



**City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS**

**1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)**

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**Legislative File No: 2008-0551**

**TO:** Mayor and City Council Members  
**FROM:** Roger Rousse, Department of Public Service, 841-2497  
**DATE:** October 17, 2008  
**SUBJECT:** Industrial Indoor/Outdoor Riding Type Sweeper/Scrubber

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**REQUEST:**

City Council is requested to authorize a purchase order to Tennant Sales and Service Company for one (1) new 2008 Tennant M20 Industrial Ride-On Sweeper/Scrubber in the amount of \$39,500.00

**REASON FOR PURCHASE:**

Request for Proposals were solicited and evaluated by the DPS Fleet Service Division and Purchasing Department Staff. Proposers were shortlisted and demonstration of machines were conducted with award recommended to Tennant Sales and Service Company based on best value to the City in terms of operability of machine, product design, flexibility and ease of use.

The sweeper/scrubber will be used primarily to clean and maintain the Department of Public Services facility indoor vehicle and equipment parking area, as well as the Fleet Service Garage, Water and Sewer shop, Roads Shop, and the facility's outdoor parking areas and driveways. A variety of vehicles and equipment are stored in the indoor parking garage and based on the diverse environments the vehicles and equipment are exposed to can create hazardous conditions in the garage and also damage the finish of the floor. The sweeper/scrubber will aid in creating a safer work environment and extend the life of the floor. This machine may be used to clean and maintain other city facilities as well.

**PROCESS:**

**Vendor Name and Address:**

Tennant Sales and Service Company  
701 N. Lilac Drive  
Minneapolis, MN 55440

**Reason for Selection:**

Best Value

**Method of Purchase:**

Purchase Order

**BUDGET:**

<b>Fund Name</b>	<b>Department Account No</b>	<b>Account No. Description</b>	<b>Budget Amount</b>	<b>Cost</b>	<b>Remaining Budget</b>
Fleet	661.977000	Equipment Capitalized	\$50,000	\$39,500	\$10,500

**RECOMMENDATION:**

It is recommended that the Rochester Hills City Council approve a purchase order to Tennant Sales and Service Company, Minneapolis, Minnesota for one (1) new 2008 Tennant M20 Industrial Ride-On Sweeper/Scrubber in the amount of \$39,500.00.

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<b>APPROVALS:</b>	<b>SIGNATURE</b>	<b>DATE</b>
<b>Department Review</b>		
<b>Department Director</b>		
<b>Budget Content: Finance Director</b>		
<b>Purchasing Process: Supervisor of Procurement</b>		
<b>Mayor</b>		
<b>City Council Liaison</b>		