



**City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS**

1000 Rochester Hills Dr.
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Legislative File No: 2010-0420 Version 3

TO: Mayor and City Council Members
FROM: Allan Schneck P.E., DPS Director
DATE: June 6, 2011
SUBJECT: Engineering Services for Avon Creek Restoration Project Phase II

REQUEST:

City Council is requested to increase the contract for engineering services for Avon Creek Restoration Project Phase II to Hubbell, Roth and Clark, Bloomfield Hills, Michigan, in the amount of \$12,300 to \$38,300 and a not-to-exceed total for the project of \$86,555.

REASON FOR PURCHASE:

The U.S. Fish and Wildlife Service tentatively agreed to provide additional funding for the Phase II Avon Creek Restoration project. Using the Phase I project as the local match, the City received a \$135,000 grant for the Avon Creek Restoration Phase II project. The additional funding will be utilized for engineering services for Phase II of the project including a permanent bypass channel and related MDEQ permit modification, additional stream restoration behind the Clinton River Watershed Council offices and construction assistance in the amount of \$12,300.

On January 24, 2011, City Council approved design engineering and construction engineering for Phase I in the amount of \$48,255 and design engineering for Phase II in the amount of \$26,000 for a total of \$74,255. The Phase II portion of the project will be 100% reimbursable upon final authorization of the grant funds through U.S. Fish and Wildlife Service.

To insure continuous progress and timely completion of the project the request assumes approval of an increase in the grant budget. **The engineer firm will only complete work for which grant funding is available. If no additional grant funds are awarded, the additional engineering work requested will not commence.**

PROCESS:

Vendor Name and Address:

Hubbell, Roth & Clark, Inc.
555 Hulet Drive
PO Box 824
Bloomfield Hills, Michigan 48303-0824

Reason for Selection:

Most Qualified/Best Value

Method of Purchase:

Contract/Blanket Purchase Order

BUDGET:

Additional Grant Funding for Phase II will be brought forward as part of a 3rd Quarter 2011 Budget Amendment (as well as the offsetting Grant Revenue funding).

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Drain Fund	244.974000	Land Improvement	\$38,300	\$38,300	0

* 3rd Quarter 2011 Proposed Budget Amendment to be prepared for the \$12,300 increase.

RECOMMENDATION:

It is recommended that the Rochester Hills City Council authorize the increase of the contract for engineering services for Avon Creek Restoration Project Phase II to Hubbell, Roth and Clark, Bloomfield Hills, Michigan, in the amount of \$12,300 to \$38,300 and a not-to-exceed total for the project of \$86,555.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		