



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2019-0573

TO: Mayor and City Council Members
FROM: Allan E. Schneck, P.E., Director of Public Services
DATE: December 9, 2019
SUBJECT: Water Meter and Equipment

REQUEST:

City Council is requested to authorize a blanket purchase order for water meters and equipment to ETNA Supply Company of Grand Rapids, Michigan in the amount not-to-exceed \$310,000.00 through December 31, 2020.

REASON FOR PURCHASE:

Due to a new federal law (ANSI/NSF Standard 61 Annex F and G) requiring that all water equipment is produced lead free by 2014, the City issued a Request for Proposals (RFP) for Water Meters in 2012 utilizing the MITN website. All proposed meters had to be NSF 61 Certified and be compatible with the City's current water meter reading software, hardware & technology including handheld and vehicle unit, integrates into existing property plumbing, sustains high accuracy across the meters operating range, and interfaces with both the City's current AutoRead Software as well as billing software.

In 2012, the only proposal response received was from ETNA Supply Company which met all the requirements of the proposal. The City's system is made up entirely of SENSUS water meters and there are not any companies at this time that can integrate into our system in order to solicit for this contract. This has made it a single source contract. The Department of Public Services recommends extending the ETNA Supply Company contract.

PROCESS:

Vendor Name and Address:

ETNA Supply Company
529 32nd Street S.E.
Grand Rapids, MI 49548

Reason for Selection:

Best Value/Single Source

Method of Purchase:

Blanket Purchase Order

BUDGET:

Funding is included in the FY 2020 Adopted Budget. Additional funding will be requested in an upcoming FY 2020 Budget Amendment.

| Fund Name | Department Account No | Account No. Description | Budget Amount | Cost | Remaining Budget |
|-------------------------|-----------------------|-----------------------------|------------------|------------------|-------------------|
| Sanitary Sewer Division | 510.740005 | Operating Supplies - Meters | \$145,000 | \$150,000 | (\$5,000) |
| Water Division | 530.740005 | Operating Supplies - Meters | \$150,000 | \$160,000 | (\$10,000) |
| | | Total | \$295,000 | \$310,000 | (\$15,000) |

RECOMMENDATION:

It is recommended that City Council authorize a blanket purchase order for water meters and equipment to ETNA Supply Company of Grand Rapids, Michigan in the amount not-to-exceed \$310,000.00 through December 31, 2020.

| APPROVALS: | SIGNATURE | DATE |
|--|-----------|------|
| Department Review | | |
| Department Director | | |
| Budget Content: Chief Financial Officer | | |
| Purchasing Process: Supervisor of Procurement | | |
| Mayor | | |
| Deputy Clerk | | |

Contract Reviewed by City Attorney Yes N/A