



# Rochester Hills Minutes - Draft

1000 Rochester Hills Dr  
Rochester Hills, MI 48309  
(248) 656-4600  
Home Page:  
[www.rochesterhills.org](http://www.rochesterhills.org)

## City Council Regular Meeting

*Susan M. Bowyer Ph.D., Ryan Deel, Dale A. Hetrick, James Kubicina,  
Stephanie Morita, Mark A. Tisdell, and David Walker*

**Vision Statement:** *The Community of Choice for Families and Business*

**Mission Statement:** *"Our mission is to sustain the City of Rochester Hills as the premier community of choice to live, work and raise a family by enhancing our vibrant residential character complemented by an attractive business community."*

---

Monday, May 20, 2019

7:00 PM

1000 Rochester Hills Drive

---

### **CALL TO ORDER - President Tisdell called the Regular Rochester Hills City Council Meeting to order at 7:00 p.m. Michigan Time.**

*President Tisdell called the Regular Rochester Hills City Council Meeting to order at 7:00 p.m. Michigan Time.*

### **ROLL CALL**

**Present** 7 - Susan M. Bowyer, Ryan Deel, Dale Hetrick, James Kubicina, Stephanie Morita, Mark A. Tisdell and David Walker

### **Others Present:**

*Tina Barton, City Clerk  
Scott Cope, Building/Ordinance/Facilities Director  
Matt Einheuser, Natural Resources Manager  
Ken Elwert, Parks & Natural Resources Director  
Vince Foisy, Communications Systems Administrator  
Tim Matz, Captain/EMS Coordinator  
Allan Schneck, Public Services Director  
Leanne Scott, Deputy Clerk  
Joe Snyder, Chief Financial Officer  
Tom Talbert, Strategic Innovations Specialist  
Maria Willett, Chief Assistant to the Mayor*

### **PLEDGE OF ALLEGIANCE**

### **APPROVAL OF AGENDA**

**A motion was made by Morita, seconded by Hetrick, that this matter be Approve the Agenda as Presented. The motion CARRIED by the following vote:**

**Aye** 7 - Bowyer, Deel, Hetrick, Kubicina, Morita, Tisdell and Walker

## COUNCIL AND YOUTH COMMITTEE REPORTS

### Rochester Hills Government Youth Council (RHGYC):

*Mr. Deel* introduced Pawel Vijayakumar, RHGYC Representative.

*Mr. Vijayakumar* stated that he is student at Rochester High School and reported that the RHGYC is accepting applications for the 2019-2020 term. Applications are due June 24, 2019 by 5:00 p.m. He announced that their next meeting is set for June 10, 2019 at 6:00 p.m.

### Green Space Advisory Board:

*Dr. Bowyer* announced that the National Trails Day is set for Saturday, June 1, 2019 from 1:00 p.m. to 4:00 p.m. She mentioned that they will be coordinating National Trails Day activities with the Clergy, Cops & Kids event being held in downtown Lake Orion.

She stated the trail will be closed between Silverbell Road and Dutton Road while the bridge is being replaced beginning in June through Labor Day. She pointed out that information and updates can be obtained at [paintcreektrail.org](http://paintcreektrail.org).

### Deer Management Advisory Committee:

*Dr. Bowyer* stated that it is that time of year when you may come across a baby deer and reminded the public not to rescue them. She noted the mom has left them there and they are fine; however, if you feel there is an issue you can call Lance DeVoe or Ken Elwert of the Parks & Natural Resources Department.

*Mr. Hetrick* reported that the Deer Management Advisory Committee met last week and stated they will be providing a report to City Council in the future. He noted that deer-vehicle crashes have gone down over the past three years and he attributed that to the work being done to educate people on how to avoid these situations.

### Older Persons' Commission (OPC):

*Mr. Kubicina* announced the following upcoming OPC events:

- 5K Run & Walk for Meals set for Saturday, June 1, 2019
- Henry Ford Big Band and Ice Cream Social on July 8, 2019 from 6:30 p.m. - 9:00 p.m. Tickets are \$20.

He shared that the 650 Players program recently held at the OPC was very successful; every performance was sold-out.

### Southeast Michigan Council of Governments (SEMCOG):

*Mr. Hetrick* stated that walkability will become more important as projects such as the Auburn Road Corridor take place. He announced that SEMCOG is requesting citizen's perspectives on bicycle and pedestrian travel in Southeast Michigan. He stated a link to the survey can be obtained on his Facebook page,

or by emailing him.

**Rochester-Avon Recreation Authority (RARA):**

**Mr. Deel** announced that RARA will now host parties; anyone interested should contact Lyndsey at [Lyndsey@rararecreation.org](mailto:Lyndsey@rararecreation.org) for more information.

## ORDINANCE FOR INTRODUCTION

**2019-0225** Request for Acceptance for First Reading - An Ordinance to amend Sections 54-741 through 54-745 of Division 2 of Article XII, Utilities, of Chapter 54, Fees, of the Code of Ordinances of the City of Rochester Hills, Oakland County, Michigan to modify water and sewer rates and fees, repeal conflicting Ordinances, and prescribe a penalty for violations

**Attachments:** [060319 Agenda Summary.pdf](#)  
[Ordinance.pdf](#)  
[052019 Agenda Summary.pdf](#)  
[WSAC Resolution.pdf](#)  
[052019 Resolution.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Joe Snyder**, Chief Financial Officer, stated that the Water System Advisory Council (WSAC) met on May 8, 2019 to consider, discuss, and recommend updated water and sewer rates for the upcoming 2019-2020 rate year. The WSAC voted unanimously to recommend the following changes:

- Water rate per unit decrease of 0.6%; from \$5.84 per unit to \$5.81 per unit
- Sewer rate per unit increase of 1.8%; from \$6.09 to \$6.20 per unit
- Customer charge per bill increase of 2.5%; from \$5.64 per bill to \$5.78 per bill.

**Mr. Snyder** stated that the average resident using 12 units per billing period would see their bill increase approximately \$1.00 or 7/10th of one percent. He noted that looking over the next three to four year period the annual anticipated percentage increase for water and sewer customers in the city is below the annual rate of inflation. He stated the recommended reduction in water rates for the upcoming year is due to residents' compliance with the outdoor watering ordinance which aides in water reduction costs achieved by the North Oakland County Water Authority (NOCWA).

**Dr. Bowyer** questioned how much we have accumulated in savings so far from being part of NOCWA.

**Mr. Snyder** responded that we have saved roughly one million dollars a year; with approximately \$4 million accumulated in savings over the past 4 years of being part of NOCWA.

**A motion was made by Bowyer, seconded by Kubicina, that this matter be Accepted for First Reading by Resolution. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Deel, Hetrick, Kubicina, Morita, Tisdell and Walker

Enactment No: RES0169-2019

**Resolved**, that an Ordinance to amend Sections 54-741 through 54-745 of Division 2 of Article XII, Utilities, of Chapter 54, Fees, of the Code of Ordinances of the City of Rochester Hills, Oakland County, Michigan to modify water and sewer rates and fees, repeal conflicting Ordinances, and prescribe a penalty for violations is hereby Accepted for First Reading.

## PUBLIC COMMENT for Items not on the Agenda

*Sailor Mayes, 1097 Springwood Lane, requested that the City issue a proclamation declaring Friday, June 7, 2019 as National Gun Violence Awareness Day, or Wear Orange Day. This is to honor and raise awareness of 100 plus people killed daily by guns in our country.*

## CONSENT AGENDA

All matters under Consent Agenda are considered to be routine and will be enacted by one motion, without discussion. If any Council Member or Citizen requests discussion of an item, it will be removed from Consent Agenda for separate discussion.

**2019-0227** Approval of Minutes - City Council Special Meeting - April 22, 2019

**Attachments:** [CC Special Mtg Min 042219.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0155-2019

**Resolved**, that the Minutes of a Rochester Hills City Council Special Meeting held on April 22, 2019 be approved as presented.

**2019-0228** Approval of Minutes - City Council Regular Meeting - April 22, 2019

**Attachments:** [CC Regular Mtg Min 042219.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0156-2019

**Resolved**, that the Minutes of a Rochester Hills City Council Regular Meeting held on April 22, 2019 be approved as presented.

**2019-0198** Request for Purchase Authorization - FACILITIES: Blanket Purchase Order for HVAC Preventative Maintenance and Repair Services for eight (8) City owned buildings in the amount not-to-exceed \$42,000.00 through June 30, 2020; K & S Ventures Inc., Auburn Hills, MI

**Attachments:** [052019 Agenda Summary.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0157-2019

**Resolved**, that the Rochester Hills City Council hereby authorizes a blanket purchase order for HVAC Preventative Maintenance and Repair Services for eight (8) City owned buildings to K & S Ventures, Inc., Auburn Hills, Michigan in the amount not-to-exceed \$42,000.00 through June 30, 2020.

- 2019-0199** Request for Purchase Authorization - FACILITIES: Increase to blanket purchase order for on-call plumbing services in the amount of \$15,000.00 for a new not-to-exceed amount of \$30,000.00 through January 31, 2020; Allied Building Service Company of Detroit, Inc., Detroit, MI

**Attachments:** [052019 Agenda Summary.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0158-2019

**Resolved**, that the Rochester Hills City Council hereby authorizes an increase to the blanket purchase order for on-call plumbing services to Allied Building Service Company of Detroit, Inc., Detroit, Michigan in the amount of \$15,000.00 for a new not-to-exceed amount of \$30,000.00 through January 31, 2020.

- 2019-0202** Request for Purchase Authorization - FACILITIES/COMMUNICATIONS: Blanket Purchase Order for the City's Voice, Data and CATV services in the amount of \$73,500.00 through September 30, 2020; WOW Business, Inc., Taylor, MI

**Attachments:** [052019 Agenda Summary.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0159-2019

**Resolved**, that the Rochester Hills City Council hereby authorizes a blanket purchase order for the City's Voice, Data and CATV services to WOW Business, Inc., Taylor, Michigan in the amount of \$73,500.00 through September 30, 2020.

- 2019-0179** Request for Purchase Authorization - DPS/GAR: Blanket Purchase Order for the purchase of rock salt in the amount not-to-exceed \$206,000.00 to reflect the amended through date of June 30, 2020; The Detroit Salt Company, Detroit, MI

**Attachments:** [052019 Agenda Summary.pdf](#)  
[050619 Agenda Summary.pdf](#)  
[Resolution 050619.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0151-2019

**Resolved**, that the Rochester Hills City Council hereby authorizes the purchase of rock salt to The Detroit Salt Company, Detroit, Michigan in the amount not-to-exceed \$206,000.00 through the amended date of June 30, 2020.

- 2019-0229** Request for Approval of the Standard Agreement for Municipal Street Sign Posts (Agreement) between the City of Rochester Hills and the Hawthorne Hills Subdivision Homeowners Association for the upgrade of the public street sign posts on the internal streets of the subdivision

**Attachments:** [052019 Agenda Summary.pdf](#)  
[Street Sign Posts Agreement.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0160-2019

**Resolved**, that the Rochester Hills City Council hereby approves the Standard Agreement for Municipal Street Sign Posts between the City of Rochester Hills and the Hawthorne Hills Subdivision Homeowners Association for the street sign posts to be installed in the right-of-way of the internal streets of the subdivision.

**Further Resolved**, that the City Clerk is directed to record the Agreement with the Oakland County Register of Deeds.

- 2019-0220** Request for Purchase Authorization - MAYOR: Blanket Purchase Order for citywide printing services in the amount of \$86,250.00 through April 30, 2020; Image Printing, Inc., Royal Oak, MI

**Attachments:** [052019 Agenda Summary.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0161-2019

**Resolved**, that the City of Rochester Hills City Council hereby authorized a Blanket Purchase Order to Image Printing, Inc., Royal Oak, Michigan in the amount of \$86,250.00 through April 30, 2020.

- 2019-0219** Request for Purchase Authorization - Parks: Blanket Purchase Order for 2019 and 2020 Festival of the Hills and Light the Village Firework Displays in the amount not-to-exceed \$90,000.00; Wolverine Fireworks Display, Kawkawlin, MI

**Attachments:** [052019 Agenda Summary.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0162-2019

**Resolved**, that the City of Rochester Hills Council hereby authorizes a Blanket Purchase Order for the 2019 and 2020 Festival of the Hills and Light the Village Firework Displays to Wolverine Fireworks Display, Kawkawlin, Michigan in the amount not-to-exceed \$90,000.00 and further authorizes the Mayor to execute the contract addendum on behalf of the City.

- 2019-0230** Request for Approval of the temporary consolidation and relocation of Precincts for the August 6, 2019 Primary Election

**Attachments:** [052019 Agenda Summary.pdf](#)  
[Precinct List 080619.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0163-2019

**Resolved**, that the Rochester Hills City Council hereby approves the temporary consolidation of the following precincts for the August 6, 2019 Primary Election:

Precincts #4 and #9 - Rochester High School  
Precincts #21 and #32 - Rochester High School  
Precincts #8 and #26 - VanHoosen Middle School  
Precincts #10 and #18 - Rochester Adams High School  
Precincts #25 and #29 - Rochester Adams High School  
Precincts #7 and #14 - West Middle School  
Precincts #16 and #20 - Brooklands Elementary School  
Precincts #5, #11 and #31 - Reuther Middle School  
Precincts #15 and #27 - St. Mary's of the Hills

**Further Resolved**, that the Rochester Hills City Council hereby approves the temporary relocation of the following precincts for the August 6, 2019 Primary Election due to school construction:

Precinct #4 **from** North Hill Elementary School **to** Rochester High School  
Precinct #10 **from** Brewster Elementary School **to** Rochester Adams High School  
Precinct #17 **from** Meadowbrook Elementary School **to** West Middle School  
Precinct #21 and #32 **from** Hart Middle School **to** Rochester High School

**2019-0194** Request to Rescind Resolution RES0149-2019 passed on May 6, 2019 for a Standard Agreement for Municipal Street Lighting and Replace it with a revised Resolution

**Attachments:** [052019 Agenda Summary.pdf](#)  
[050619 Agenda Summary.pdf](#)  
[Budget Letter.pdf](#)  
[DTE Purchase Agreement.pdf](#)  
[050619 Resolution.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0164-2019

**Whereas**, at its May 6, 2019 meeting, the Rochester Hills City Council approved a Standard Agreement for Municipal Street Lighting between the City of Rochester Hills and The Detroit Edison Company; and

**Whereas**, Resolution RES0149-2019 included language that stated it was for the installation of one (1) public street lighting within a platted street of Cumberland Hills Subdivision; and

**Whereas**, the installation of street lighting will be on the west side of Old Perch Road at the crosswalk in front of West Middle School.

**Resolved**, that the Rochester Hills City Council hereby rescinds Resolution RES0149-2019 as approved on May 6, 2019 and replaces it with this revised Resolution.

**Further Resolved**, that the Rochester Hills City Council hereby approves the Standard Agreement for Municipal Street Lighting for the installation of street lighting on the west side of Old Perch Road at the crosswalk in front of West Middle School to The Detroit Edison Company, Belleville, Michigan in the amount of \$1,669.67 and further authorizes the Mayor to execute the agreement on behalf of the City.

## Passed the Consent Agenda

A motion was made by Bowyer, seconded by Hetrick, including all the preceding items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:

**Aye** 7 - Bowyer, Deel, Hetrick, Kubicina, Morita, Tisdel and Walker

## LEGISLATIVE & ADMINISTRATIVE COMMENTS

*In response to Public Comment, **President Tisdel** invited Ms. Mayes and her group to come back on June 3, 2019 to once again share this information since Wear Orange Day is on June 7, 2019.*

***President Tisdel** shared a letter he received from the Michigan Association of Municipal Clerks advising that Christine Wissbrun in the Clerks Department has attained certification as a Certified Michigan Municipal Clerk (CMMC).*

***Vice President Morita** congratulated Mrs. Wissbrun and also praised the entire Clerks Department for encouraging that type of education and advancement.*

***Dr. Bowyer** congratulated Christine for continuing her education, and Ms. Mayes for coming and bringing awareness to gun violence. She stated she was at the Ahmadiyya Muslim Community Center on Saturday for their Ramadan Open House Dinner and noted it was very nice and well attended. She mentioned that on Thursdays they host a coffee and cake time where anyone interested in learning more about the Muslim faith can attend and ask questions.*

***Dr. Bowyer** noted the following 5k runs and events:*

- OPC 5K Run or Walk for Meals - Saturday, June 1st at 8:00 a.m.
- Bark and Brew for Leader Dogs for the Blind - June 1st at 4:00 p.m.
- Paddlepalooza - scheduled for June 1st.
- National Trail Days is June 1st - encouraged everyone to go for a walk on the trails.
- Michigan Ovarian Cancer Alliance (MIOCA) Wheels and Teal Car Show and 5K - September 14th at 8:00 a.m.
- The Brooksie Way Half Marathon, 10K and 5K - September 22nd at 8:00 a.m.
- Neighborhood House Scare Away Hunger 5K - October 20th at 3:00 p.m.

***Dr. Bowyer** noted the following Outdoor Engagement events:*

- Outdoor Adventure Camp - June 25th - 27th at Bloomer Park.
- Campfire and Night Hike - August 8th - at Bloomer Park.



- Nature Walks A Z with Lauren and Lance - August 22nd - at Innovation Hills.
- Kayaking 101 - July 13th - at Spencer Park.
- River Float Tubing on the Clinton River - July 14th - starting at Eagles Landing.

**Mr. Deel** congratulated Christine on her achievement. He stated he is continually impressed with staff members throughout the City as they go above and beyond every day for the citizens of Rochester Hills. He provided an update on the progress of the work being done on the Auburn Road Corridor, and wished his wife a Happy Birthday.

**Mr. Hetrick** congratulated Christine for her accomplishments and Ms. Mayes for her commentary. He wished Melinda Deel a Happy Birthday.

**Mr. Kubicina** congratulated Christine and thanked her for the work she does for City Council. He also noted that Clerk Barton deserves credit for encouraging her staff to take part in opportunities to better themselves.

**Mr. Walker** pointed out that Christine just graduated from the Greater Rochester Leadership Program and congratulated her on both of her accomplishments.

**Ms. Willett**, Chief Assistant to the Mayor, thanked Ms. Mayes for sharing one of her passions with everyone tonight and noted the following events:

- Seven City staff members graduated from the Chamber of Commerce Greater Rochester Leadership Program on May 16th. This program is the gateway to involvement and connection to the Greater Rochester area and our community.
- The New Day Foundation Ribbon Cutting was held on May 14th. Their focus is to help families facing financial challenges due to cancer.
- Celebrated 40 years of Rochester Hills Museum history on May 10th followed by a Ribbon Cutting and the unveiling of the new, permanent exhibits depicting the incredible story of the women who founded this community.
- Spencer Beach will open on Saturday, May 25th.

Tina Barton, City Clerk, shared that in February of this year she was contacted by one of the PTSA groups from Rochester Adams High School stating they wanted all the seniors that are eligible to register to vote before they graduate. She noted that through a collaborative effort with the PTSA groups from Adams and Rochester High Schools, the Michigan Secretary of State's Office, the Clerk's Offices from Rochester Hills, Auburn Hills and Oakland Township, just under 500 students were registered to vote. She introduced Jaclyn Dadoush, recording secretary. She noted that Ms. Dadoush, a former intern for Mayor Barnett's Office, is now working with the Clerk's Office.

## ATTORNEY'S REPORT

*City Attorney John Staran had nothing to report.*

## NEW BUSINESS

- 2019-0223** Request for Purchase Authorization - PARKS: Blanket Purchase Order/Contract for Tree Inventory and Management Plan in the amount of \$59,700.00 with a 5% project contingency in the amount of \$2,985.00 for a total not-to-exceed amount of \$62,685.00; Davey Resource Group, Inc., Kent, OH

**Attachments:** [052019 Agenda Summary.pdf](#)  
[Bid Tabulation.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Ken Elwert**, Parks and Natural Resources Director, stated that this item is a request for the first tree inventory and management plan since 1986. He explained that although it appears they are over budget on this item, once the budget adjustment is done for the \$20,000 grant they received for this project, they should actually come in under budget. He noted the contingency put in place for this item will be used to cover other trees not in the database; currently, they have approximately 19,500 trees in the database.

**President Tisdell** stated that a big part of the tree study is identifying the different species so should an attack take place on a particular species of tree, we would be able to determine the proportion of canopy it may affect in the City.

**Mr. Eisenhauser** explained that they study will provide a better understanding of the composition structure of the different types of trees along the streets, it will look at potential pest related threats, help to prioritize future work and budgeting maintenance cycles.

**President Tisdell** noted this particular vendor had access to two or three times the number of different tree species than some of the others they were looking at which fits into the advantage of having a diverse canopy.

**A motion was made by Morita, seconded by Hetrick, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Deel, Hetrick, Kubicina, Morita, Tisdell and Walker

Enactment No: RES0165-2019

**Resolved**, that the City of Rochester Hills City Council hereby authorizes a Blanket Purchase Order/Contract for Tree Inventory and Management Plan to Davey Resource Group, Inc., Kent, Ohio in the amount of \$59,700.00 with a 5% project contingency in the amount of \$2,985.00 for a total not-to-exceed amount of \$62,685.00 and further authorizes the Mayor to execute a contract on behalf of the City.

- 2019-0218** Request for Purchase Authorization - FIRE: Waiver of Section 2-273(b) of the Purchasing Ordinance; Blanket Purchase Order/Contract for Emergency Medical Billing Services in the amount not-to-exceed \$619,000.00 through May 1, 2024; The AccuMed Group, Riverview, MI

**Attachments:** [052019 Agenda Summary.pdf](#)  
[City of Warren Council Info.pdf](#)  
[City of Warren Council Resolution.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Tim Matz**, Captain/EMS Coordinator, stated that AccuMed billing has been the City's EMS billing company since 2002. He explained that the City utilized the City of Warren bid which extended the contract to five (5) years and will

*decrease the current fee of six percent down to five percent per run.*

**A motion was made by Bowyer, seconded by Deel, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Deel, Hetrick, Kubicina, Morita, Tisdel and Walker

Enactment No: RES0166-2019

**Resolved**, that the Rochester Hills City Council hereby authorize a five-year contract for emergency medical billing services to The AccuMed Group, Riverview, Michigan in the amount not-to-exceed \$619,000.00 through May 1, 2024 and further authorize the Mayor to execute a contract on behalf of the City.

**Further Resolved**, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

**2018-0155** Request for Purchase Authorization - DPS/ENG: Increase to Blanket Purchase Order/Contract for NOCWA Engineering Services in the amount of \$80,000.00 for a new not-to-exceed amount of \$170,000.00 through March 31, 2020; Orchard Hiltz, and McCliment, Livonia, MI

**Attachments:** [052019 Agenda Summary.pdf](#)  
[042318 Agenda Summary.pdf](#)  
[Resolution 042318.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Allan Schneck**, Director of DPS/Engineering, stated this request is for engineering services related to North Oakland County Water Authority (NOCWA). NOCWA consists of the City of Auburn Hills, Rochester Hills, Orion Township and the City of Pontiac. He explained that OHM provides water models and looks at fill times of the reservoirs in the other three communities to make recommendations to keep our draw from the Great Lakes Water Authority down and have very competitive costs as it pertains to the water commodity. He commented that our rate increase is only .7 percent compared to other entities or utilities that fluctuate between five to eight percent.

**President Tisdel** stated that the other partners have excess storage capacity and the City has the volume to drive the economies to scale.

**Vice President Morita** noted that this is a great situation for the City of Rochester Hills to be in and she is completely supportive.

**Mr. Hetrick** stated that Mr. Schneck and others spearheaded NOCWA several years ago, making a significant difference to residents in terms of the rates they pay for water. He expressed his thanks to Mr. Schneck and his team, as well as everyone on NOCWA for their continuing collaboration.

**Mr. Deel** questioned if the OHM service is split with the other municipalities making the City's share 25% of the cost.

**Allan Schneck** concurred, noting that the City's participatory share is \$20,000.

**A motion was made by Morita, seconded by Walker, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Deel, Hetrick, Kubicina, Morita, Tisdel and Walker

Enactment No: RES0167-2019

**Resolved**, that the Rochester Hills City Council authorizes an increase to the Blanket Purchase Order/Contract for NOCWA Engineering Services to Orchard, Hiltz, and McCliment, Livonia, Michigan in the amount of \$80,000.00 for a new not-to-exceed amount of \$170,000.00 through March 31, 2020.

**2019-0226** Strategic Planning Technical Review Committee's Recommendation to City Council

**Attachments:** [052019 Agenda Summary.pdf](#)  
[2020 City Council Strategic Goals & Objectives.pdf](#)  
[Resolution \(Draft\).pdf](#)

**President Tisdel** reviewed City Council Strategic Planning & Policy Technical Review Committee's (SPPTRC) 2020 Goals and Objectives, noting that he serves on SPPTRC along with Vice President Morita and Mr. Deel.

He highlighted the following:

Public Safety - The City's contract with Oakland County Sheriff's Department.

Infrastructure Management - He pointed out that capital investments are our biggest budget items. Currently, work is being done on the storm water funding strategy.

Economic / Tax Base - Upholding property values as property taxes are our largest single source of revenue. He stated that he had sat down at one time with past Economic Development Manager Mr. Anzek and noted that there is always a concern in the city how a new development will impact property values, if at all. He commented that looking back at our history there was not a single instance where a new development had a negative impact on surrounding property values.

Recreation, Parks Cultural - He stated that when we have surveys and public comments, the parks, greenspace, and the natural features are always at the top of our list.

Community Trust & Participation - With regard to conditional use, he noted there are signs up on properties that show properties that are under consideration for conditional use. He stated that Rochester Hills approach to public comment for the five (5) year review of the Master Plan was used as a Best Practices example for the entire state at a Michigan Municipal League conference. Relative to diversity, equity, and inclusion, the RHGYC held a Diversity and Inclusion event this year; however, we need to do a better job of acknowledging and promoting the varied cultures and experiences in this City.

Fiscal Management - He noted that the City's auditors consistently report a structural surplus.

Communities / Neighborhoods - He mentioned one of the suggestions Vice

*President Morita and Mr. Deel have been pursuing is a comprehensive notification system to alert residents of an emergency situation along with improving our relationships and communications with homeowner associations and neighborhoods.*

*Effective Governance - He mentioned that Vice President Morita has talked about the development of an emergency operating plan.*

*Environment - He stated that the City's parks, greenspace and natural features are always an important issue with our residents, as is encouraging our vendors to be constantly innovating for environmental impact reduction.*

*City Workforce - He stated that the City is working to draw more diverse and non-majority candidates which is difficult in this tight labor market. He noted that the differences between public and private employment opportunities, such as income and benefits is a challenge. He noted that Mayor Barnett obtained a Wells Fargo grant to fund some internships and expose public employment opportunities to young adults.*

***Dr. Bowyer** expressed her appreciation to President Tisdell for explaining the Council's Goals and Objectives so that the resident can understand that Council does have a plan and what it is that they are focusing on.*

***President Tisdell** stated that the Goals and Objectives are at the front of each budget book for a reason; they are important. He noted that the City is following the goals and doing the best to achieve the directives and objectives that Council has set.*

***Vice President Morita** expressed her thanks to President Tisdell for his explanation, and pointed out that when Council goes through and make changes to the strategic plan, it is to recognize what the City is already doing and what the City's current plans are. She stated that the City has been working on in the last couple years has been diversity, equity, and inclusion especially with the Mayor's Advisory Council, and this issue has made its way into the new exhibits going into the Museum. She commented that the Mayor's office has already taken great steps to change some of the hiring process and where we advertise for jobs, and that the pictures being shown to reflect the City are truly representative of the community. She commented that it is a pleasure to work with Mr. Tisdell and Mr. Deel on this Committee, which she has been sitting on for the past five and-a-half years.*

***Mr. Deel** stated that he is the new guy on the Committee and stressed how important strategic planning is. He provided the following examples:*

*- Public Safety - the City's number one goal is public safety reflected in the fact that we have been the safest city in Michigan with a population over 50,000 for 3 years running. In regards fire funding, he noted implementing the Fire Departments strategic plan, and the increase to an ISO 2 rating which could reduce residents homeowners.*

*- Infrastructure Management - the Public Safety Infrastructure Committee came before Council with a storm water policy which is in progress.*

- *Economic and Tax Base - continuing the implementation of the Auburn Road Corridor redevelopment plan.*
- *Recreation, Parks and Cultural - the last statistically significant survey to residents found the one thing residents enjoy are City parks and recreational trails.*
- *Community Trust and Participation - he noted the recently established Mayor's Diversity and Inclusion Committee, and the Rochester Hills Government Youth Council which held a cultural event this year.*
- *Fiscal Management - the City is consistently winning an award for this, and also noted the most recent City audit was stellar.*
- *Community and Neighborhoods - educating HOA leaderships; holding the HOA forums every year to better communicate with residents. This month is Building Safety Month; the Building Department held events and will also talk to homeowners about building safety.*

*He stated that for every single goal or objective listed he can point to something the City is doing to carry out the strategic plan. He noted this is not just a document on a piece of paper, it gets action and yields real and measurable results for the citizens of Rochester Hills. He commented that he is very proud to be sitting on the Committee, noting that they work very well together. He added that he is proud of the document and all the collaboration and work they have done together.*

**A motion was made by Hetrick, seconded by Walker, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Deel, Hetrick, Kubicina, Morita, Tisdell and Walker

Enactment No: RES0168-2019

**Resolved**, that the Rochester Hills City Council establish the following as its Fiscal Year 2020 Goals and Objectives:

**1. GOAL: PUBLIC SAFETY**

Protect the residents, businesses, and visitors of Rochester Hills by providing high quality public safety.

**Objective:** Continue to monitor Fire's Funding Structure.

**Objective:** Continue to examine current levels of police service for effectiveness and efficiency.

**Objective:** Implement the Fire Department Strategic Plan.

**2. GOAL: INFRASTRUCTURE MANAGEMENT**

Provide reliable, safe, and effective infrastructure (roadways, utilities, buildings, etc...) throughout the City.

**Objective:** Implement a comprehensive storm water policy including a long term funding strategy.

**Objective:** Continue neighborhood storm water education programs (including HOA leadership).

**Objective:** Continue sump pump discharge inspection program (sanitary vs. storm drain).

**Objective:** Review condition of existing City facilities to ensure they are aesthetically pleasing and optimize administrative efficiency so that both our residents and employees feel valued.

**Objective:** Continue cross connection education program.

**3. GOAL: ECONOMIC / TAX BASE**

Retain investment, maintain the tax and employment base, support redevelopment, and uphold high property values in the City.

**Objective:** Continue to attract and retain businesses that focus on R&D and "High-Tech".

**Objective:** Continue to enforce policies and ordinances for the maintenance of existing residential and commercial buildings.

**Objective:** Continue implementation of the Auburn Road Corridor Redevelopment Plan.

**Objective:** Support diversification of available housing stock, including the encouragement of mixed-use properties.

**4. GOAL: RECREATION, PARKS, CULTURAL**

Preserve the City of Rochester Hills' natural resources and recreational character.

**Objective:** Review the short and long-term needs of the Park system to promote the City's quality of life, and provide a plan to meet those needs, including funding.

**Objective:** Examine alternate funding sources for park development.

**Objective:** Continue maintenance program of acquired Green Space and natural feature City owned property.

**5. GOAL: COMMUNITY TRUST & PARTICIPATION**

Promote effective communication between City Council, administration, residents, businesses, and visitors so that decisions reflect the community's desires and expectations.

**Objective:** Maintain and improve openness and transparency in conducting City business by way of cable broadcast and web cast of City Council meetings, and accessibility to City documents.

**Objective:** Acknowledge and promote diversity, equity, and inclusion

**Objective:** Continue notification of new developments to ensure that neighboring property owners are advised.

**Objective:** Utilize technology to further enhance communication with residents, and allow for online delivery of certain services.

**Objective:** Continue the policy of bi-annual public input via a community survey.

**Objective:** Involve youth in leadership growth and in the development of City's future by way of encouraging their participation on the Rochester Hills Government Youth Council.

**6. GOAL: FISCAL MANAGEMENT**

Establish policies for fiscal responsibility that ensure short and long-term prosperity through effective fiscal planning and efficient management of taxpayer assets.

**Objective:** Continue the policy of conservatively forecasting revenues, expenses, and critical factors for up to the next seven years on a rolling basis. Continue long-term strategic analysis of the years beyond.

**Objective:** Continue to adopt a three-year budget plan.

**Objective:** Monitor the efficiency and effectiveness of the City's internal financial controls to provide proper safeguarding of the City's assets.

**7. GOAL: COMMUNITY / NEIGHBORHOODS**

Protect the family-oriented community from adverse events and conditions by strategic planning and proactive management in all aspects of municipal governance.

**Objective:** Develop and implement a comprehensive notification system to alert residents

of emergency situations.

**Objective:** Maintain and improve relationships with homeowner associations/neighborhoods to further neighborhood stability to make the community a better place to live.

**Objective:** Continue to implement code enforcement/blight ordinance effectively to preserve existing neighborhoods.

**Objective:** Continue to evaluate and make recommendation(s) to reduce the adverse impact of wildlife population in the City, and educate HOA leadership and homeowners.

#### **8. GOAL: EFFECTIVE GOVERNANCE**

Provide clear policy direction to Administration for the execution of City programs and services to ensure the efficient use of taxpayer funds.

**Objective:** Promote cooperative purchases with other communities, i.e. MITN

**Objective:** Explore opportunities for new public/private partnerships, and possibilities for consolidation of City services.

**Objective:** Encourage administration to identify grants and/or opportunities to share project costs with other agencies.

**Objective:** Annual review and update of Emergency Operating Plan by staff and City Council.

#### **9. GOAL: ENVIRONMENT**

Promote conservation of water, electricity, etc.

**Objective:** Support green initiatives and resource efficiencies.

**Objective:** Review potential for the expansion of green programs within the City, and encourage vendor participation.

**Objective:** Continue education on and enforcement of the City's Automatic Irrigation Systems ordinance.

#### **10. GOAL: CITY WORKFORCE**

Attract and retain qualified, responsive, and innovative workforce.

**Objective:** Continue to offer competitive compensation and benefit programs.

**Objective:** Encourage and support training and continuing education to retain and maximize talent.

**Objective:** Use social media and other targeted outlets to attract best prospects, including diverse candidates.

**Objective:** Build a pipeline of skilled workers through proactive partnerships and internship programs.

**Objective:** Provide diversity, equity, and inclusion in the hiring and promotion process, and within the City's workforce culture.

## **ANY OTHER BUSINESS**

**NEXT MEETING DATE - Regular Meeting - Monday, June 3, 2019 - 7:00 p.m.**

**ADJOURNMENT - There being no further business before Council, it was moved by Morita and seconded by Bowyer to adjourn the meeting at 8:05 p.m.**



---

**Tina Barton, MMC, City Clerk  
Rochester Hills, Michigan**

Complete proceedings recorded in the Official Minutes Book on file in the office of the City Clerk and by this reference is made a part hereof.