



Rochester Hills

Minutes

Community Development & Viability Committee

1000 Rochester Hills
Drive
Rochester Hills, MI 48309
(248) 656-4660
Home Page: [www.
rochesterhills.org](http://www.rochesterhills.org)

*Ed Anzek, Bryan Barnett, Scott Cope, Frank Cosenza, Barbara Holder, Jim Duistermars,
Michael Kaszubski, Erin Mozer, Roger Rouse, Katie Talbert, Mark Witte*

Thursday, June 23, 2005

5:30 PM

1000 Rochester Hills Drive

DRAFT

CALL TO ORDER

Chairperson Barnett called the Community Development & Viability Committee meeting to order at 5:40 p.m.

ROLL CALL

Present: Bryan Barnett, Jim Duistermars and Michael Kaszubski

Absent: Barbara Holder and Frank Cosenza

Non-Voting Members Present: Scott Cope, Roger Rouse, Mark Witte

Non-Voting Members Absent: Ed Anzek, Erin Mozer, Katie Talbert

APPROVAL OF MINUTES

2005-0390

Regular Meeting - February 24, 2005

Attachments: 022405 Draft Minutes.pdf; Resolution.pdf

A motion was made by Duistermars, seconded by Kaszubski, that this matter be Approved.

Resolved that the Community Development & Viability Committee hereby approves the No Quorum Meeting Minutes of the Regular Meeting of February 24, 2005 as presented.

The motion carried by the following vote:

Aye: Barnett, Duistermars and Kaszubski

Absent: Holder and Cosenza

2005-0389

Regular Meeting - March 24, 2005

Attachments: 032405 Draft minutes.pdf; Resolution.pdf

A motion was made by Duistermars, seconded by Kaszubski, that this matter be Approved.

Resolved that the Community Development & Viability Committee hereby approves the Minutes of the Regular Meeting of March 24, 2005 as presented.

The motion carried by the following vote:

Aye: Barnett, Duistermars and Kaszubski

Absent: Holder and Cosenza

COMMUNICATIONS

None Presented

UNFINISHED BUSINESS

2005-0300

Conservation Easements

Attachments: Standard 11 Conservation Easement Stewardship.pdf; Memo to CDV Conservation Easement 106(ver2).pdf; Memo Roger Conservation Easements.pdf; Info Packet Conservation Easements.pdf; Oakland Land Conservancy Proposal.pdf

Mr. Rousse, DPS Director, provided an overview of the Conservation Easements noting the following:

** The question that has not been answered is who has the responsibility in maintaining Conservation Easements?*

** A recommendation was made to inventory and map out all conservation easements.*

** Inventory would require an enormous amount of manpower hours in identifying property corners, identifying encroachments into conservation easements and obtaining a boundary survey.*

** Encroachments can occur through cutting the lawn, planting shrubs and placing permanent structures.*

** A suggestion was made to contact the Oakland Land Conservancy and create a partnership with them asking if they would be interested in helping the City with an inventory.*

Mr. Rousse stated that he would contact the Oakland Land Conservancy and report back.

** A complicating factor is a prescriptive easement which means if a resident has been maintaining an easement for a certain period of time, the law provides opportunity for them to acquire that land.*

** The cost of the City doing nothing allows the homeowner to obtain the prescriptive easement.*

Mr. Barnett questioned whether or not the current conservation map is accurate enough to warrant sending letters to residents.

Mr. Rousse stated that the map is old and that they would have to do another map and/or actual on site observation. Mr. Rousse continued his overview noting that the Planning Commission establishes conservation easements for preservation of existing habitat when a developer submits a plat.

** There are multiple types of easements:*

** Tree Preservation*

** Natural Feature Setback*

* *Land Conservation*

* *To prioritize these easements, an inventory must be done.*

Discussed

NEW BUSINESS

2005-0431 2005 DPS Replacement Equipment - Tap Crew Truck

Attachments: Tap Crew Truck Overview.pdf

Committee discussed 2005 DPS Replacement Equipment - Tap Crew Truck and it was noted that currently the Tap Crew Truck is fully depreciated, underpowered and disproportionately sized.

Mr. Rousse wanted to make Committee aware of this needed replacement.

Discussed

2004-0163 Proposed Street Lighting Policy

Attachments: 021606 Draft Street Lighting Policy.pdf; Street Lighting Policy.pdf; 2nd
Revision Street Lighting Policy.pdf; Street Lighting Policy FS 101305.pdf

Committee members discussed Street Lighting Policy it was noted that the City does not have a clearly defined procedure for processing street lighting requests.

Mr. Rousse stated that he would like to formalize a policy or provide a procedure for street lighting requests.

Committee members agreed that Mr. Rousse should develop a Street Lighting Policy.

Mr. Rousse stated that he would draft and present Street Lighting Policy before the Financial Services Committee and the Traffic Safety and Advisory Board before submitting it to Council for final approval.

Discussed

YOUTH COMMENTS

None Presented

ANY OTHER BUSINESS

2005-0525 Residential Sump Pump Discharge.

Mr. Rousse, DPW Director, discussed his submission of a Capital Improvement Plan projects for residential sump pump discharge drain issues noting the following:

* *Projected costs are \$1.9 million with an estimate of 83,000 feet of pipe.*

* *It is anticipated that these projects will correct problems several residents have with*

their sump pumps discharging into their front yard and/or the road areas.

** When discussing the CIP projects, the issue of the City's Storm Water Policy was also discussed, this policy states individual homeowner's are responsible for their own drainage. Therefore, CIP project violates the Storm Water Policy.*

** One problem was corrected, the project cost the City approximately \$30,000 because it was causing a public safety issue with ice covering the road.*

** Other problem areas have been identified as public safety issues.*

Mr. Barnett questioned whether or not it was the City's responsibility to go beyond winter maintenance in keeping the road safe and passable. He further stated that the City charges the homeowner for fallen tree service.

Mr. Rouse stated that that charge is for machinery and manpower.

Discussed

NEXT MEETING DATE

July 28, 2005

ADJOURNMENT

There being no further business to discuss, Chairperson Barnett adjourned the meeting at 6:30 p.m.

Minutes prepared by Sue Busam