



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2024-0175

TO: Mayor and City Council Members
FROM: Joe Snyder, Chief Financial Officer
DATE: May 6, 2024
SUBJECT: Annual Support and Maintenance for Utility Billing Software

REQUEST:

City Council is requested to authorize a blanket purchase order in the amount of \$122,314.95 for annual support and maintenance for a three-year period 5/1/2024 – 4/30/2027 for the City's Water and Sewer Utility Billing System to TruePoint Solutions, Incline Village, NV.

REASON FOR PURCHASE:

In 2015, City Council authorized the purchase and installation to TruePoint Solutions for the City's Water and Sewer Utility Billing Software System. There is an annual fee for support and maintenance of the software. The annual support and maintenance expires on 4/30 of each year. The request before City Council to authorize a three (3) year blanket in order to pay the annual maintenance and support fees each year.

The Annual Support and Maintenance for the Utility Billing software System is essential to the City of Rochester Hills as this system accounts for over \$30 million of Water & Sewer account billings each year which is essential for tracking and providing the funding for the City to pay for water usage and sanitary sewer treatment charges. The annual fees each year are as follows:

2024-2025 = \$39,572.60
2025-2026 = \$40,759.78
2026-2027 = \$41,982.57

PROCESS:

Vendor Name and Address:

TruePoint Solutions
774 Mays Blvd. #10-377
Incline Village, NV 89451

Reason for Selection:

Sole Source Vendor/ Proprietary Software

Method of Purchase:

Purchase Order

BUDGET:

Funding is included in the FY 2024 Adopted and the 2025-2027 Projected Budget.

Fund Name	Department Account No	Account No. Description	3-Year Budget Amount	3 Year Cost	Remaining Budget
Sewer	510.801000	Professional Services	\$63,000.00	\$61,157.47	\$1,842.53
Water	530.801000	Professional Services	\$63,000.00	\$61,157.48	\$1,842,52
		Grand Total	\$126,000.00	\$122,314.95	\$3,685.05

RECOMMENDATION:

It is recommended that City Council authorize a purchase order in the amount of \$122,314.95 for annual support and maintenance for three-year period 5/1/2024 - 4/30/2027 for City's Water and Sewer Utility Billing System to TruePoint Solutions, Incline Village, NV.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney Yes N/A