



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2016-0108

TO: Mayor and City Council Members
FROM: Scott Cope, Director Building/Ordinance/Facilities
DATE: March 14, 2016
SUBJECT: City Hall Parking Lot Rehabilitation Construction Engineering Services

REQUEST:

City Council is requested to approve a construction engineering services contract with Spalding DeDecker for the City Hall Parking Lot Rehabilitation project in a not-to-exceed amount of \$29,500.00 and further authorizes the Mayor to execute the agreement on behalf of the City.

REASON FOR PURCHASE:

Spalding DeDecker prepared the design plans and specifications for the City Hall Parking Lot Rehabilitation project and is recommended to provide construction engineering and contract administration services to the City. The attached Spalding DeDecker proposal describes the scope of services included for the construction engineering services to complete the work in greater detail.

PROCESS:

Vendor Name and Address:

Spalding DeDecker
905 South Blvd East
Rochester Hills, MI 48307

Reason for Selection:

Quality Based Selection

Method of Purchase:

Blanket Purchase Order

BUDGET:

If approved by City Council, a 2nd Quarter Budget Amendment will be presented to increase the project budget with additional funding to be drawn from Facilities Fund (631) Retained Earnings.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Facilities	631.974000	Land Improvement	\$0.00	\$29,500	(\$29,500)

RECOMMENDATION:

It is recommended that City Council approve a construction engineering services contract with Spalding DeDecker for the City Hall Parking Lot Rehabilitation project in a not-to-exceed amount of \$29,500.00 and further authorizes the Mayor to execute the agreement on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		