



Rochester Hills

Minutes - Draft

Green Space Advisory Board

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Home Page:
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Chairperson Gerald Carvey, Vice Chairperson Dahlvin Peterson

Members: Thomas Dohr, Luke Fleer, Tim Gauthier, Richard Graham, Jayson Graves, Sandra Niks, Samantha Phillips

Council Member Adam Kochenderfer

Youth Representatives: Shreya Reddy, Taylor Thorpe

Tuesday, April 22, 2014

7:00 PM

1000 Rochester Hills Drive

CALL TO ORDER

Chairperson Carvey called the Green Space Advisory Board meeting to order at 7:00 p.m.

ROLL CALL

Present 9 - Gerald Carvey, Thomas Dohr, Luke Fleer, Tim Gauthier, Richard Graham, Jayson Graves, Sandra Niks, Dahlvin Peterson and Samantha Phillips

Non-Voting Members Present: Kurt Dawson, Mike Hartner, Adam Kochenderfer, Shreya Reddy, and Taylor Thorpe

Non-Voting Members Absent: none

Others Present: none

APPROVAL OF MINUTES

2014-0151 Regular Meeting - March 25, 2014

Attachments: [03-25-14 GSAB draft minutes.pdf](#)
[Resolution.pdf](#)

*The March 25, 2014 minutes were approved as amended with the following correction under **ROLL CALL**:*

*Committee Members Fleer, Graham, **and Phillips** provided previous notice they would be unable to attend and asked to be excused.*

A motion was made by Peterson, seconded by Niks, that this matter be Approved as Amended. The motion carried by the following vote:

Resolved that the Green Space Advisory Board hereby approves the Minutes of the Regular Meeting of March 25, 2014 as amended.

COMMUNICATIONS

Chairperson Carvey read a proclamation recognizing and thanking Mr. Roger Moore, who retired in January 2014 as City Surveyor, for his valuable service on GSAB. Staff will make sure the proclamation is given to him.

The following motion made by Member Phillips and seconded by Member Gauthier was unanimously supported:

Resolved that the GSAB hereby supports the proclamation recognizing and thanking Mr. Moore.

PUBLIC COMMENT

Chairperson Carvey acknowledged there were no members of the public present.

UNFINISHED BUSINESS

2014-0162 Appointments to GSAB Sub-committees for 2014

Attachments: [2014 Sub-committee appt resolution.pdf](#)

Chairperson Carvey called for a motion to appoint Member Luke Fler to the Communication, Promotion & Education sub-committee. A motion made by Member Peterson and seconded by Member Phillips that Member Fler be appointed to the Communication, Promotion & Education sub-committee was unanimously supported.

Chairperson Carvey read the motion in the packet regarding the 2014 sub-committees.

A motion was made by Peterson, seconded by Dohr, that this matter be Approved. The motion carried by the following vote:

Aye 9 - Carvey, Dohr, Fler, Gauthier, Graham, Graves, Niks, Peterson and Phillips

Resolved, the Green Space Advisory Board concurs with the following 2014 appointments to their sub-committees:

Administration & Strategic Sub-committee: Gerald Carvey, GSAB Chair, Dahlvin Peterson, GSAB Vice Chair, Mike Hartner, Director, Parks & Forestry, and Adam Kochendorfer, City Council member.

Communication, Promotion & Education Sub-committee: Jayson Graves, sub-committee chair, Sandra Niks, Luke Fler, Tom Dohr, and Taylor Thorpe, and Shreya Reddy, RHGYC representatives.

Property Nominations & Acquisitions Sub-committee: Tim Gauthier, sub-committee chair, Gerald Carvey, and Mike Hartner.

Stewardship & Advocacy Sub-committee: Dahlvin Peterson, sub-committee chair, Richard Graham, and Samantha Phillips.

2008-0130 GSAB Administrative & Strategic Sub-Committee

No report at this time.

Discussed

2008-0131 GSAB Communication, Promotion & Education Sub-Committee

No report at this time.

Discussed

2008-0132 GSAB Property Nominations & Acquisitions Sub-Committee

Mr. Mike Hartner, Director of Parks & Forestry, reported that a parcel located on Blue Beech Road, south of Mead Road on the west side of Sheldon Road has been nominated for green space acquisition. The 3.3 acre parcel is owned by Mr. Henry Kreller who received a letter from GSAB in 2006 acquiring about vacant parcels. Mr. Hartner noted that the parcel is mostly wetlands, making it a challenging walk. Therefore, he suggested members drive out to see it from Sheldon Road. GSAB will score the parcel at the May 27th meeting. The maps and base scoring will be distributed to GSAB via e-mail.

Discussed

2008-0133 GSAB Stewardship & Advocacy Sub-Committee

No report at this time.

Discussed

2012-0443 Discuss Stewardship Management Plan

Mr. Hartner distributed an outline from the third meeting with city staff regarding a stewardship management plan. The main focus was to establish a base scoring criteria to rank stewardship projects much like GSAB had developed for the acquisition process. The goal is to have a draft scoring sheet for the May GSAB meeting. Mr. Hartner commented that the consultant position, which is being handled by the Purchasing Division, will eventually be posted on the Michigan International Trade Network (MITN) and should generate a lot of interest.

Discussed

NEW BUSINESS

Discuss sample resolution from Public Safety & Infrastructure Technical Review Committee

Chairperson Carvey reported receiving a request from the City's Public Safety & Infrastructure Technical Review Committee (formerly known as the Police & Road Funding Technical Review Committee) to discuss a sample resolution that states that GSAB does not desire to seek renewal of the Green Space Millage set to expire at the end of 2015. After much discussion, Adam Kochendorfer, City Council representative, offered to explore the intent of the

resolution and report back to GSAB for further discussion.

2014-0152 Appointment of one (1) GSAB member to the Green Space Perpetual Care Trust Board

Attachments: [Resolution to appt GSAB member to Trust.pdf](#)

With the establishment of the new Green Space Perpetual Care Trust, one GSAB member will be appointed to the Trust board. Mr. Hartner suggested that Chairperson Carvey would be a terrific first appointee since he has dedicated the last 20 years to the goals of protecting the open spaces in Rochester Hills. Board members agreed to appoint Chairperson Carvey for a term to expire December 31, 2014. They further agreed that the GSAB appointment to the Trust board should take place each January and be for a one year term along with the annual appointments of the Chairperson and Vice Chairperson.

A motion was made by Peterson, seconded by Graves, that this matter be Approved. The motion carried by the following vote:

Aye 9 - Carvey, Dohr, Fler, Gauthier, Graham, Graves, Niks, Peterson and Phillips

Whereas, on April 7, 2014, City Council approved the Green Space Perpetual Trust for the purpose of providing a long-term funding source for multi-generational stewardship activities going forward on city-owned and/or controlled open spaces, and

Whereas, the Green Space Perpetual Trust will have a Trust Board consisting of three trustees: the City Finance Director, one City Council member, and one Green Space Advisory Board member.

Now Therefore Be It Resolved, that the Green Space Advisory Board hereby appoints Member Gerald Carvey to provide input to the Green Space Perpetual Care Trust for a one year term to end December 31, 2014.

2014-0163 Review GSAB Bylaws and Rules of Procedure

Attachments: [Agenda Summary.pdf](#)
[GSAB Bylaws 050614 to CC.pdf](#)
[GSAB Bylaws 041514 Draft 1.pdf](#)
[Resolution.pdf](#)

Chairperson Carvey asked Board members for feedback on the suggested changes to the GSAB Bylaws and Rules of Procedure. The following was discussed:

* *It was suggested to remove the last sentence of Article II, Membership, Section 2, Voting Members, paragraph a.1. because it has been completed.*

* *Article III, Objectives: millage funds should not be confused with the trust since the millage funds will fund the trust. Accessibility is part of the criteria and scoring that is currently being developed for stewardship projects going forward. The suggested changes mirror the ballot question passed by the voters in November 2013.*

* *The City Surveyor recently retired and may not be replaced. The fourth ex officio member in Article II, Membership, Section 2, Non-Voting Members, may be the City Engineer or his/her designee because stewardship could involve some aspects of drainage and city infrastructure, etc.*

It was noted that the presented changes were reviewed by the City Attorney prior to the GSAB meeting. Members had no further changes and the consensus was to present them to City Council for approval.

A motion was made by Peterson, seconded by Gauthier, that this matter be Approved. The motion carried by the following vote:

Aye 9 - Carvey, Dohr, Fler, Gauthier, Graham, Graves, Niks, Peterson and Phillips

Whereas, the Green Space Advisory Board (GSAB) has reviewed its Bylaws and Rules of Procedure and has made suggested changes to appropriate Articles relevant to stewardship and non-voting members, and includes removing the last sentence of Article II, Section 2, paragraph a.1.

Now Therefore Be It Resolved, that GSAB recommends that City Council approve the proposed changes as amended.

ANY OTHER BUSINESS

Spring 2014 Stewardship Project

Member Niks suggested conducting a spring stewardship project to pull "garlic mustard" along the Clinton River Trail by the Harding green space parcel and the Rochester College. This area has been addressed by GSAB for the past two years. Member Niks volunteered to organize the event and gather volunteers. Mr. Hartner will provide signage, bags, and have the pulled weeds picked up. The Board consensus was to conduct the project on Saturday, May 10, 2014, from 1 pm to 3 pm. Staff will post an appropriate public notice.

Introduction of new member Luke Fler

Chairperson Carvey welcomed new member Luke Fler. Introductions were made and background information was exchanged.

NEXT MEETING DATE

- Tuesday, May 27, 2014 - 7:00 p.m.

ADJOURNMENT

There being no further business to discuss, Chairperson Carvey adjourned the meeting at 8:03 p.m.

Minutes prepared by Denise Mertz.

Minutes were approved as presented/amended at the _____ 2014 Regular Green Space Advisory Board Meeting.

Gerald Carvey, Chairperson