



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
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www.rochesterhills.org

Legislative File No: 2015-0335

TO: Mayor and City Council Members

FROM: Mike Hartner, Director of Parks and Forestry
Scott Cope, Director

DATE: August 31, 2015

SUBJECT: Borden Park Roller Rink

REQUEST:

City Council is requested to authorize the purchase and installation of One (1) Roller Rink System at Borden Park from Matéflex, Utica, New York in the not-to-exceed amount of \$82,120.00.

REASON FOR PURCHASE:

Request for Proposals were solicited utilizing the MITN system. Three (3) proposal responses were received. An evaluation committee comprised of staff from Parks, Purchasing and Facilities evaluated the responses received. The evaluation committee met and based on scoring, shortlisted to two (2) proposers.

At the time of the RFP posting, the City requested lump sum pricing to remove and install two (2) dasher board systems and optional pricing to remove and install the floor tile systems. During the evaluation it was determined that budget was not available to complete the project as the City initially envisioned. It was determined that a revised cost proposal be requested from the shortlisted proposers.

Shortlisted proposers were requested to submit a revised cost proposal for one (1) dasher board system. Based on the review of the revised costs proposals received, the committee determined that it is in the best interests of the City to purchase one (1) dasher board system (revised cost proposal) and one (1) floor tile system (optional pricing) to refurbish one complete rink. It was determined that completion of the second rink would be considered at a later date.

PROCESS:

Vendor Name and Address:

Matéflex
2007 Beechgrove Place
Utica, NY 13501

Reason for Selection:

Best value

Method of Purchase:

Purchase Order/Contract

BUDGET:

Funding is included in the FY 2015 Adopted Budget.

If approved by City Council, Fiscal shall prepare a 3rd Quarter 2015 Budget Amendment to increase the project budget with the additional funding to be drawn from Facilities Retained Earnings.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Facilities Fund	631.974000	Land Improvement	\$80,000	\$82,120	(\$2,120)

RECOMMENDATION:

City Council is requested to authorize the purchase and installation of One (1) Roller Rink System at Borden Park from Matéflex, Utica, New York in the not-to-exceed amount of \$82,120.00.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		