



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
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Legislative File No: 2021-0177 Version 2

TO: Mayor and City Council Members
FROM: Bill Fritz, P.E., Director, Department of Public Services
DATE: November 13, 2023
SUBJECT: Freightliner Heavy Duty Truck Parts

REQUEST:

City Council is requested to authorize an increase to the blanket purchase order for Freightliner heavy duty truck parts to Wolverine Freightliner Eastside, Mt. Clemens, MI in the amount of \$36,000.00 for a new not-to-exceed amount of \$90,000.00 through June 30, 2024.

REASON FOR PURCHASE:

The Rochester Hills DPS/Fleet Services Division is responsible for the maintenance and repair of the City's fleet of heavy duty trucks and fire apparatus, and for the repair and maintenance of other local agencies vehicles and equipment through interagency agreements. Rochester Hills Fleet is standardizing on Freightliner brand trucks, and the Fire Department is following suit standardizing on Freightliner for ambulances. The City has more Freightliners in the fleet and market costs have risen since 2021 when the purchase authorization was originally approved.

Wolverine Freightliner Eastside is the authorized dealer for OEM Freightliner, warranty and repair services for the City of Rochester Hills. The City has been receiving parts and supplies from Wolverine Freightliner Eastside since 2011. The DPS department is satisfied with the vendor's service. This Freightliner location is the closest available dealer to the City's garage allowing for delivery in a reasonable time frame.

PROCESS:

Vendor Name and Address:

Wolverine Freightliner Eastside
107 S. Groesbeck Highway
Mt. Clemens, MI 48043

Reason for Selection:

Sole Source/Authorized Dealer

Method of Purchase:

Blanket Purchase Order

BUDGET:

Partial funding was included in the FY 2021-2024 Adopted Budgets.

The Fiscal Division is monitoring the 661.938000 – Fleet Maintenance: Vehicle account and feels there is adequate budget available within that account to offset this blanket increase without the need for a budget amendment drawing additional funds in FY 2023. The Fiscal Division will monitor this account and will advise if a budget amendment becomes necessary in FY 2024.

Fund Name	Department Account No	Account No. Description	3-Year Budget Amount	3-Year Cost	3-Year Remaining Budget
Fleet	661.938000	Maintenance: Vehicle	\$54,000	\$90,000	(\$36,000)

RECOMMENDATION:

It is recommended that City Council authorize an increase to the blanket purchase order for Freightliner heavy duty truck parts to Wolverine Freightliner Eastside, Mt. Clemens, MI in the amount of \$36,000.00 for a new not-to-exceed amount of \$90,000.00 through June 30, 2024.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		

Contract Reviewed by City Attorney Yes N/A