



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

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Legislative File No: 2022-0433

TO: Mayor and City Council Members

FROM: Joe Snyder, Chief Financial Officer, Ext. 2534
Captain Russell Yeiser, Captain OCSO – Rochester Hills Contingent

DATE: October 10, 2022

SUBJECT: Avondale School District / Police-School Liaison Program Contract for the 2022-2023 School-Year

REQUEST:

The City of Rochester Hills City Council is requested to approve and authorize the Mayor to sign the Police-School Liaison Program Contract for the 2022-2023 School-Year between the Avondale School District and the City of Rochester Hills; and to authorize the Charges for Service for the Police-School Liaison Program to be collected from the Avondale School District.

REASON FOR PURCHASE:

The Avondale School District (ASD) and the City of Rochester Hills (City) have joined together to provide for a Police-School Liaison Program by establishing an Intergovernmental Agreement pursuant to and under the authority of Public Act 35 of 1951 of the State of Michigan, as amended (MCL 124.1 et seq). The program is intended to be a great benefit for each entity by building respect for law enforcement and preventing present and future crime.

The ASD Police-School Liaison Program Contract for the 2022-2023 School-Year proposes the addition of one (1) new OCSO Patrol Investigator to support the ASD Police-School Liaison Program. It is anticipated that the one (1) new OCSO Patrol Investigator will start on December 1, 2022. This new officer will be the main point of contact for ASD regarding any Police-School Liaison Program matter pertaining to the two (2) ASD schools located with the City of Rochester Hills (Deerfield Elementary and Avondale Middle School). Further, it has been requested by ASD for this new Patrol Investigator position to be assigned to the ASD Police-School Liaison Program for a 10-month/year basis moving forward.

The ASD Police-School Liaison Program Budget for the 2022-2023 School-Year is \$99,719, which includes \$8,000 for projected overtime and \$2,000 for officer cell phones paid for directly by ASD. ASD will contribute 100% [\$88,719] of the one (1) new Patrol Investigator position. Please note the cost for the one (1) new Patrol Investigator is prorated in the 2022-2023 School-Year with a December 1, 2022 start date, moving forward this position will be assigned to ASD on a 10-month/year basis.

The City will be responsible for the remaining 2-months of the new Patrol Investigator position [\$24,754] and the City will reassign this officer to the City's Police staff for that time period, before being reassigned back to the ASD for the 10-month School-Year period.

BUDGET:

Funding is not included in the City of Rochester Hills FY 2022 or FY 2023 Adopted Budgets for the ASD Police-School Liaison Program Budget for the 2022-2023 School-Year.

If approved by City Council, future Budget Amendments will be presented to:

- Increase the ASD Police-School Liaison Program 2022-2023 School-Year *Revenue* Budget for the one (1) additional OCSO Patrol Investigator position by +\$88,719
- Increase the ASD Police-School Liaison Program 2022-2023 School-Year *Expenditure* Budget for the one (1) additional OCSO Patrol Investigator position by [\$88,719]
- Increase the City’s Contractual Police Services Expenditure Budget for the 2-months of the one (1) additional OCSO Patrol Investigator position by [\$29,080]

The overall net impact will be an additional (\$29,080) drawn from Special Police Fund Balance in FY 2023 for the 2-months of the one (1) additional OCSO Patrol Investigator being assigned to the City’s Police staff.

Fund Name	Department Account No	Account No. Description	2022-23 School-Year Budget Amount	2022-23 School-Year Revenue / (Cost)	2022-23 School-Year Remaining Budget
Special Police	207.593000	Contribution: ASD	\$0	+\$88,719	+\$88,719
Special Police	207.807001	Contractual Police Services (10-mo / ASD)	\$0	\$88,719	(\$88,719)
Special Police	207.807001	Contractual Police Services (2-mo / City)	\$0	\$24,754	(\$29,080)
Net Overall Budget Impact					(\$29,080)

Upon execution of the ASD Police-School Liaison Program 2022-2023 School-Year Contract, the City of Rochester Hills will invoice ASD for their contractual share of the program.

RECOMMENDATION:

The City of Rochester Hills City Council is recommended to approve and authorize the Mayor to sign the Police-School Liaison Program Contract for the 2022-2023 School-Year between the Avondale School District and the City of Rochester Hills; and to authorize the Charges for Service for the Police-School Liaison Program to be collected from the Avondale School District.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		

Contract Reviewed by City Attorney Yes N/A