



**City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS**

**1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org**

Legislative File No: 2007-0040 Version 2

TO: Mayor and City Council Members
FROM: Roger Rouse, Director of Public Service
DATE: September 19, 2007
SUBJECT: Concrete Materials

REQUEST:

City Council is requested to authorized the increase of a blanket purchase order to Utica Transit Mix, Sterling Heights, Michigan as primary vendor and Arlington Transit Mix & Masonry Supply, Shelby Township, Michigan, as secondary vendor, for ready mix concrete materials in the amount of \$50,000 for a new not-to-exceed total of \$120,000.

REASON FOR PURCHASE:

The Department of Public Service has increased its concrete program, while decreasing the use of asphalt during 2007. Therefore, an increase to the existing blanket purchase order in the amount of \$50,000 is needed.

Ready mix concrete materials was bid and awarded by City Council in January, 2007 to a primary and secondary vendor. Both vendors are utilized, based on their ability to supply the concrete materials to meet the delivery times required by the department for daily operations.

PROCESS:

Vendor Name and Address:

Utica Transit Mix
42380 Yearego Drive
Sterling Heights, MI 48314

Arlington Transit Mix & Masonry Supply
7500 23 Mile Road
Shelby Twp, MI 48316

Reason for Selection:

Lowest responsive, responsible bid

Method of Purchase:

Blanket Purchase Order

BUDGET:

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Major Roads	462.780000	Material-Rd Maint	\$15,000	\$25,000	(\$10,000)*
Local Roads	464.781000	Material-Rd Maint	\$45,000	\$75,000	(\$45,000)*
Sewer	510.781000	Materials	\$5,000	\$10,000	(\$5,000)*
Water	530.781000	Materials	\$5,000	\$10,000	(\$5,000)*

*As asphalt use has decreased, remaining funds from asphalt will be used for the purchase of concrete.

RECOMMENDATION:

It is recommended that City Council authorize the increase of a blanket purchase order to Utica Transit Mix, Sterling Heights, Michigan as primary vendor and Arlington Transit Mix & Masonry Supply, Shelby Township, Michigan, as secondary vendor, for ready mix concrete materials in the amount of \$50,000 for a new not-to-exceed total of \$120,000.

RESOLUTION

NEXT AGENDA ITEM

RETURN TO AGENDA

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		