City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
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Legislative File No: 2015-0208

TO: Mayor and City Council Members

FROM: Ed Anzek, Planning Director

DATE: May 18, 2015

SUBJECT: Riverbend Park Landscape Architect

REQUEST:

City Council is requested to authorize a blanket purchase order/contract to DesignTeam Plus, LLC, Birmingham, MI for Landscape Architect Services for the development of Riverbend Park in the amount not-to-exceed $100,000.00

REASON FOR PURCHASE:

In 2012, the City invited architecture and landscape architecture students from Lawrence Tech University (LTU) to participate in a design studio for Riverbend Park. As part of the project, students camped onsite and developed potential visions for this exciting park. The subsequent presentations to the planning commission and an exhibition at City hall have inspired many residents, including a local philanthropist that pledged additional funding to aid in the development of the park in accordance with these initial visions. The City contributed $100,000 to begin the first steps of implementation including environmental analysis, engineering studies, environmental permitting and initial infrastructure design concepts.

Since that initial investment, the City has made steady progress in development of Riverbend Park and interest in the park has significantly increased. The Parks department has noted that there have been more visitors to the park in the past six months than there has been in the past six years. Due to the noted increased interest, the City, in November of last year, issued a Statement of Qualifications for a Landscape Architect/Design Firm for the development of Riverbend Park, with the purpose of finding a firm that could assist the City in taking Riverbend Park to the next level and create a regional, world-class outdoor recreation destination that enhances and appreciates the parks natural features.

The Statement of Qualifications request was posted, utilizing the MITN system, and twelve responses were received. An evaluation committee made up of staff from the Parks Department, Planning Department and Mayor's Department reviewed the proposal responses and/or participated in the interview process. After review of the Qualification Statements, the evaluation committee shortlisted to three firms, who were then interviewed. The interview included a presentation on what their visions were for the development of Riverbend Park. Scoring for both phases (Qualification Submission/Interviews) was conducted and as a result, the City entered into negotiations with DesignTeam Plus, LLC. Ralph Nunez, one of the founding owners of Design Team Plus, was the professor involved in the LTU student project and is extremely familiar with the park and its history. Based on the process, award of the landscape architect contract for Riverbend Park is recommended to DesignTeam, LLC as the best qualified, vendor for the City to work with.

PROCESS:

Vendor Name and Address:
DesignTeam Plus, LLC
975 East Maple Road Suite 210
Birmingham, MI 48009

Reason for Selection:
Quality Based Selection

Method of Purchase:
Blanket Purchase Order/Contract

BUDGET:
If approved by City Council, Fiscal shall prepare a FY 2015 2nd Quarter Budget Amendment to transfer the funding for this phase of the project from the General Fund (101) to the Facilities Fund (631).

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Facilities Fund	631.976000	Land Improvement	$0	$100,000	($100,000)

RECOMMENDATION:
It is recommended that Rochester Hills City Council authorize a blanket purchase order/contract to DesignTeam Plus, LLC Birmingham, MI for Landscape Architect Services for the development of Riverbend Park in the amount not-to-exceed $100,000.00.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		

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