



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2021-0547 Version 2

TO: Mayor and City Council Members

FROM: Bill Fritz, P.E., Director of Public Services

DATE: July 15, 2024

SUBJECT: Drinking Water Asset Management (DWAM) Grant, HRC Supplemental Proposal
City File No. E21-020

REQUEST:

City Council is requested to authorize an increase to the blanket purchase order/contract for consulting services to assist the City in completing the tasks relating to the Drinking Water Asset Management Grant in the amount of \$144,796.00 for a new not-to-exceed contract amount of \$316,976.00 and authorizes the Procurement Manager to sign the contract amendment on behalf of the City.

REASON FOR PURCHASE:

The City of Rochester Hills was awarded \$707,180.00 for a Drinking Water Asset Management Grant from the Michigan Department of Environment, Great Lakes, and Energy (EGLE). The grant will assist the City in meeting the requirements set forth by the State of Michigan's Safe Drinking Water Act (MI-SDWA) to develop a Complete Distribution System Materials Inventory (CDSMI) by January 1, 2025.

Recent guidance from EGLE identified the minimum number of service lines that need to be inventoried for the development of the CDSMI. Based on the guidance, the City of Rochester Hills is required to physically verify the material of a minimum of 379 water services lines. The investigation of the service lines will consist of potholing the curb stop locations to physically observe the public and private side of the service line piping materials as well as an internal verification of the service line material upstream of the homes meter. This work was included in the grant and has been completed.

To develop a transmission main and large valve maintenance and rehabilitation program, the City is proposing to access existing valve vaults and assess the condition of the existing 16-inch and larger valves, perform a pipeline integrity assessment of the 16-inch and larger water mains and strategically inspect the pipes (16-inch & larger) that the City has identified. This work is included in the grant as well.

HRC has submitted to the City a requested amendment to the agreement requesting an increase to the initial contract in order to complete all tasks required. Based on the initial proposal that was provided to the City at the start of the project, that time that was estimated related to resident participation and engagement process was much more time-consuming than originally anticipated, as well as EGLE changes to procurement requirements after the grant applications and budget per task were submitted. HRC's cost are mostly reimbursable through the grant and are included in the total amount awarded to the City. If EGLE does not agree to reallocating \$75,000 for the Large Valve Inspection and Pipeline Condition Assessment work, this amount would need to be covered by the City.

PROCESS:

Vendor Name and Address:

Hubbell, Roth & Clark, Inc.
555 Hulet Drive
Bloomfield Hills, MI 48303

Reason for Selection:

Quality Based

Method of Purchase:

Blanket Purchase Order / Contract

BUDGET:

If approved by City Council, Fiscal will prepare a 2nd Quarter 2024 Budget Amendment for the related expense. The expense may be partially offset by the grant revenue.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
W&S Capital	593.801000	Professional Services	\$0	\$144,800	(\$144,800)

RECOMMENDATION:

City Council is requested to authorize an increase to the blanket purchase order/contract for consulting services to assist the City in completing the tasks relating to the Drinking Water Asset Management Grant in the amount of \$144,796.00 for a new not-to-exceed contract amount of \$316,976.00 and authorizes the Procurement Manager to sign the contract amendment on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney Yes N/A