



**City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS**

**1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)**

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**Legislative File No: 2011-0033**

**TO:** Mayor and City Council Members  
**FROM:** Paul Davis, Interim Director of Public Service  
**DATE:** January 12, 2011  
**SUBJECT:** Water Meters

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**REQUEST:**

City Council is requested to authorize a one (1) year blanket purchase order for Water Meters and Equipment to Etna Supply Company of Grand Rapids, Michigan in the total amount not-to-exceed \$150,000.00 through December 31, 2011.

**REASON FOR PURCHASE:**

Based on new residential/commercial construction, existing residential connections to municipal water and updating meters, the Department of Public Service has evaluated the 2011 requirements for Water Meters and equipment. It has been determined that a one year blanket purchase order is needed in order to satisfy the department's requirements.

Etna Supply Company is the sole distributor for the type of meter employed by the City. While other meters may be available, the electronics are not compatible with our systems.

Etna Supply Company has agreed to remain firm on their quoted meter and equipment prices from 2005 and hold pricing through the year 2011.

**PROCESS:**

**Vendor Name and Address:**

Etna Supply Company  
529 32<sup>nd</sup> Street, S.E.  
Grand Rapids, MI 49548

**Reason for Selection:**

Sole Source Supplier

**Method of Purchase:**

Blanket Purchase Order

**BUDGET:**

Provided for in the 2011 budget.

<b>Fund Name</b>	<b>Department Account No</b>	<b>Account No. Description</b>	<b>Budget Amount</b>	<b>Cost</b>	<b>Remaining Budget</b>
530.740005	Water & Sewer	Inventory- Meters	\$150,000	\$150,000	0

**RECOMMENDATION:**

It is recommended that City Council authorize a Blanket Purchase Order for Water Meters and Equipment to Etna Supply Company of Grand Rapids, Michigan, in the total amount not-to-exceed \$150,000.00 through December 31, 2011.

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<b>APPROVALS:</b>	<b>SIGNATURE</b>	<b>DATE</b>
<b>Department Review</b>		
<b>Department Director</b>		
<b>Budget Content: Finance Director</b>		
<b>Purchasing Process: Supervisor of Procurement</b>		
<b>Mayor</b>		
<b>City Council Liaison</b>		