



**City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS**

**1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org**

Legislative File No: 2008-0636

TO: Mayor and City Council Members

FROM: Roger Rouse, Director, Department of Public Service

DATE: April 15, 2009

**SUBJECT: Shadow Woods Subdivision Road Rehabilitation Project [Powderhorn Ridge]
City File E06-023**

REQUEST:

The Department of Public Service is requesting that City Council approve an amendment to the existing Professional Construction Engineering Services Agreement for the Shadow Woods Subdivision Road Rehabilitation Project [Powderhorn Ridge] between Hubbell, Roth & Clark, Inc. (HRC) and the City of Rochester Hills in the amount of \$6,666.53 for a new not-to-exceed amount of \$107,316.53 and authorize the Mayor to execute the amended proposal on behalf of the City.

REASON FOR PURCHASE:

At its regularly scheduled meeting, on June 5, 2007, City Council approved the original Professional Construction Engineering Services Agreement in the not-to-exceed amount of \$27,900 between Hubbell, Roth & Clark, Inc. (HRC) and the City of Rochester Hills for the Shadow Woods Subdivision Road Rehabilitation Project.

Subsequently, due to staffing levels and project commitments at the time of construction, HRC's contract was amended to a not-to-exceed amount of \$100,650.00 to include additional inspection services until such time that City staff would be available to provide inspection for Powderhorn Ridge along with work along Waltonshire Ct., Fire Station #5, and the Van Hoosen Cemetery. The requested amendment of \$6,666.53 covers additional inspection services costs associated with the Powderhorn Ridge improvements as part of the Shadow Woods Subdivision Project. The additional costs were due to a short period of inspection overlap between the HRC inspector and the City's inspector to create a smooth transition between the two inspectors.

PROCESS:

Vendor Name and Address:

Hubbell, Roth & Clark, Inc.
555 Hulet Drive, P.O. Box 824
Bloomfield Hills, MI 48303-0824

Reason for Selection:

Quality Based Selection

Method of Purchase:

Blanket Purchase Order
Service Agreement

BUDGET:

The project costs associated with the Shadow Woods Subdivision Road Rehabilitation Project [Powderhorn Ridge] were originally identified in the 2007 Adopted Budget as MR-44 and subsequently amended in the 2007 3rd Quarter Budget Amendment. The additional costs of \$6,666.53 for the amended contract with HRC is proposed to be taken from the remaining 2008 Major Road Construction Budget and offset via reduced expenditures from the current contract with HRC for CE services related to the John R Road Improvements Project from South Boulevard to Auburn Road. A 4th quarter budget amendment will be proposed.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Major Road	452.970000	Construction MR-44	\$0	\$6,666.53	(\$6,666.53)

RECOMMENDATION:

City Council is requested to approve an amendment to the existing Professional Construction Engineering Services Agreement between Hubbell, Roth & Clark, Inc. (HRC) and the City of Rochester Hills for the Shadow Woods Subdivision Road Rehabilitation Project [Powderhorn Ridge] in the amount of \$6,666.53 for a new not-to-exceed amount of \$107,316.53 and authorize the Mayor to execute the amended proposal on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		