



**City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS**

**1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org**

Legislative File No: 2009-0131

TO: Mayor and City Council Members
FROM: Roger Rousse, Director of Public Services, 248-841-2497
DATE: March 23, 2009
SUBJECT: Crack Sealant Material

REQUEST:

City Council is requested to authorize an increase of an existing blanket purchase order to National Highway Maintenance Systems LTD., LLC, Akron, Ohio for \$35,000.00 for a new total amount not-to-exceed \$55,000.00 through July 31, 2009.

REASON FOR PURCHASE:

Quotes were solicited in 2008 for Crack Sealant Material. Responses were received and evaluated. National Highway Maintenance Systems LTD., LLC was chosen as the lowest, responsive, responsible bidder that met the City's specifications.

The Department of Public Services uses crack seal material to repair cracks in the roads and pathways. Due to the deteriorating road conditions throughout the City, the Department of Public Services used more crack sealant materials than anticipated for road repairs last year. The Department of Public Service requires additional crack sealant material to continue repairs during the upcoming season.

PROCESS:

Vendor Name and Address:

National Highway Maintenance Systems LTD. LLC
PO Box 5315
Akron, OH 44334

Reason for Selection:

Lowest responsive, responsible bidder

Method of Purchase:

Blanket Purchase Order

BUDGET:

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Local Roads	464.781000	Materials	\$30,000	\$30,000	\$0
Pathway	214.781000	Materials	\$5,000	\$5,000	\$0

RECOMMENDATION:

It is recommended that Rochester Hills City Council amend the existing blanket purchase order to National Highway Maintenance Systems LTD. LLC, Akron, Ohio in the amount of \$35,000.00 for a new total amount not-to-exceed \$55,000.00 through July 31, 2009.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		