



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2015-0063

**TO:** Mayor and City Council Members  
**FROM:** Allan E. Schneck, P.E., Director of Public Services  
**DATE:** May 18, 2015  
**SUBJECT:** 22A Road Gravel- Aggregates

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**REQUEST:**

City Council is requested to authorize a blanket purchase order to Edw. C. Levy Co., Dearborn, Michigan for 22A Road Gravel in the amount not-to-exceed \$24,250.00 through December 31, 2016.

**REASON FOR PURCHASE:**

The Department of Public Services purchases 22A Road Gravel on an as-needed basis for routine maintenance on gravel roads and shoulder grading. The water and sewer division also uses the aggregates for backfill on water main breaks and service line repairs.

Sealed bids were solicited on MITN for aggregates for the 2015 and 2016 maintenance seasons. Although five bids were received, only three vendors bid on 22A road gravel. One of the three bidders could not meet the City's insurance requirements and another did not bid the road gravel for the second year of the contract. The lowest responsive, responsible bid was from Edw. C. Levy Co.

The Department has used Edw. C. Levy Co. in the past and has been pleased with the product and service received. The award of bid is recommended to Edw. C. Levy Co.

**PROCESS:**

Vendor Name and Address:  
Edw. C. Levy Co.  
8800 Dix Avenue  
Dearborn, MI 48209-1093

**Reason for Selection:**  
Lowest responsive, responsible bidder

**Method of Purchase:**  
Blanket Purchase Order

**BUDGET:**

Funds are included as part of the FY 2015 Adopted and 2016 Projected Budgets.

| Fund Name   | Department Account No | Account No. Description | 2-Year Budget Amount | 2-Year Cost        | 2-Year Remaining Budget |
|-------------|-----------------------|-------------------------|----------------------|--------------------|-------------------------|
| Major Roads | 462.781000            | Materials               | \$1,500.00           | \$1,500.00         | -0-                     |
| Local Roads | 464.781000            | Materials               | \$20,000.00          | \$20,000.00        | -0-                     |
| Sewer       | 510.781000            | Materials               | \$1,250.00           | \$1,250.00         | -0-                     |
| Water       | 530.781000            | Materials               | \$1,500.00           | \$1,500.00         | -0-                     |
|             |                       | <b>Total Amount</b>     | <b>\$24,500.00</b>   | <b>\$24,500.00</b> | <b>-0-</b>              |

**RECOMMENDATION:**

It is recommended that City Council authorize a blanket purchase order to Edw. C. Levy Co., Dearborn, Michigan for 22A Road Gravel in the amount not-to-exceed \$24,500.00 through December 31, 2016.

| APPROVALS:                                       | SIGNATURE | DATE |
|--|-----------|------|
| Department Review                                |           |      |
| Department Director                              |           |      |
| Budget Content:<br>Finance Director              |           |      |
| Purchasing Process:<br>Supervisor of Procurement |           |      |
| Mayor  |           |      |
| Deputy Clerk                                     |           |      |