



Rochester Hills Minutes Green Space Advisory Board

1000 Rochester Hills Drive
Rochester Hills, MI 48309
(248) 656-4660
Home Page:
www.rochesterhills.org

*Gerald Carvey, Paul Funk, Tim Gauthier, Lorraine McGoldrick, Jack Robinson,
Pamela Wallace, William Windscheif*

Tuesday, June 27, 2006

7:00 PM

1000 Rochester Hills Drive

CALL TO ORDER

Chairperson Carvey called the GSAB meeting to order at 7:02 PM.

ROLL CALL

Present: Gerald Carvey, Tim Gauthier, Lorraine McGoldrick, Jack Robinson and William Windscheif

Absent: Paul Funk and Pamela Wallace

Non-Voting Members Present: Kurt Dawson, Mike Hartner, and Roger Moore

Non-Voting Members Absent: Ravi Yalamanchi

Committee Member Bratton-Wallace provided previous notice she would be unable to attend and asked to be excused.

APPROVAL OF MINUTES

None.

COMMUNICATIONS

2006-0506

Distribution of City Council approved items:

1. GSAB Bylaws
2. Natural Features Evaluation Criteria
3. City of Rochester Hills Green Space Advisory Board Property Interest Purchasing Process
4. Amendments to Green Space Advisory Board (GSAB) Guidelines for Operating Procedures

Attachments: 062706 Memo Galeckza.pdf; Council Resolution.pdf; Bylaws.pdf; Process & Nomination Form.pdf; Criteria.pdf

The information was distributed to GSAB. Mr. Moore distributed an article, "We're In It for the Long Haul."

Discussed

PUBLIC COMMENT

None.

UNFINISHED BUSINESS

2006-0389

Time Table for First Cycle for Property Interest Acquisition

Mr. Windscheif distributed to the GSAB a copy of the letter which had been sent to land owners. The timetable remains the same as stated in the letter - August 31, 2006.

Discussed

2006-0214 Media Relations and Conservation Easement Brochure

Attachments: Draft 1 - Protocol for Media Relations.pdf

Draft 1 was distributed for all GSAB members to review.

Discussed

2006-0246 Report from Conservation Easement Task Force

Attachments: Memo to GSAB Pre-post land acquisition.pdf

The Task Force reported no new meetings have been held.

Discussed

NEW BUSINESS

2006-0502 Discussion on procedures to handle Property Nomination Forms

Attachments: 061206 Letter to Land Owner.pdf

The Board commenced discussion and noted the following:

** Four property nomination forms have been received. Mr. Hartner reported that he received about the same number of phone calls with inquiries. One form had checked "interests" in "other option" in addition to direct purchase.*

** Mr. Windscheif suggested a follow-up letter be sent to the four nominations. Chairperson Carvey will follow up with City staff regarding a follow-up letter.*

** A reminder letter concerning the July 13, 2006 Property Acquisition Informational Meeting will be sent on July 6th to anyone who did not respond to the 88 letters mailed in June.*

** Four Board members appeared to be in agreement with a proactive plan for green space even if the city does not hear from individual landowners. Mr. Hartner suggested that a City staff/broker make the contact. This discussion was tabled until the July 11th meeting.*

** Mr. Windscheif requested a list of the 88 parcels be given to the Board. Mr. Hartner will provide the information at the July GSAB meeting. This will assist with developing a good plan and strategies to reach landowners who did not respond on their own and will help the GSAB achieve their goals.*

Discussed

2006-0503 Report on Informational Meeting - Tim Gauthier and Bill Winscheif

Attachments: 063006 Press Release.pdf; Draft agenda for 071306.pdf

The Board discussion included the following:

** At the meeting, Mr. Hartner will provide a Natural Feature Map that will be displayed at the July 13th Informational Meeting.*

** A "dry run" of the Informational Meeting will be done at the July 11th meeting.*

* *Public Relations was discussed and target groups reviewed. Mr. Robinson will send out a meeting announcement to the e-mail list of supporters.*

* *Creating competition for the money available and getting the best value was discussed.*

* *The Board evaluated whether the Property Acquisition Information Meeting should be televised or not. Chairperson Carvey will check into the possibility of the program being recorded and then edited with possibly having the highlights of the meeting aired on cable. The piece could be used as an educational tool in the future as well.*

Mr. Gauthier presented the agenda for the July 13th Informational Meeting and the following was noted:

* *Mr. Windscheif suggested that the function of the Board should be added.*

* *Mr. Dawson agreed to talk about assessment of property.*

* *Chairperson Carvey will have extra copies of evaluation criteria available for those who did not get letter.*

* *Ms. McGoldrick will send letters to the newspaper editors.*

* *Mr. Gauthier will have a sign in sheet should anyone have questions or want a personal call back.*

* *Landowners will be encouraged to schedule an appointment with the GSAB during the July and August meetings should they want to present their property and individual issues.*

Discussed

ANY OTHER BUSINESS

The Board discussed the Press Release for June 30, 2006. Mr. Robinson suggested to increase the target group. The change was accepted by consensus of the Board.

NEXT MEETING DATE

Regular Meeting - Tuesday, July 11, 2006 - 7:00 PM.

Property Acquisition Informational Meeting - Thursday, July 13, 2006 - 7:30 PM.

ADJOURNMENT

There being no further business to discuss, Chairperson Carvey adjourned the meeting at 8:46 PM.

Minutes were approved as presented/amended at the _____, 2007 GSAB Meeting.