's Office.

**Mayor Barnett** provided the following City updates:

- He thanked Clerk Scott and all the election workers for their hard work with the election.
- He recognized Dr. Neil DeLuca, Executive Director of Secondary Education for Rochester Community Schools and thanked him for his work with the Rochester Community School District.
- Municipal leaders from Oakland County toured Rochester Hills to learn more about the Auburn Road Corridor and Innovation Hills Park.
- The Fall Family Festival took place at the Van Hoosen Museum and hundreds of City employees and their families took part in the event.
- Veterans Day Celebration was a great event that took place at the Veterans Memorial Pointe. He thanked Ester Chirodea from the Building Department for singing the National Anthem at the event. He added that following the ceremony he went to American House to recognize 27 veterans within the community and thank them for their service.
- Chief Financial Credit Union is a great partner to have in the community and had a wonderful ribbon cutting ceremony.
- The Department of Public Services (DPS) competed in a Snow Plow Operator Training Event in Novi, Michigan. He pointed out that before the winter season arrives, the DPS team is preparing for the snow.
- Borden Park's parking lot construction project is almost complete.
- The Auburn Road Corridor new parking lot and pathways construction project preparations has begun on Eastern Avenue.

- Light the Village is on November 18, 2022 at 6:00 p.m. at the Village of Rochester Hills.
- Dutton Farms is hosting a Visit with Santa at the Village of Rochester Hills on November 19, 2022 from 12:00 p.m. - 8:00 p.m. for individuals with sensory issues.
- The Village of Rochester Hills is hosting Visits with Santa and your dog on November 20, 2022 from 12:00 p.m. - 6:00 p.m. and all proceeds go to Leader Dogs for the Blind.
- Dutton Farm's Farmers brought in flowers for the Mayor and City Council and he thanked the farmers for all of their hard work.

## ATTORNEY'S REPORT

City Attorney John Staran had nothing to report.

## NEW BUSINESS

- 2021-0313** Request for Purchase Authorization - PARKS: Increase to Contract/Blanket Purchase Order for the Innovation Hills parking lot expansion project in the amount of \$7,878.04 for a new total not-to-exceed project amount of \$270,305.04; Hutch Paving, Inc., Warren, MI

**Attachments:** [111422 Agenda Summary.pdf](#)  
[08162021 Agenda Summary.pdf](#)  
[Bid Tab.pdf](#)  
[08162021 Resolution.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Ken Elwert**, Parks and Natural Resources Director, introduced the new Parks Manager, Dennis Andrews. He stated that Mr. Andrews has great project management experience and he pointed out that Mr. Andrews moved from Florida to Michigan for this position.

**Mr. Elwert** shared that the request before Council is for expanding the contract with Hutch Paving, Inc, for the parking lot project at Innovation Hills. He noted that the increase is for approximately \$7,900.00 because the initial cost estimate was lower than the actual cost of the project.

**A motion was made by Mungioli, seconded by Hetrick, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

Enactment No: RES0301-2022

**Resolved**, that the Rochester Hills City Council hereby authorizes an increase to the contract/blanket purchase order for the Innovation Hills parking lot expansion project to Hutch Paving, Inc., Warren, Michigan in the amount of \$7,878.04 for a new total not-to-exceed project amount of \$270,305.04.

- 2022-0476** Request for Purchase Authorization - FLEET/PARKS: Purchase Authorization of one (1) stump grinder in the amount of \$69,095.26; Vermeer of Michigan, Inc., Fowlerville, MI

**Attachments:** [111422 Agenda Summary.pdf](#)  
[Bid Tabulation.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Ken Elwert**, Parks and Natural Resources Director, stated that the request is for a stump grinder for the Forestry Department. He noted that the lowest bidder was not selected because they did not have safety elements on their grinder that are necessary.

**A motion was made by Blair, seconded by Hetrick, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

Enactment No: RES0302-2022

**Resolved**, that the Rochester Hills City Council hereby authorizes the purchase of one (1) stump grinder to Vermeer of Michigan, Inc., Fowlerville, Michigan in the amount of \$69,095.26.

**Further Resolved**, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

**2022-0480** Request for Purchase Authorization - DPS: Project budget for one (1) sewer inspection camera truck and software in the not-to-exceed amount of \$297,000.00; Jack Doheny Company, Northville, MI; Other Supply Vendors as required

**Attachments:** [111422 Agenda Summary.pdf](#)  
[Proposal Tabulation.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Tracey Balint**, Public Utilities Engineering Manager, and **Chris Shepard**, Field Services Manager were present.

**Ms. Balint** shared that the request is for approval for the purchase of a new sanitary sewer televising truck and software. She added that the software has not yet been selected, however, the approval will include the software purchase. She noted that the existing truck and camera is 16 years old.

**President Deel** stated that he appreciates the Department of Public Services forward thinking and he added that this truck will be used on a daily basis. He shared that the underground infrastructure is incredibly important and largely unseen by the public and many do not notice it until it fails.

**Mr. Walker** stated that this is an important piece of equipment to maintain the underground infrastructure. He noted that the Red Zone project scanned the entire underground system to get a good baseline of the infrastructure and that this truck will assist in repairing areas that the Red Zone deemed as needing repair.

**Mr. Shepard** noted that it was determined that most of the underground lines had not been scoped within the last five years, warranting the need for the Red Zone project.

**Ms. Mungoli** thanked Mr. Shepard for answering all of her questions.

**A motion was made by Walker, seconded by Bowyer, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungoli and Walker

Enactment No: RES0303-2022

**Resolved**, that the Rochester Hills City Council hereby authorizes a project budget for one (1) sewer inspection camera truck and software to Jack Doheny Company, Northville, Michigan, and other supply vendors as needed in the not-to-exceed amount of \$297,000.00 and further authorizes the Mayor to execute an agreement on behalf of the City.

**Further Resolved**, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

**2022-0484** Request for Purchase Authorization - DPS/GAR: Blanket Purchase Order for water service repair parts in the total not-to-exceed amount of \$106,000.00 through December 31, 2023; ETNA Supply, Grand Rapids, MI 49548

**Attachments:** [111422 Agenda Summary.pdf](#)  
[Bid Tabulation.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Tracey Balint**, Public Utilities Engineering Manager, and **Chris Shepard**, Field Services Manager were present.

**Ms. Balint** stated that the request is for approval for the purchase of various water tap and water main repair parts. She added that a lot of parts are on back order and are taking longer than expected to receive and added that this request would allow them to start ordering parts now.

**A motion was made by Walker, seconded by Hetrick, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungoli and Walker

Enactment No: RES0304-2022

**Resolved**, that the Rochester Hills City Council hereby authorizes a blanket purchase order for water service repair parts to ETNA Supply, Grand Rapids, Michigan in the total not-to-exceed amount of \$106,000.00 through December 31, 2023.

**Further Resolved**, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

**ANY OTHER BUSINESS**

**NEXT MEETING DATE - Regular Meeting - December 5, 2022 - 7:00 p.m.**

**ADJOURNMENT**

*There being no further business before Council, it was moved by Mungioli and seconded by Walker to adjourn the meeting at 8:31 p.m.*

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*RYAN DEEL, President  
Rochester Hills City Council*

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*LEANNE SCOTT, MMC, Clerk  
City of Rochester Hills*

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*AMBER BEAUCHAMP  
Administrative Coordinator  
City Clerk's Office*

*Approved as presented at the (insert date, or dates) Regular City Council Meeting.*