



**City of Rochester Hills  
AGENDA SUMMARY  
NON-FINANCIAL ITEMS**

1000 Rochester Hills Dr.  
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[www.rochesterhills.org](http://www.rochesterhills.org)

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**Legislative File No:** 2010-0291

**TO:** Mayor and City Council Members

**FROM:** Scott Cope Building Department Director  
Robert White Building Department Supervisor

**DATE:** June 23, 2010

**SUBJECT:** Special Event Ordinance

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**REQUEST:**

Building Department staff and the City Attorney have worked together to draft a Special Event ordinance. Staff is presenting the ordinance to Council for discussion, to determine the scope and limitations desired by Council.

**BACKGROUND:**

Prior to the recently updated Zoning Ordinance, businesses were not allowed to sell or display goods outside of an enclosed building. Businesses who wished to have a tent sale or a sidewalk sale were not allowed by ordinance to do so. The Ordinance staff has experimented with a special event permit over the last several years that has allowed for sales in the parking lot and sidewalk sales, as well as events at Rochester College, Leader Dogs and charitable events sponsored by various businesses. The current zoning ordinance, enacted on April 27, 2009, allows outdoor display and sale of goods in the B-1, B-2, and B-3 districts, but requires a Special Event permit. The zoning ordinance does not specifically pertain to the city resident businesses, and could be applied to outside vendors. Staff is looking to City Council for direction as to how broad the Special Event permit will be applied as it pertains to outside businesses setting up in various parking lots in the city, verses the limited scope which would be applied to our resident businesses.

Staff will have a short presentation and be available during Council discussion.

**RECOMMENDATION:**

Staff is seeking direction from Council as to the scope and limitations of the proposed Special Event ordinance.

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<b>APPROVALS:</b>	<b>SIGNATURE</b>	<b>DATE</b>
<b>Department Review</b>		
<b>Department Director</b>		
<b>Mayor</b>		
<b>City Council Liaison</b>		