



Rochester Hills DRAFT Minutes

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Administration and Information Services Committee

*John L. Dalton, Bob Grace, Melinda Hill, Barbara Holder, Stephen Kirksey,
Pam Lee, Jane Leslie, Gerard Verschueren*

Tuesday, September 27, 2005

4:00 PM

RESCHEDULED FROM 9/06/05

DRAFT

CALL TO ORDER

Chairperson Holder called the Administration & Information Services (AIS) meeting to order at 4:18 PM.

ROLL CALL

Present: Melinda Hill, Barbara Holder, Gerard Verschueren and Stephen Kirksey

Absent: John Dalton

Non-Voting Members Present: Jane Leslie

Non-Voting Members Absent: Bob Grace and Pam Lee

Others Present: None.

Committee Members Grace and Lee provided previous notice that they would be unable to attend and asked to be excused.

APPROVAL OF MINUTES

None were presented.

COMMUNICATIONS

None.

UNFINISHED BUSINESS

In lieu of the number of applicants for Class C Liquor Licenses, Chairperson Holder suggested that the following four (4) files be postponed until the next AIS Committee meeting in October. The Committee concurred.

2005-0345

City Council Timesheets

Attachments: 030706 AIS DRAFT 3 - Attendance Policy.pdf; 020706 AIS DRAFT 2 - Attendance Policy.pdf; 010406 Referral from CC.pdf; 010406 CC Reg Mtg DRAFT Min EXERPT.pdf; 122805 Agenda Summary.pdf; 110205 Agenda Summary.pdf; 080205 AIS DRAFT 1 - Attendance Policy.pdf;

Postponed

2005-0346

City Council Internet Access

Attachments: 030706 AIS DRAFT 2 Policy - Electronic Devices.pdf; 010406 Referral from Council.pdf; Troy E-Rule article dtd 2-16-06.pdf; 010406 CC Reg Mtg DRAFT Min EXERPT.pdf; 122905 Agenda Summary.pdf; 110205 Agenda Summary.pdf; 080205 AIS DRAFT 1 Policy - Electronic

Postponed

2005-0403

Discussion of 2005 Network Upgrade

Attachments: Agenda Summary.pdf; Bid Tabulation.pdf; 091605 MIS update.pdf; 0403 Resolution.pdf

Postponed

2005-0593

Request for Purchase Authorization - MIS: Project budget for the upgrade of the City's financial software system in the amount not-to-exceed \$330,000.00; AMX International, Idaho Falls, Idaho and various other vendors

Attachments: Agenda Summary.pdf; Proposal Tabulation.pdf; 092705 AIS Update.pdf; 080205 AIS Update.pdf; 0593 Resolution.pdf

Postponed

NEW BUSINESS

The Committee held a brief discussion regarding the following three (3) applicants that have requested a New Class C Liquor License from the City of Rochester Hills. Representatives for the following three (3) applicants were interviewed by the Committee in three separate intervals.

2005-0582

Class C Liquor License - Chipotle Mexican Grill, Inc.

Attachments: Agenda Summary.pdf; Map - Class C Liquor Licenses.pdf; AIS Agenda Summary.pdf; Letter from Attorney.pdf; Application.pdf; Receipt for Application Fee.pdf; Lease agrmt.pdf; Floor plans.pdf; Dept. Reports.pdf; AIS Resolution.pdf; 0582 Resolution.pdf

Chairperson Holder welcomed the representatives from Chipotle Mexican Grill to the Committee.

Ms. Jane Leslie, City Clerk, gave an overview of the request and informed the Committee that the Applicant has filed the appropriate paperwork according to the ordinance. The paperwork was included in the Committee's meeting packet for review. Appropriate reports were received from the City's Building Department and Sheriff's Department which do not indicate any issues with the Applicant.

The Applicant made a brief presentation which included the following:

** An brief explanation of the restaurant layout, service line, food orders, beverages and cash register area.*

** Alcoholic beverages will consist of beer and margaritas only and will be offered in the dinning area and not with any "take out" orders.*

* *The point-of-sale for alcoholic beverages will be at the cash register. If a patron cares for a second beverage, they must go back through the service line.*

* *The restaurant's main focus is on food; alcohol sales are considered minor.*

* *Service ware consists of all disposable flatware and beverage containers.*

The Committee asked if the Applicant had searched for a license elsewhere. The Applicant stated that they have been searching for other sources to bring in a liquor license, but the sources are very tight and can cost \$70,000 and upwards.

The Committee discussed the pros and cons of issuing a New Class C liquor license to the Applicant with the consensus being to recommend denial of the request at this time.

A motion was made by Verschueren, seconded by Hill, that this matter be Recommended for Denial.

Resolved, that the Administration & Information Services (AIS) Committee recommends that the Rochester Hills City Council deny the request from Chipotle Mexican Grill, for a New Class C License to be located at 2611 S. Rochester Rd., Rochester Hills, MI 48307.

The motion carried by the following vote:

Aye: Hill, Holder and Verschueren

Nay: Kirksey

Absent: Dalton

2005-0583

New Class C Liquor License - Crust Pizza

Attachments: Agenda Summary.pdf; 102605 Agenda Summary.pdf; Map - Class C Liquor Licenses.pdf; 091605 AIS Agenda Summary.pdf; Letter from Attorney.pdf; 101905 Resolution.pdf; Application.pdf; Receipt for Application Fee.pdf; Lease agrmt.pdf; Floor Plans.pdf; Dept. Rep

Chairperson Holder welcomed the representatives from Crust Pizza to the Committee.

Ms. Jane Leslie, City Clerk, gave an overview of the request and informed the Committee that the Applicant has filed the appropriate paperwork according to the ordinance. The paperwork was included in the Committee's meeting packet for review.

The Applicant made a brief presentation which included the following:

* *The restaurant is a new concept centered around the traditional Neapolitan style pizza which is considered to be an artisan style food item. It will focus on high-quality ingredients to yield a superior food product catering to families and adults with seating for approximately 50 patrons.*

* *The restaurant proposes to offer about 40 types of wine and some beer at reasonable prices. It is a hybridized-style of service where the patron places the food order and will be served the wine or beer alcoholic beverage and will be seated to wait for the food order.*

* *The menu will consist of about 20 stock pizzas as well as "build-your-own", four (4) salads, four (4) sandwiches, three (3) appetizers, and small desserts served in shot glasses. Lunch prices will average \$8.00 per person; dinner \$15 to 17 per person. Desserts will be \$1.00.*

* *The Applicant would also like to offer outside seating when appropriate.*

The Committee asked if the Applicant had searched for a license elsewhere. The Applicant stated that they have been searching for other sources to bring in a liquor license, but the sources are very tight and can cost \$70,000 and upwards.

The Committee discussed the pros and cons of issuing a New Class C liquor license to the Applicant with the consensus being to recommend approval of the request at this time.

A motion was made by Verschueren, seconded by Kirksey, that this matter be Recommended for Approval.

Resolved, that the Administration & Information Services (AIS) Committee recommends that the Rochester Hills City Council approve the request from Crust Pizza for a New Class C License to be located at 2595 S. Rochester Rd., Rochester Hills, MI 48307.

The motion carried by the following vote:

Aye: Holder, Verschueren and Kirksey

Nay: Hill

Absent: Dalton

2005-0611

Class C Liquor License - Famous Dave's Bar-B-Que

Attachments: Agenda Summary.pdf; Map - Class C Liquor Licenses.pdf; AIS Agenda Summary.pdf; Letter from Attorney.pdf; Application & Lease Agrmt.pdf; Receipt for Application Fee.pdf; Floor Plans & photos.pdf; Dept. Reports.pdf; AIS Resolution.pdf; 0611 Resolution.pdf

Chairperson Holder welcomed the representatives from Famous Dave's Bar-B-Que to the Committee.

Ms. Jane Leslie, City Clerk, gave an overview of the request and informed the Committee that the Applicant has filed the appropriate paperwork according to the ordinance. The paperwork was included in the Committee's meeting packet for review. The Applicant has filed all of the permits with the Building Department for the reconstruction of the building. Reports from the Building Department and the Fire Department indicate no issues with the Applicant. Sheriff Department has not submitted their report.

The Applicant made a brief presentation which included the following:

* *The restaurant would occupy approximately 6800 of the 9900 square feet in the existing building at 2945 S. Rochester Road.*

* *It is a national franchise, full-service restaurant with only three (3) other locations in Michigan: Westland, Roseville and Taylor. It has a perfect record with the Michigan Liquor Control Commission. The Westland restaurant was rated "best in country".*

* *The concept of "hickory-smoked BBQ" is new to Michigan. The focus is on price and quality of food for a family atmosphere with about 6% to 8% of liquor sales. They also smoke brisket and pork on site using the highest standards of fresh meats. Lunch prices will average at \$9; with dinner at \$15 per person. They will offer catering and*

carry out services.

* It will employ about 100 people and utilizes a detailed training program which includes issues regarding liquor licenses, safety, communication, customer service, etc.

* The target for the Grand Opening is January 2006 and have never missed a deadline.

The Committee asked if the Applicant had searched for a license elsewhere. The Applicant stated that they have been searching for other sources to bring in a liquor license, but the sources are very tight and can cost \$70,000 and upwards.

The Committee discussed the pros and cons of issuing a New Class C liquor license to the Applicant at this time and directed the Applicant to seek a transfer license. The Committee further stated that the City has a limited number of liquor licenses will be selective with the remaining liquor licenses. The consensus of the Committee was to recommend denial of the request at this time.

A motion was made by Kirksey, seconded by Verschueren, that this matter be Recommended for Denial.

Resolved, that the Administration & Information Services (AIS) Committee recommends that the Rochester Hills City Council deny the request from Famous Dave's Bar-B-Que, for a New Class C License to be located at 2945 S. Rochester Rd., Rochester Hills, MI 48307.

The motion carried by the following vote:

Aye: Hill, Holder, Verschueren and Kirksey

Absent: Dalton

YOUTH COMMENTS

None.

ANY OTHER BUSINESS

None.

NEXT MEETING DATE

The next meeting will be Tuesday, October 4, 2005 - 4:00 PM to handle the Unfinished Business items that were postponed from this meeting.

ADJOURNMENT

There being no further business to discuss, Chairperson Holder adjourned the meeting at 6:20 PM.

Minutes were prepared by Denise Mertz.

Minutes were approved as presented/amended at the _____, 2005 Regular Administration & Information Services Committee Meeting.