



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2015-0543

TO: Mayor and City Council Members
FROM: Allan Schneck, P.E. Director of Public Services
DATE: January 11, 2016
SUBJECT: Joint Sealant and Melter Applicators

REQUEST:

City Council is requested to authorize a blanket purchase order for crack sealant material to National Highway Maintenance Systems, LTD. LLC in the amount not-to-exceed \$44,750.00 through December 31, 2016.

REASON FOR PURCHASE:

The Department of Public Services uses crack seal material to repair cracks in the roads and pathways. Sealed bids were solicited for this material using the MITN System. Two responses were received. National Highway Maintenance Systems LTD (NHMS) was the lowest, responsive, responsible bidder. NHMS has provided crack sealant material to the City over the past several years and the Department of Public Services has been very satisfied with their services. NHMS provides the City with two (2) melter applicators, which are used to heat the material for application to the roads, at no additional fee. It is recommended that award be made to NHMS as the lowest, responsive, responsible bidder.

PROCESS:

Vendor Name and Address:

National Highway Maintenance Systems LTD
PO Box 5315
Akron, OH 44334

Reason for Selection:

Lowest responsive, responsible bidder

Method of Purchase:

Blanket Purchase Order

BUDGET:

Funding is included in the FY 2016 Adopted Budget.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Local Street: Preservation	464.781000	Materials	\$39,750	\$39,750	\$0
Pathway Maintenance	214.781000	Materials	\$5,000	\$5,000	\$0
TOTAL			\$44,750	\$44,750	\$0

RECOMMENDATION:

It is recommended that Rochester Hills City Council authorize a blanket purchase order for crack sealant material to National Highway Maintenance Systems LTD, Akron, Ohio in the amount not-to-exceed \$44,750.00 through December 31, 2016.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		