



**City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS**

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2005-0782

TO: Mayor and City Council Members

FROM: Ronald Crowell, Fire Chief, 248-841-2706

DATE: November 16, 2005

**SUBJECT: Blanket Purchase Order for AccuMed Billing, Inc.
Medical Billing and Collections**

REQUEST:

City Council authorization for a blanket purchase order to AccuMed Billing, Inc., Riverview, Michigan in the amount not-to-exceed \$90,000 through December 31, 2006.

REASON FOR PURCHASE:

An RFP process was utilized in 2002 to select AccuMed Billing, Inc. The proposal includes a yearly option to renew for a 5-year period. The billing company's responsibilities include collecting run reports, generating medical bills and handling collections. All monies received from collections are deposited directly into the City's accounts. AccuMed charges the City 10% of collections and invoices the City monthly. The blanket purchase order covers fees during 2006 for a total not-to-exceed amount of \$90,000 through December 31, 2006.

Since the Fire Department is a licensed transporting agency, we are able to seek reimbursement for equipment and supplies used during medical incidents.

PROCESS:

Vendor Name and Address:

AccuMed Billing, Inc.
P.O. Box 2122
Riverview, MI 48192

Reason for Selection:

Best Value

Method of Purchase:

Contract/Blanket Purchase Order

BUDGET:

No impact on staff or services.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
206	344.801000	Professional Services	\$90,000	\$90,000	0

RECOMMENDATION:

It is recommended that City Council approve a blanket purchase order for AccuMed Billing, Inc., Riverview, Michigan, in the amount not-to-exceed \$90,000 through December 31, 2006.

RESOLUTION

NEXT AGENDA ITEM

RETURN TO AGENDA

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		