



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2013-0109

TO: Mayor and City Council Members

FROM: Allan Schneck, P.E., Department of Public Services Director

DATE: April 8, 2013

SUBJECT: 22X Road Gravel- Aggregates

REQUEST:

City Council is requested to authorize a blanket purchase order to Gary's Transport, Inc., Macomb, Michigan for 22X Road Gravel in the amount not-to-exceed \$5,000.00 through December 31, 2013.

REASON FOR PURCHASE:

The Department of Public Service purchases 22X Road Gravel on an as-needed basis for routine road and ditching/shoulder repair and maintenance.

Sealed bids were solicited on MITN for aggregates for the 2013 maintenance season. The lowest responsive, responsible bid was Gary's Transport, Inc.

The Department has used Gary's Transport, Inc. in the past and has been pleased with the product and service received. The award of bid is recommended to Gary's Transport, Inc.

PROCESS:

Vendor Name and Address:

Gary's Transport, Inc.
54255 Card Road
Macomb, MI 48042

Reason for Selection:

Lowest, responsive, responsible bidder

Method of Purchase:

Blanket Purchase Order

BUDGET:

Funds for 22X Road Gravel were approved in the 2013 adopted budget.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Local Roads	464.781000	Material	\$5,000.00	\$5,000.00	\$0.00

RECOMMENDATION:

It is recommended that City Council authorize a blanket purchase order to Gary's Transport, Inc., Macomb, Michigan for 22X Road Gravel in the amount not-to-exceed \$5,000.00 through December 31, 2013.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		