



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
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Legislative File No: 2023-0036

TO: Mayor and City Council Members

FROM: Mike Viazanko, Director Building/Facilities/Ordinance
Bill Fritz, P.E., Director Department of Public Services

DATE: February 5, 2023

SUBJECT: On-Call Plumbing Services

REQUEST:

City Council is requested to authorize the issuance of a contract / blanket purchase order to Rolls Mechanical of Fenton, Michigan for On-Call Plumbing Services in the amount not-to-exceed \$28,800 through February 28, 2024.

REASON FOR PURCHASE:

The City of Rochester Hills owns several buildings throughout the City maintained by the Building Department's Facilities Division that require on-call repairs to the equipment in these properties, including the plumbing equipment. Additionally, the Department of Public Services (DPS) Water & Sewer division occasionally require the services of a licensed plumber for residential and commercial properties while performing their duties.

The Purchasing Division solicited competitively sealed proposals for On-Call Plumbing Services in 2020 and selected primary and secondary vendors for the base one year contract with two one-year renewals. Last year during the first renewal, the contract with the primary vendor was terminated due to performance issues and for the remainder of year, the secondary vendor Rolls Mechanical performed all on-call plumbing services.

Rolls Mechanical performed these services satisfactory and has agreed to hold pricing for the last renewal under the contract.

PROCESS:

Vendor Name and Address:

Rolls Mechanical
1490 Torrey Road
Fenton, Michigan 48430

Reason for Selection:

Best Value

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

Funding is included in the FY 2023 Adopted Budget

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Facilities	631.929000	Repairs & Maintenance	\$24,500	\$24,500	\$0
Water	530.807000	Contractual Services	\$4,300	\$4,300	\$0
		TOTAL	\$28,800	\$28,800	\$0

RECOMMENDATION:

It is recommended that the Rochester Hills City Council authorize blanket purchase order/contract for on-call plumbing services to Rolls Mechanical of Fenton, Michigan in the amount not-to-exceed \$28,800 for a one-year term to expire February 28, 2024 and further authorize the Mayor to execute the contract on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney Yes N/A