



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
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Legislative File No: 2021-0190

TO: Mayor and City Council Members
FROM: Allan E. Schneck, P.E., Director Department of Public Services
DATE: June 7, 2021
SUBJECT: Cross Connection Program Management Services

REQUEST:

City Council is requested to authorize the issuance of a blanket purchase order/contract for cross connection program management services to HydroCorp, Troy, Michigan in the amount not-to-exceed \$178,420 through June 30, 2023.

REASON FOR PURCHASE:

The Michigan Safe Drinking Water Act requires water utilities to have comprehensive cross connection control programs for the elimination and prevention of all cross connections. In 2018, the City solicited Request for Proposals utilizing the MITN system and only one (1) response was received. The Purchasing Division conducted research to determine if there were other companies that could provide these services and found that HydroCorp was the company that was providing this service to most municipalities in our area and the other company that provides the service is located out of Owosso and typically can't be competitive in this market based on their capacity and distance. HydroCorp was awarded a three-year contract with the option to renew for an additional two-year term.

The City has utilized HydroCorp over the past six (6) years for their cross connection program management services and has been satisfied with the services received. The vendor has agreed to hold pricing and the City wishes to exercise the option to renew with HydroCorp for a two-year term to expire June 30, 2023.

PROCESS:

Vendor Name and Address:

HydroCorp
5700 Crooks Road
Suite 100
Troy, MI 48098

Reason for Selection:

Best Value

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

Funding is included in the FY 2021 Adopted Budget and FY 2022 and 2023 Projected Budgets.

Fund Name	Department Account No	Account No. Description	2-Year Budget Amount	2-Year Cost	Remaining Budget
Water	530.801000	Professional Services	\$178,420	\$178,420	\$0
		Total	\$178,420	\$178,420	\$0

RECOMMENDATION:

It is recommended that City Council authorize the issuance of a blanket purchase order/contract for cross connection program management services to HydroCorp, Troy, Michigan in the amount not-to-exceed \$178,420 through June 30, 2023 and further authorizes the Mayor to execute the contract on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		

Contract Reviewed by City Attorney Yes N/A