



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2023-0053

**TO:** Mayor and City Council Members  
**FROM:** Bill Fritz, P.E., Director of Department of Public Services  
**DATE:** February 27, 2023  
**SUBJECT:** 3M Reflective Sheeting

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**REQUEST:**

City Council is requested to authorize a blanket purchase order to Minnesota Mining Manufacturing for 3M Reflective Sheeting in the amount not-to-exceed \$43,000.00 through January 25, 2025.

**REASON FOR PURCHASE:**

The City purchases reflective sheeting through the State of Michigan MiDeal Extended Purchase Program. Reflective sheeting purchased through this program is at a cost significantly lower than retail.

Reflective sheeting is needed for traffic control signs, devices & delineators throughout the City. Applied to the viewable surfaces of signs, the reflective sheeting provides a long-term reflectivity and durability, and must periodically be replaced. 3M products meet or exceed Standard Specifications for Constructions of Road by U.S. Department of Transportation, Federal Highway Administration (FHWA) & Michigan Department of Transportation (MDOT).

**PROCESS:**

**Vendor Name and Address:**

Minnesota Mining Manufacturing  
3M Traffic Control Materials Division  
3M Center, PO Box 33225  
Building 225 55 08  
St. Paul, MN 55113

**Reason for Selection:**

MiDeal Cooperative Contract 071B6600018

**Method of Purchase:**

Blanket Purchase Order

**BUDGET:**

Funding is included in the FY 2023 Adopted Budget and FY 2024 Projected Budget.

Fund Name	Department Account No	Account No. Description	2-Year Budget Amount	2-Year Cost	Remaining Budget
Major Road	472.740000	Operating Supplies	\$13,000	\$13,000	\$0
Local Street	474.740000	Operating Supplies	\$30,000	\$30,000	\$0
		<b>TOTAL</b>	<b>\$43,000</b>	<b>\$43,000</b>	<b>\$0</b>

**RECOMMENDATION:**

It is recommended that City Council authorize a blanket purchase order to Minnesota Mining Manufacturing for 3M Reflective Sheeting in the amount not-to-exceed \$43,000.00 through January 25, 2025.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		

Contract Reviewed by City Attorney       Yes       N/A