



# Rochester Hills

## Minutes

### City Council Regular Meeting

1000 Rochester Hills Dr  
Rochester Hills, MI 48309  
(248) 656-4600  
Home Page:  
[www.rochesterhills.org](http://www.rochesterhills.org)

*Susan M. Bowyer Ph.D., Kevin S. Brown, Dale A. Hetrick, James Kubicina,  
Stephanie Morita, Mark A. Tisdell and Thomas W. Wiggins*

*Vision Statement: The Community of Choice for Families and Business*

*Mission Statement: "Our mission is to sustain the City of Rochester Hills as the premier  
community of choice to live, work and raise a family by enhancing our vibrant residential  
character complemented by an attractive business community."*

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Monday, February 27, 2017

7:00 PM

1000 Rochester Hills Drive

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## CALL TO ORDER

*President Tisdell called the Regular Rochester Hills City Council Meeting to order at  
7:00 p.m. Michigan Time.*

## ROLL CALL

**Present** 7 - Susan M. Bowyer, Kevin S. Brown, Dale Hetrick, James Kubicina, Stephanie  
Morita, Mark A. Tisdell and Thomas W. Wiggins

## Others Present:

*Jasneet Aulakh, Rochester Hills Government Youth Council Representative  
Bryan Barnett, Mayor  
Tina Barton, City Clerk  
Sean Canto, Chief of Fire and Emergency Services  
Scott Cope, Director of Building/Ordinance Compliance  
Lance DeVoe, Park Ranger II  
Ken Elwert, Director of Parks and Forestry  
Pat McKay, Supervisor of Interpretive Services  
Shreya Reddy, Rochester Hills Government Youth Council Representative  
Allan Schneck, Director of DPS/Engineering  
Joe Snyder, Chief Financial Officer  
John Staran, City Attorney  
Audrey Weber, Rochester Hills Government Youth Council Representative*

## PLEDGE OF ALLEGIANCE

## APPROVAL OF AGENDA

**A motion was made by Morita, seconded by Bowyer, that the Agenda be Approved as  
Presented. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins

## COUNCIL AND YOUTH COMMITTEE REPORTS

### Rochester Hills Government Youth Council (RHGYC):

**President Tisdell** introduced Audrey Weber, Rochester Hills Government Youth Council (RHGYC) Representative, and noted that this is her first year on the RHGYC. He stated that she is Captain of the Cross Country Team at Rochester High School, is a member of the school's Green Club, and is on the Class Congress.

**Ms. Weber** reported that the RHGYC members will be partnering with the Green Space Advisory Board (GSAB) to help out with the Discovery Walk. The group is also readying for its annual 5K Run/Walk Fund Raiser set for June 17, 2017 at Bloomer Park. Sponsors are being sought for the 5K. She noted that the charity chosen for this year's proceeds is the Assistance League of Southeast Michigan.

### Avondale Youth Assistance (AYA):

**Vice President Morita** announced that the AYA Youth Recognition Banquet will be held on March 21, 2017. She noted that this is the 50th anniversary of AYA.

### Older Persons' Commission (OPC):

**Mr. Kubicina** reported that the OPC's annual fund raiser for its Meals on Wheels program is set for Friday, April 28, 2017, at the Royal Park.

### Rochester Avon Recreation Authority (RARA):

**Mr. Kubicina** announced that RARA will host a Wine Tasting fund raiser at the River Crest on Friday, April 21, 2017.

## PRESENTATIONS

**2017-0044** Rochester Bicentennial Update; Kristi Trevarrow, Executive Director, Rochester Downtown Development Authority, presenter

**Attachments:** [022717 Agenda Summary.pdf](#)  
[Suppl Presentation.pdf](#)

**Kristi Trevarrow**, Director of the Rochester Downtown Development Authority, was in attendance to present highlights of the upcoming Rochester Bicentennial Celebration in 2017. She announced the following upcoming Bicentennial events:

- *Founder's Day* is set for Sunday, March 12, 2017. This year's event will be held at the Calf Barn at the Rochester Hills Museum at Van Hoosen Farm. Tom Daldin, host of the PBS Show *Under the Radar*, and Cathy Daldin, Mayor of Rochester, will be the featured speakers. The Museum will also be announcing this year's six inductees into the Rochester Hills Hall of Fame.
- *Heritage Days* will be held a week earlier than in the past, this year set for May

20 and 21, 2017. As more and more people travel up north during the Memorial Day weekend, it is hoped by moving this event a week earlier that attendance will be higher. The event will feature all the Heritage Day favorites including a car show, craft show, and more "maker" presentations. This year will feature the return of the Floatable Boatables; and those who have lived in the Rochester area for a long time will remember the fun as participants will create watercraft out of pretty much anything that floats to float down Paint Creek.

- The Rochester 200 Project will be held from May 30, 2017 through June 17, 2017. Artists will be invited to put their favorite Rochester memories on a 10-inch by 10-inch canvas for exhibition at the Paint Creek Center for the Arts. A reception will be held on June 17, 2017, with canvases to be sold for \$50. One more ewe, a leftover from the Ewe Review of a past year, will be painted in a bicentennial theme.
- A Bicentennial Barn Dance is set for June 23, 2017. This joint fund raiser will benefit the Bicentennial Monument at the Rochester Municipal Park and the new Equipment Barn for the Rochester Hills Museum at Van Hoosen Farm. The event will feature food, a silent auction, square dance, pie stand and more.
- Homecoming is set for August 12, 2017. This will be a celebration of all things Rochester and will include a Bike Parade, Pioneer Playground and Shop hosted by the Rochester Hills Museum at Van Hoosen Farm, a Mobile Farm from Upland Hills Farm, live entertainment, a community picnic, balloon glow, fireworks and a ribbon cutting for the Bicentennial Monument.
- A Walk in Time will feature a historic walking tour down Main Street. Actors will tell the stories of the various historic sites visited. The event will be led by the Rochester Hills Museum at Van Hoosen Farm and will take place on dates to-be-announced in June and August.
- Current and former residents of the greater Rochester Area are invited to submit a photo of their family in front of their home, along with the answers to a few simple questions to help document their Year In Time. The submission process will be online from March through December. The Rochester Hills Museum will catalog the photo submissions for the future.
- Businesses celebrating milestone anniversaries will be recognized in multiple ways, including social media, and listings on the Bicentennial Web Page. Official proclamations are invited from City Councils to be presented in June.
- Looking ahead, the following events are planned:
  - \* A year-long Rochester Exhibition will be on display at the Rochester Hills Museum at Van Hoosen Farm.
  - \* The Daffodil Quilt Challenge Bicentennial Exhibit will run from May 5, 2017 through May 7, 2017.
  - \* The Rochester Hills Public Library will feature a History Theme for its Summer Reading Club.
  - \* A Rochester Theme will be featured for the 2017 Rochester Hometown Christmas Parade.
  - \* The Rochester Mills Beer Company will produce a Bicentennial Beer.

*Ms. Trevarrow noted that there are many community partners that have some great ideas. She encouraged anyone interested in passing ideas along to email her at [kristi@downtownrochestermi.com](mailto:kristi@downtownrochestermi.com).*

**Council Discussion:**

*Referring to the Bicentennial Barn Dance, **President Tisdell** noted that Mayor Barnett is an experienced pie judge.*

***Ms. Trevarrow** responded that pie eating and hot dog eating contests are planned for one of the events.*

***Mr. Wiggins** expressed his thanks to Ms. Trevarrow, and stated that this will be a great community event.*

***Mr. Kubicina** commented that Ms. Trevarrow is a great diplomat for the City of Rochester, and he stated that he looks forward to these events.*

**Presented.**

**2017-0059** Rochester Hills Government Youth Council Bi-Annual Report to City Council

**Attachments:** [022717 Agenda Summary.pdf](#)

***Jasneet Aulakh**, Chairperson, and **Shreya Reddy**, Vice Chairperson, Rochester Hills Government Youth Council (RHGYC) were in attendance to present the RHGYC's Bi-Annual Report.*

***Ms. Aulakh** noted that she is a Senior at Rochester High School and is in her fourth year on the RHGYC.*

***Ms. Reddy** stated that she is a Senior at Rochester High School and this is also her fourth year on the RHGYC.*

*They noted that seven new members joined the returning members this year. They listed the following events and activities that the RHGYC members volunteered at and participated in:*

- *The Brooksie Way*
- *The City's Holiday Family Fun Night*
- *A Community Foundation event at the Royal Park Hotel*
- *Rochester Area Youth Assistance Fund Raisers at the Fire and Ice Festival in downtown Rochester*
- *Members participate in City Council meetings at the dais*
- *Members attend board and commission meetings learning everything from how to protect green space to who qualifies for liquor licenses*

*Upcoming events include:*

- *Collaborating with the Green Space Advisory Board at their annual Discovery Walk.*

- The Annual 5K Run/Walk this year benefitting the Assistance League of Southeast Michigan. Sponsors are still needed for the event.

**Mayor Barnett** stated that the RHGYC continues to excel each year. He commented that many communities take advantage of the strength of the RHGYC to help plan their own youth councils. He gave credit to Deputy Clerk Leanne Scott and her staff members for coordinating the RHGYC and their activities. He pointed out that the RHGYC members will be participating in his upcoming State of the City Address.

**Mr. Hetrick** expressed his appreciation to the RHGYC for their work and accomplishments.

**President Tisdell** noted that this is his sixth year as Council Liaison to the RHGYC. He mentioned that meetings have been held at the Fire Stations to help learn about the City's emergency services, and an upcoming meeting is set for the DPS Facility. He commented that this group has gone out of its way to learn more and more about how the City functions on a day-to-day basis. He stated that Ms. Aulakh and Ms. Reddy have been a pleasure to work with.

**Presented.**

2017-0081 Swearing-In Ceremony - Lieutenant/Paramedic and Firefighter/Paramedics

Attachments: [022717 Agenda Summary.pdf](#)

**Mayor Barnett** noted that Phyllis Borden, widow of Rochester Hills' first Mayor Earl Borden, was in attendance to see the swearing-in of her grandson, Christopher Ogg, to the Rochester Hills Fire Department.

**President Tisdell** announced that Nicholas Laking is being promoted to Lieutenant/Paramedic, and Michael Littlefield, Christopher Ogg, Brendt Stanich and Paul Terback would be joining the City as Firefighter/Paramedics.

**Sean Canto**, Chief of Fire and Emergency Services, congratulated Lieutenant/Paramedic Nicholas Laking, noting that he is on the front lines and a first contact for citizens and visitors in need of assistance.

**City Clerk Tina Barton** administered the City's Oath to Lieutenant/Paramedic Nicholas Laking.

**Chief Canto** introduced the four incoming candidates and invited them up to take their Oath.

**Clerk Barton** administered the City's Oath to the new candidates.

After a recess for a brief reception for the incoming and promoted candidates, **Mr. Kubicina** expressed his appreciation to Lieutenant/Paramedic Laking, noting that he took him along on a shift, showing him all the equipment and seeing the department members in action with people who needed help. He congratulated all the new recruits.

**Presented.**

(Recess 7:34 p.m. to 7:54 p.m.)

## PUBLIC HEARINGS

2017-0054 FY 2017 1st Quarter Budget Amendments

**Attachments:** [022717 Agenda Summary.pdf](#)  
[1st Qtr BA \(Overview\).pdf](#)  
[1st Qtr BA \(Spreadsheet Detail\).pdf](#)  
[Public Hearing Notice.pdf](#)  
[Resolution \(Draft\).pdf](#)

*Joe Snyder, Chief Financial Officer, stated that the proposed 1st Quarter Budget Amendments are typically where project carryovers from the previous year are presented. He noted that total revenues are proposed to increase by \$1.8 million and total expenses are proposed to increase by \$11.4 million, with a net use of Fund Balance of \$9.6 million. He pointed out that this amount is very close to the amount carried over in the 2016 4th Quarter Budget Amendment.*

*He presented a breakdown of revenues, noting that the SAW Grant would bring in \$1.1 million, split between Water Resources and Water and Sewer. He mentioned that the Amendment includes a transfer of \$700,000 from the Green Space Operating Fund to the Green Space Perpetual Care Trust Fund.*

*He stated that the bulk of the budget amendment is for Capital Project carryovers, in the amount of approximately \$9 million. He noted that four fire apparatus should be arriving in the next few weeks encompassing \$2.6 million, and he explained that \$4.4 million was carried over for Fire Station #4. Major Road Fund, Local Street Fund, MIS and Fleet Capital Project carryovers are also included.*

*The \$902,930 increase in Transfers-Out include \$202,930 to Water Resources from the General Fund, and the \$700,000 going to the Green Space Perpetual Care Trust Fund from the Green Space Operating Fund.*

**President Tisdell Opened the Public Hearing at 7:58 p.m.**  
**Seeing No Public Comment, President Tisdell Closed the Public Hearing at 7:59 p.m.**

*Dr. Bowyer expressed her appreciation for the explanation of how the carryovers work. She questioned whether the \$700,000 transferred from the Green Space Operating Fund to the Green Space Perpetual Care Trust Fund will allow for an increase in interest earned that can be used for maintenance of Green Space properties.*

*Mr. Snyder responded that it is hoped that it will.*

*Dr. Bowyer questioned whether the Green Space Perpetual Trust Fund would have to transfer back monies to the Green Space Operating Fund should funding be needed for a Green Space property purchase.*

*Mr. Snyder responded that it would.*

**A motion was made by Hetrick, seconded by Morita, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins

Enactment No: RES0053-2017

**Whereas**, in accordance with the provisions of Public Act 2 of 1968, the Uniform Budgeting and Accounting Act, and the Charter for the City of Rochester Hills, Chapter III Section 3.7, the City Council may amend the budget during the fiscal year, either on its own initiative or upon recommendation of the Mayor; and

**Whereas**, the Public Hearing for the proposed FY 2017 1st Quarter Budget Amendments was noticed on February 9, 2017; and

**Whereas**, the proposed FY 2017 1st Quarter Budget Amendments were available for public viewing beginning on February 17, 2017; and

**Whereas**, at its February 27, 2017 meeting City Council held a Public Hearing on the proposed FY 2017 1st Quarter Budget Amendments.

**Now, Therefore, Be It Resolved**, that the Rochester Hills City Council hereby approves the following FY 2017 fund totals as amended:

FUND	2017 Current Budget	Net Change	2017 Proposed Budget
Fund 101 - General Fund	23,396,280	290,930	23,687,210
Fund 202 - Major Road Fund	4,982,640	505,510	5,488,150
Fund 203 - Local Street Fund	9,437,590	7,500	9,445,090
Fund 206 - Fire Fund	10,379,960	-	10,379,960
Fund 207 - Special Police Fund	9,643,940	-	9,643,940
Fund 213 - RARA Millage Fund	619,390	-	619,390
Fund 214 - Pathway Millage Fund	592,160	-	592,160
Fund 232 - Tree Fund	199,660	-	199,660
Fund 244 - Water Resources Fund	567,200	811,750	1,378,950
Fund 265 - OPC Millage Fund	1,081,390	-	1,081,390
Fund 299 - Green Space Fund	266,090	700,000	966,090
Fund 331 - Drain Debt Fund	209,550	-	209,550
Fund 369 - OPC Building Refunding Debt Fund	784,960	-	784,960
Fund 393 - Municipal Building Refunding Debt Fund	838,670	-	838,670
Fund 394 - 2012 Refunding Debt Fund	506,420	-	506,420
Fund 402 - Fire Capital Fund	257,600	2,756,090	3,013,690
Fund 403 - Pathway Construction Fund	269,430	52,400	321,830
Fund 420 - Capital Improvement Fund	456,140	-	456,140
Fund 510 - Sewer Department	15,083,280	-	15,083,280
Fund 530 - Water Department	18,919,430	-	18,919,430
Fund 593 - Water & Sewer Capital Fund	13,318,790	1,045,420	14,364,210
Fund 595 - Water & Sewer Debt Fund	1,401,660	-	1,401,660
Fund 631 - Facilities Fund	9,306,240	4,386,000	13,692,240
Fund 636 - MIS Fund	2,125,940	412,500	2,538,440
Fund 661 - Fleet Fund	4,291,730	443,140	4,734,870
Fund 677 - Insurance Fund	402,000	-	402,000
Fund 736 - Retiree Health Care Trust Fund	148,470	-	148,470
Fund 752 - Cemetery Perpetual Care Trust Fund	-	-	-
Fund 761 - Green Space Perpetual Care Trust Fund	-	-	-
Fund 843 - Brownfield Redevelopment Fund	-	-	-
Fund 848 - LDFA Fund	708,230	-	708,230
Fund 851 - SmartZone Fund	19,000	-	19,000
Fund 870 - Museum Foundation Trust Fund	10,000	-	10,000
Fund 893 - EDC Fund	950	-	950
<b>GRAND TOTAL - ALL FUNDS</b>	<b>130,224,790</b>	<b>11,411,240</b>	<b>141,636,030</b>

## PLANNING AND ECONOMIC DEVELOPMENT

**2017-0078** Request for Purchase Authorization - PLANNING: Increase to Blanket Purchase Order for wetland and environmental consulting services in the amount of \$55,000.00 for a new not-to-exceed amount of \$105,000.00; ASTI Environmental, Brighton, MI

**Attachments:** [022717 Agenda Summary.pdf](#)  
[Proposals Tabulation.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Scott Cope**, Director of Building/Ordinance Compliance, stated that approximately half of the \$55,000 increase requested in the Blanket Purchase Order for ASTI Environmental is related to Facilities projects including the Ruby Property and



*Fire Station #4. He commented that the Ruby Property is having some asbestos evaluations done and will need a final inspection once the work is completed. He noted that underground tanks at both Fire Station #4 and the Ruby Property may require additional evaluation.*

*He mentioned that approximately \$20,000 to \$25,000 of the increase is expected to be needed for services provided related to projects going on in the city. These amounts are a pass-through and will be paid for by the various developers.*

**A motion was made by Wiggins, seconded by Brown, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins

Enactment No: RES0054-2017

**Resolved**, that the Rochester Hills City Council hereby authorizes an increase to the Blanket Purchase Order for wetland and environmental consulting services to ASTI Environmental, Brighton, Michigan in the amount of \$55,000.00 for a new not-to-exceed amount of \$105,000.00 through March 31, 2018.

## **PUBLIC COMMENT for Items not on the Agenda**

**Lee Zendel**, 1575 Dutton Road, stated that this past August he had the occasion to need the City's 911 services, and he stated that not only did the City's emergency personnel respond in five minutes, they had him wired up to an EKG and blood pressure monitoring so fast he could barely believe it. He commented that the city is blessed to have that type of service. He suggested Council Members read a book by Thomas Friedman, Thank You for Being Late. He commented that the book covers many areas, including how technology is advancing faster than people can adapt to it. He noted that the book also includes commentary on trust in government.

**Brian Dunphy**, 1610 Fair Oak, stated that he is the President of the Rochester Avon Historical Society (RAHS), and announced that the RAHS would be hosting an Appraisal Day this Sunday, March 5, 2017, from noon to 4 p.m. at the Rochester Community House. Admission is free, and verbal appraisals of items are \$5 per item. He commented that the event is a major fund raiser for the RAHS, and helps support educational programs.

**Jeff Ouimet**, 669 Snowmass, stated that he has learned that residents are concerned about coyotes. He commented that through discussions with Vice President Morita, he was directed to contact Lance DeVoe, Park Ranger II, who provided much information to him. He noted that the City has a deer problem, not a coyote problem. He mentioned that he obtained information from the Humane Society about how coyotes have adapted and efforts to trap and kill them do not work and waste taxpayers' money. He stated that the City should educate the community how coyotes are here to stay and how to keep them from becoming a nuisance by not feeding them by leaving food sources out.

## CONSENT AGENDA

All matters under Consent Agenda are considered to be routine and will be enacted by one motion, without discussion. If any Council Member or Citizen requests discussion of an item, it will be removed from Consent Agenda for separate discussion.

- 2017-0056** Request for Approval of a Quit Claim Deed granted by the City of Rochester Hills to North Hills Real Estate Company, LLC, a Michigan limited liability company, for a variable width road right-of-way on the east side of Donaldson Road, for Part of Parcel Nos. 15-34-301-016 and 15-34-304-017, for the Commons South

**Attachments:** [022717 Agenda Summary.pdf](#)  
[Quit Claim Deed to Developer.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0055-2017

**Resolved**, that the Rochester Hills City Council, hereby approves a Quit Claim Deed granted by the City of Rochester Hills, a Michigan municipal corporation, whose address is 1000 Rochester Hills Drive, Rochester Hills, MI 48309, to North Hills Real Estate Company, LLC, a Michigan limited liability company, whose address is 18161 E. 8 Mile Road, Eastpointe, Michigan 48021, for a variable width road right-of-way, on the east side of Donaldson Road, for Part of Parcel Nos. 15-34-301-016 and 15-34-304-017.

**Further Resolved**, that the City Clerk is directed to record the quit claim deed with the Oakland County Register of Deeds.

- 2017-0057** Request for Acceptance of a Quit Claim Deed granted to the City of Rochester Hills by North Hills Real Estate Company, LLC, a Michigan limited liability company, for a variable width road right-of-way on the west side of Donaldson Road, for part of Parcel Nos. 15-34-301-016 and 15-34-304-017, for the Commons South

**Attachments:** [022717 Agenda Summary.pdf](#)  
[Quit Claim Deed ROW to City.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0056-2017

**Resolved**, that the Rochester Hills City Council, on behalf of the City of Rochester Hills, hereby accepts a Quit Claim Deed granted by North Hills Real Estate Company LLC, a Michigan limited liability company, whose address is 18161 E. 8 Mile Road, Eastpointe, Michigan 48021, for a variable wide road right-of-way, on the west side of Donaldson Road, for Part of Parcel Nos. 15-34-301-016 and 15-34-304-017.

**Further Resolved**, that the City Clerk is directed to record the Quit Claim Deed with the Oakland County Register of Deeds.

- 2017-0063** Request for Adoption of a street resolution to place newly constructed McComb, Verona Drive and Milano Court (Grace Parc Subdivision) within the City Local Street System for the purpose of obtaining funds under Act 51, P.A. 1951, as amended

**Attachments:** [022717 Agenda Summary.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0057-2017

**Whereas**, it is necessary to furnish information to the State of Michigan to place said streets within the City Local Street System for the purpose of obtaining funds under Act 51, P.A. 1951 as amended.

**Now, Therefore, Be It Resolved:**

1. That the said streets are described as:

McComb, Verona Drive, and Milano Court as described within the Plat of "Grace Parc Subdivision", recorded in Liber 297, Pages 13-16, Oakland County Records being part of the Southwest 1/4 of Section 34, T3N, R11E, City of Rochester Hills, Oakland County, Michigan, and any other amendments to the Plat that may occur hereafter, and

2. That said streets are located within City right-of-way and are under the control of the City of Rochester Hills, and

3. That said streets are certified as public streets and are for public street purposes, and

4. That said streets are accepted into the City Local Street System, and

5. That said streets have been open for traffic on December 14, 2016 and have been constructed according to City standards.

**2017-0041** Request for Purchase Authorization - DPS/GAR: Blanket Purchase Order for joint sealant material in the amount not-to-exceed \$30,000.00 through December 31, 2017; National Highway Maintenance Systems LTD, Akron, OH

**Attachments:** [022717 Agenda Summary.pdf](#)  
[Bid Tabulation.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0058-2017

**Resolved**, that the Rochester Hills City Council hereby authorizes a Blanket Purchase Order to National Highway Maintenance Systems LTD, Akron, Ohio for joint sealant material in the amount not-to-exceed \$30,000.00 through December 31, 2017.

**2017-0055** Request for Purchase Authorization - DPS/GAR: Blanket Purchase Order for Cold Patch Material in the amount not-to-exceed \$49,260.00 through December 31, 2018; ACE-Saginaw Paving Company, Saginaw, MI

**Attachments:** [022717 Agenda Summary.pdf](#)  
[BID Tabulation.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0059-2017

**Resolved**, that the Rochester Hills City Council hereby authorizes a Blanket Purchase Order to ACE-Saginaw Paving Company, Saginaw, Michigan for cold patch material in the amount not-to-exceed \$49,260.00 through December 31, 2018.

**2017-0058** Request for Purchase Authorization - DPS/GAR: Blanket Purchase Order for Asphalt Paving Materials in the amount not-to-exceed \$49,000.00 through December 31, 2018; Ajax Materials Corporation, Troy, MI; Cadillac Asphalt, Canton, MI

**Attachments:** [022717 Agenda Summary.pdf](#)  
[Bid Tabulation Cost Evaluation.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0060-2017

**Resolved**, that the Rochester Hills City Council hereby authorizes a Blanket Purchase Order to Ajax Materials Corporation, Troy, Michigan as the primary vendor and Cadillac Asphalt, Canton, Michigan as the secondary vendor for Asphalt Paving Materials in the amount not-to-exceed \$49,000.00 through December 31, 2018.

**2017-0077** Request for Purchase Authorization - MAYOR: Blanket Purchase Order for citywide printing services in the amount of \$85,950.00 through February 28, 2018; Primary Vendor: Image Printing, Inc., Royal Oak, MI; Secondary Vendor: NWC Program Administration, Livonia, MI

**Attachments:** [022717 Agenda Summary.pdf](#)  
[Proposal Summary.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0061-2017

**Resolved**, that the Rochester Hills City Council hereby authorizes a Blanket Purchase Order to Image Printing, Inc., Royal Oak, Michigan as the primary vendor for citywide printing services and NWC Program Administration as the Secondary Vendor in the amount of \$85,950.00 through February 28, 2018.

## Passed the Consent Agenda

**A motion was made by Morita, seconded by Hetrick, including all the preceding items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins

## The Following Legislative File was Discussed and Adopted by Separate Motion.

**2017-0080** Request for Purchase Authorization - BUILDING/FACILITIES: Contract/Blanket Purchase Order for Architectural/Engineering Services for the design development and construction drawings and specifications for the Borden Park new park office and compound improvement projects in the amount not-to-exceed \$58,461.70; H2A Architects, Davison, MI

**Attachments:** [022717 Agenda Summary.pdf](#)  
[Proposal for Borden Park services.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Lee Zendel**, 1575 Dutton Road, requested that this item be pulled from the Consent Agenda for separate discussion.

**Scott Cope**, Director of Building/Ordinance Compliance, stated that compound improvements and a new park office are proposed for Borden Park. A new fence will be installed around the maintenance yard, and a material storage fence added. Park offices will be relocated from their current location to a more centralized location at Borden.

**President Tisdell** commented that the current offices are insufficient in size and away from the park activities. He noted that any improvement to the existing building would require the entire building to be made ADA-compliant, at a cost that is a considerable way toward a new replacement building.

**Mr. Cope** noted that the current offices are located in an old residential home. Along with ADA work, it would be necessary to upgrade insulation and undertake HVAC and electrical work. He added that the location is inefficient for park operations.

**Ken Elwert**, Director of Parks and Forestry, stated that moving the office operations will allow customers to approach the office staff easier, and the alterations to the maintenance yard and storage area will secure the yard and the materials. He pointed out that the scope of the project was reduced almost in half from what was previously proposed, and he noted that the building has been reduced from 2,000 square feet to approximately 1,200 square feet by eliminating a proposed meeting space. In addition, a new building proposed for the maintenance yard was eliminated.

**Public Comment:**

**Mr. Zendel** questioned what the cost estimate is for the 1,200 square foot office building.

**Mr. Cope** responded that the total project estimate is \$614,000, and includes all work proposed. He noted that the architect could provide a more detailed estimate. He stated that the office is budgeted for \$254,000 and the maintenance yard \$360,000.

**President Tisdell** questioned whether there would be demolition costs or any expenditures for hazardous materials.

**Mr. Cope** responded that this was possible, and an evaluation would be needed by the City's Environmental Consultant.

**President Tisdell** noted that the demolition costs for the Ruby Property are in the range of \$60,000. He questioned whether similar contaminants might be encountered as were found in the Ruby Property.

*Mr. Cope* responded that he would expect this to be possible here as well.

*Dr. Bowyer* questioned whether the building receives much customer traffic.

*Mr. Elwert* responded that the City's full-time ranger is based in that office; and where it is currently placed, he cannot easily oversee the other rangers. He noted that rental reservations are taken in that office, adding to the expectation that the building will see customers coming in.

*Dr. Bowyer* questioned whether the current bathrooms and vending areas will be a part of the new office.

*Mr. Elwert* responded that the structure and operations of the other buildings will not be changed, and he explained that the new building will be adjacent to these operations.

*Mr. Hetrick* commented that once a project has cleared the Capital Improvement Plan process and has progressed to come before Council, it must have a high enough rating. He stated that Borden is a highly-used park. He pointed out that only the architectural services are being voted on this evening.

*Vice President Morita* commented that the project has been budgeted and approved last fall, and requested Council move to a vote on the item.

*Mr. Brown* pointed out that the park building itself is budgeted at \$529,000, and the proposed building cost is far under that.

**A motion was made by Hetrick, seconded by Brown, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins

Enactment No: RES0062-2017

**Resolved**, that the Rochester Hills City Council hereby authorizes a Contract/Blanket Purchase Order for Architectural/Engineering Services for the design development and construction drawings and specifications for the Borden Park new park office and compound improvement projects to H2A Architects, Davison, Michigan in the amount not-to-exceed \$58,461.70 and further authorizes the Mayor to execute a contract on behalf of the City.

## LEGISLATIVE & ADMINISTRATIVE COMMENTS

*In response to Public Comment, Vice President Morita* thanked Mr. Ouimet for his comments regarding coyotes. She noted that they are a nuisance in District 1, and stated that she is pleased to hear Mr. DeVoe is dealing with them.

*Dr. Bowyer* announced the following upcoming events:

- Pancake Breakfast at the Museum on Saturday, March 18, 2017. The event runs 9:00 a.m. to noon, with three separate seatings.
- The Homeowners Leadership Forum is set for March 30, 2017, at 6:30 p.m.,

here at City Hall.

- The Green Space Advisory Board Discovery Walk is set for April 29, 2017, on the 26.8 acre Harding Green Space. The Rochester Hills Government Youth Council members will be in attendance to help out.

She stated that a balanced ecosystem benefits from coyotes keeping wildlife numbers in balance and diseases down. She commented that they are seen often in January through March as it is mating season.

**Mr. Brown** stated that while he has received a few questions on coyotes, the Sheriff's Office has not received any complaints or notifications of incidents. He encouraged individuals to report any incidents so they will be on record.

**President Tisdell** commented that he had heard of one resident concerned that she was being followed by coyotes in Nowicki Park.

**Mr. Hetrick** stated that anyone wishing to report an incident should contact Mr. DeVoe and Mr. Elwert. He expressed his appreciation to Mr. Zendel and Mr. Kubicina for their comments regarding the City's public safety personnel, noting that they are great. He stated that Chief Canto and Captain Johnson run great organizations that serve the city well.

**Mr. Kubicina** reported that he and Vice President Morita had the privilege of judging the Brewster Elementary Science Fair, and had a wonderful time judging the terrific experiments. He reported that he also was a judge at the Polar Plunge at the Rochester Mills. The Plunge included a costume contest, with almost \$50,000 in proceeds raised during the weekend for the Special Olympics.

**Mr. Wiggins** noted that tomorrow is Paczki Day.

**Mayor Barnett** announced the following:

- RecycleBank's Green Schools program runs through March 15, 2017. Residents can donate their recycling points online to the school at [recyclebank.com/greenschools](http://recyclebank.com/greenschools).
- The Community Outlook Breakfast was well attended by officials of Rochester Hills, Rochester and Oakland Township.
- A Ribbon Cutting was held for the new Pulte Development, Woodland Park. The model opened this past Saturday, and by noon they had sold three lots. By the end of the day Saturday, 11 homes were sold. The 47-unit development is on the south side of Hamlin Road, and west of Livernois. Pulte sales at Barrington Park are consistently ahead of construction by approximately 10 units.
- Rochester College had their grand opening for the Garth Pleasant Arena on February 18, 2017, for the last basketball home game of the year. Kudos go to Scott Cope and the Building Department personnel for meeting an aggressive construction schedule to make the opening day.
- Leader Dogs for the Blind raised \$14 million for their renovations.
- Applied Fitness Solutions held a ribbon cutting. The new fitness center is behind Dick's Sporting Goods. Owners are Oakland University graduates.

- Community Garden applications are available. Interested individuals can visit [www.dinosaurhill.org/CommunityGardens](http://www.dinosaurhill.org/CommunityGardens). The garden was expanded in size last year, and still had 30 people on the waiting list.
- The Museum will hold a Re-opening Day on March 3.
- March 4 will be the first day sirens will be tested for the year.
- Founder's Day will be held March 12 at the Rochester Hills Museum at Van Hoosen Farm.

## ATTORNEY'S REPORT

*City Attorney John Staran had nothing to report.*

## NOMINATIONS/APPOINTMENTS

**2017-0003** Nomination/Appointment of one (1) Citizen Representative to the Historic Districts Study Committee, to fill the unexpired term of Susan McKinnon ending December 31, 2017

**Attachments:** [022717 Agenda Summary.pdf](#)  
[Appointment Form.pdf](#)  
[Calderwood CQ.pdf](#)  
[Thompson CQ.pdf](#)  
[020617 Agenda Summary.pdf](#)  
[Nomination Form.pdf](#)  
[Izzathullah CQ.pdf](#)  
[Koski CQ.pdf](#)  
[Mazur-Abeare CQ.pdf](#)  
[Morris CQ.pdf](#)  
[Notice of Vacancy.pdf](#)  
[010917 Agenda Summary.pdf](#)  
[McKinnon Resignation.pdf](#)  
[010917 Resolution.pdf](#)  
[Resolution \(Draft\).pdf](#)

**President Tisdell** noted that Christina Calderwood and Jason Thompson were nominated at the February 6, 2017 Council Meeting for the vacant position on the Historic Districts Study Committee. He instructed Council Members to vote for one of the nominees.

*The nominees received the following votes:*

**Christina Calderwood:** Hetrick

**Jason Thompson:** Bowyer, Brown, Kubicina, Morita, Tisdell and Wiggins

**President Tisdell** announced that **Jason Thompson** would be appointed to the Historic Districts Study Committee.

**A motion was made by Kubicina, seconded by Bowyer, that this matter be Adopted by. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins



Enactment No: RES0063-2017

**Resolved**, that the Rochester Hills City Council appoints Jason Thompson to the Historic Districts Study Committee, to fill the unexpired term of Susan McKinnon ending December 31, 2017.

## NEW BUSINESS

**2012-0077** Request for Purchase Authorization - DPS/ENG: Authorization of Payment for Cost Participation Agreement for right-of-way acquisition related to the reconstruction and widening of Tienken Road from Livernois Road to Sheldon Road in the amount of \$59,412.53; Road Commission for Oakland County

**Attachments:** [022717 Agenda Summary.pdf](#)  
[RCOC Billing Backup Information 022717.pdf](#)  
[121415 Agenda Summary.pdf](#)  
[RCOC Invoice 112015.pdf](#)  
[060115 Agenda Summary.pdf](#)  
[RCOC E-mail re ROW Invoice 060115.pdf](#)  
[RCOC Invoice dated 043015.pdf](#)  
[020915 Agenda Summary.pdf](#)  
[RCOC Invoice 012015.pdf](#)  
[031912 Agenda Summary.pdf](#)  
[Ref LF#2009-0203.pdf](#)  
[RCOC Cost Participation Agreement.pdf](#)  
[MDOT Agreement with RCOC.pdf](#)  
[031912 Resolution.pdf](#)  
[020915 Resolution.pdf](#)  
[060115 Resolution.pdf](#)  
[121415 Resolution.pdf](#)  
[Resolution \(Draft\).pdf](#)

*Allan Schneck, Director of DPS/Engineering, stated that the invoices requested by the Road Commission for Oakland County (RCOC) are for reimbursement of right-of-way costs resulting from litigation and negotiation with property owners. He commented that Vice President Morita had contacted him with some questions, and he stated that he hoped that the answers he prepared for Council's review regarding the expenses to date helped detail the request. He explained that the project was budgeted for approximately \$2.7 million in total; and he noted that expenses to date are approximately \$2.158 million, with approximately \$480,000 left in reserves. He commented that based on correspondence received from the RCOC, one more payment is anticipated in the amount of \$214.25, which is expected to end that portion of the project.*

*Vice President Morita expressed her appreciation for Mr. Schneck's prompt response to her questions. She commented that the project has gone back several years, and she needed a refresher of the project details.*

**A motion was made by Hetrick, seconded by Wiggins, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins

Enactment No: RES0064-2017

**Resolved**, that the Rochester Hills City Council approves the payment for additional right-of-way acquisitions related to the reconstruction and widening of Tienken Road from Livernois Road to Sheldon Road to Road Commission for Oakland County in the amount of \$59,412.53.

**2017-0046** Request for Purchase Authorization - BLDG/FACILITIES: Contract/Blanket Purchase Order for janitorial services in the amount not-to-exceed \$140,000.00 through December 31, 2017; The Professional Group, Detroit, MI

**Attachments:** [022717 Agenda Summary.pdf](#)  
[Proposals Tabulation.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Scott Cope**, Director of Building/Ordinance Compliance, explained that the request before Council is for a one-year extension to the existing janitorial contract. He pointed out that The Professional Group was the third highest price in the bid tabulation. He commented that when originally considered by Council in 2015, this company was selected because they stood out above the other janitorial firms. He stated that normally he would come before Council with confidence; however, there have been some challenges through the years with the company, with some additional issues arising in the last two weeks.

He stated that in conversations with other communities, it is noted that the City is not alone in their difficulties with janitorial services. He commented that the level of service is not as expected in many different communities. He stated that he is not certain that a better contractor would be found if the contract went out for bid.

He offered that should Council not wish to approve the extension, he would suggest Council consider offering a month-to-month extension until a Request for Proposal (RFP) could be issued.

**Mr. Brown** stated that in his business, contracts are rebid out every year. He noted that if an RFP is issued, The Professional Group would have the opportunity to bid. He commented that while he is not necessarily saying no to that company, the City owes it to its residents to rebid the contract. He stated that he does not mind spending a little extra to get services above average; however, he would question if the City is getting what it is paying for. He stated that a resolution could be offered to extend month-to-month.

**Vice President Morita** commented that she also has concerns regarding the services the City is receiving. She noted that she sits as Council representative to the Rochester Hills Museum Foundation Board, and has learned that the Museum has had seven different personnel assigned by the company to work there in the last 12 months. She stated that she is in favor of going month-to-month with the current contractor, with the City's issuance of an RFP. She suggested that the Administration should consider hiring a person dedicated for the Museum, noting that this is one place that an in-house person would best provide services to protect the Museum's archives. She proposed a resolution for a month-to-month extension for a not-to-exceed amount of \$60,000, or \$12,000 per month, through June 30, 2017; and to direct the Administration to prepare an RFP.

**President Tisdel** questioned whether this extension would comfortably carry the City through the RFP process.

**Mr. Cope** responded that it should.

**A motion was made by Morita, seconded by Brown, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdel and Wiggins

Enactment No: RES0065-2017

**Resolved**, that the Rochester Hills City Council hereby authorizes a month-to-month Contract/Blanket Purchase Order for janitorial services to The Professional Group, Detroit, Michigan in the amount not-to-exceed \$60,000.00 or \$12,000 per month through June 30, 2017 and authorizes the Mayor to execute the contract addendum on behalf of the City.

**Further Resolved**, that Administration is directed to move forward to issue a Request for Proposal for janitorial services.

## ANY OTHER BUSINESS

**President Tisdel** stated that he would like to take this opportunity to recognize the previous leadership of the Fire Department. He credited Chief Canto's predecessor, former Chief Ronald Crowell, for leading the City's Fire Department through very trying economic times. He commended former Chief Crowell for being asked to do more with less, and finding success.

## NEXT MEETING DATE

*Regular Meeting - Monday, March 13, 2017 - 7:00 p.m.*

## ADJOURNMENT

*There being no further business before Council, President Tisdel adjourned the meeting at 8:59 p.m.*

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*MARK A. TISDEL, President  
Rochester Hills City Council*

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*TINA BARTON, MMC, Clerk  
City of Rochester Hills*

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*MARY JO PACHLA, CMMC  
Administrative Secretary  
City Clerk's Office*

*Approved as presented at the March 13, 2017 Regular City Council Meeting.*