

Development & Viability Committee.

- **Election of Vice Chairperson**

Ms. Hill nominated Mr. Duistermars.

Mr. Jim Duistermars was unanimously elected as **Vice Chairperson** of the Community Development & Viability Committee.

- **Establish 2000 Meeting Schedule**

Members concurred to retain the 1999 meeting schedule and continue to meet **monthly on the fourth Thursday at 5:30 p.m.**

6. **UNFINISHED BUSINESS (UNFINISHED OR PENDING MATTERS)**

- **Solid Waste Discussion**

At the December 09, 1999 Meeting, Mr. Glenn was requested to contact the references indicated by Resource Recycling Systems, Inc. and to answer specific questions. Jean Farris was to report regarding the Scope of Work of the facilitator and Tom Dohr was to provide additional input.

Mr. Glenn reported as follows:

- Three (3) prior customers were contacted by Mr. Glenn and one (1) was contacted by Ms. Farris. All concurred that Resource Recycling Systems, Inc. was an outstanding firm.
- Other governmental bodies contacted felt Mr. Jim Fry was very accessible.
- The references indicated, in terms of the Scope of Work and Contract, that the budget cost control and financial administration were adhered to; and the project started on time and was completed as planned.
- References commended the excellent team work ability of the firm.
- Overall, the references were satisfied with the firm, felt professional ability was demonstrated and believed their individual concerns were addressed.

Ms. Farris reported as follows:

- Ms. Farris discussed the Contract and Scope of Work in detail with Resource Recycling Systems, Inc.
- Mr. Fry made the following innovative suggestions:

FIRST PROPOSAL

- Core Tasks be performed for Forty Nine Thousand Eight Hundred Fifty (\$49,850) Dollars

- continued -

- Optional Tasks be performed for Twenty Thousand One Hundred Fifty (\$20,150) Dollars
(To be performed throughout the implementation of the Core Tasks.)
- Total proposed Contract not-to-exceed Seventy Thousand (\$70,000) Dollars
- Suggested giving the Committee the ability to implement the Optional Tasks, as needed, up to Twenty Thousand One Hundred Fifty (\$20,150) Dollars

SECOND PROPOSAL

- Prepare a small contract to enable Mr. Fry to assist the Committee in the selection process of an Ad Hoc Solid Waste Committee. The small contract could be approved administratively. It was noted that Mr. Glenn would like to begin the selection process from the community as soon as possible.
- Continue the preparation of the larger scope of Seventy Thousand (\$70,000) Dollars.
- It was uncertain how City Council would react to starting with Resource Recycling Systems, Inc. prior to the large contract being in place.

Mr. Glenn was uncertain of the amount of the small contract, but assumed it would not exceed Four Thousand (\$4,000) Dollars. He expressed concern that many residents had expressed an interest to serve in November and they may no longer wish to participate in February or March. Mr. Glenn stressed the importance of keeping the momentum moving toward the formation of the citizen committee.

Ms. Farris noted, if there would be two (2) contracts, it would involve twice the work. She requested the Committee identify the most important issues.

Ms. Hill expressed support toward the two (2) proposals indicated. She believes it would meet the purpose of forming a citizen driven project by hiring a consultant to assist.

Ms. Millhouse clarified the dollar amounts and requested explanation of what would be included in the Optional Tasks for Twenty Thousand One Hundred Fifty (\$20,150) Dollars.

Ms. Farris reported it would include two (2) focus groups and a survey.

Mr. Glenn noted the total project budgeted amount is approximately Two Hundred Twenty Five Thousand (\$225,000) Dollars. It was noted funds had been allocated to Solid Waste over several years. Mr. Glenn reported that Resource Recycling Systems, Inc., would be committed to the Scope of Service for a defined amount. Additional funding would only be required if the City expanded the scope.

CDV members concurred to move forward with the smaller contract and to continue preparation of the larger contract. The matter is to be placed on a City Council agenda upon completion. It was noted that the matter would not be ready to be placed on Council's January 26, 2000 Agenda, as previously planned.

Mr. Glenn inquired if a member of CDV would be interested in becoming a member of the

- continued -

Ad Hoc Committee, as noted under the Scope of Work - Task Objective 101. It was noted that the City Council member who sits on the Ad Hoc Committee would convey expectations to the Ad Hoc Committee.

Ms. Hill reiterated the desired outcomes, as follows:

- Look for ways to reduce the number of waste hauler trucks on the City streets.
- Examine ways to provide the residents with a better price for total solid waste management.
- Discuss leaf burning issues

Ms. Hill suggested that the Consultant appoint a resident as the Chair of the Ad Hoc Committee and that the City Council representative on the committee serve to provide input and communication.

Mr. Dohr recommended that Ms. Hill contact Mr. Fry to discuss the matter in greater detail.

Mr. Duistermars offered to serve as the City Council/CDV Representative to the Ad Hoc Solid Waste Committee.

It was noted a Time Line is included in the Contract.

7. NEW AND MISCELLANEOUS BUSINESS

- Consider Creating an Ad Hoc Cemetery Advisory Committee

The following resolution was adopted at a Special Rochester Hills City Council Meeting held October 27, 1999.

Resolution 1999-0450

MOTION by Hill, seconded by deCaussin,

Resolved, that the Rochester Hills City Council requests the Community Development and Viability Committee consider creating an Ad Hoc Cemetery Advisory Committee to provide further information pertaining to cemetery services, as needed.

Ayes: Gaber, Dalton, deCaussin, Hill, Golden, Robbins, Somerville

Nays: None

Absent: None

MOTION CARRIED

An Ad Hoc Cemetery Citizen Advisory Committee would:

- Meet to discuss ideas and outstanding issues pertaining to the Cemetery.

- continued -

- 8f. Request for Purchase Authorization** - Consultant for Solid Waste Management Program, Blanket Purchase Order not-to-exceed \$70,000.00; Resource Recycling Systems, Inc., Ann Arbor, MI (Members received copy of memo dated March 7, 2000 from Mark Glenn, Manager of Ordinance Services, with attachments)

Ms. Holder questioned the proposed expenditure.

Mr. Glenn indicated the solid waste issue has been worked on for the past six (6) to eight (8) months on what will be a year long process to adopt a Solid Waste Management program for the community.

Council members discussed the issue including:

- < Approved Budget Amount not-to-exceed Seventy Thousand (\$70,000) Dollars with a Core Work Scope of Forty-Nine Thousand Eight Hundred Fifty (\$49,850) Dollars and Twenty Thousand One Hundred Fifty (\$20,150) Dollars available for Optional Tasks.
- < Additional duties for City staff. Proposed Contract states on Page 3, Assumptions: AWe expect that City staff will provide timely and definitive feedback on any items provided that need City review prior to distribution. City staff would duplicate and mail out meeting packets and agenda. City staff would tape each meeting and make tapes available to Resource Recycling Systems, Inc. as needed@
- < Citizen based process. When formation of a Solid Waste Citizen Committee was announced seventy-five (75) residents volunteered to serve.
- < Possibility of having an ad hoc Citizen Committee without a facilitator.
- < Limited options with only two trash haulers.
- < Establishment of a possible franchise option to negotiate a lower rate.
- < Prior consideration of solid waste by City Council failed to get support.
- < Resident complaints regarding disposal of leaves and batteries; and trash haulers destroying neighborhood roads.

Mr. Tom Burch, (address previously given), expressed his concern with the expense of a facilitator and suggested the effort and money be put toward roads.

Mr. Lee Zendel, 1575 Dutton, expressed his concern that Strategic Planning was not an accurate voice of the people and the residents are not in favor of a solid waste program. He noted recycling does not work in Michigan due to can and bottle deposits. Mr. Zendel stated even though money is budgeted, it does not mean it has to be spent.

Ms. Golden requested the issue be postponed until the next available City Council Agenda.

Resolution 2000-0112

MOTION by Golden, seconded by Holder,

Resolved, that the Rochester Hills City Council **postpones**, to the next available City Council Agenda, consideration of the Blanket Purchase Order for a Consultant for the Solid Waste Management Program from Resource Recycling Systems, Inc., Ann Arbor, MI, in the amount not-to-exceed \$70,000.

ROLL CALL VOTE:

Ayes: Barnett, Golden, Holder, Robbins
Nays: Dalton, Duistermars
Absent: Hill

MOTION CARRIED

As approved at the Regular City Council Meeting May 3, 2000, As Presented

8g. Request for Purchase Authorization - Consultant for Solid Waste Management Program, Blanket Purchase Order not-to-exceed \$70,000.00; Resource Recycling Systems, Inc., Ann Arbor, Michigan. (Members received copy of Request for Purchase Authorization dated March 09, 2000, with attachments.)

Mr. James Frey, Chief Executive Officer of Resource Recycling Systems, Inc. and Mr. Mark Glenn, Manager of Ordinance Services, appeared before Council to answer questions.

Mr. Tom Burch (address previously given) suggested City Council contact Oakland County regarding a proposed county-wide waste management program.

Ms. Linda Raschke, 1599 Dutton Road, read a statement prepared by Mr. Lee Zendel regarding recycling and expressing support toward the formation of a Citizens Ad Hoc Solid Waste Committee. She indicated Mr. Zendel's willingness to serve on a Citizen Committee. City Council was requested to reject the consultant proposal.

Ms. Sheila Osann, 3145 Kenwood Drive, requested City Council move toward retaining one (1) City waste hauler and recycling company by including the waste hauling fees in the City tax bills. She expressed concern regarding recent rate increases imposed upon the residents by waste removal companies. Ms. Osann reported she was the past Chair of the Michigan Recycling Coalition, Project Manager for a pilot recycling program in the Grosse Pointe area and has worked in the solid waste field for over twelve (12) years. Ms. Osann stated Resource Recycling Systems, Inc. has an excellent reputation in this field.

Ms. Rea Siffring, 971 Dutton, believes waste removal should remain in the private sector and supports less government. She feels hiring a consultant does not represent a prudent use of City funds.

Mr. Tom Stevenson, 708 River Bend Drive, expressed opposition toward hiring a consultant. Offered to serve on a Citizens Solid Waste Committee.

Mr. Robert Rochester 100 Michelson, opposes hiring a consultant. Mr. Rochester suggested waste haulers be contacted, divide the City into territories and charge for waste removal through City tax bills. He suggested using the Seventy Thousand (\$70,000) Dollars to purchase a full-time ambulance for the City.

President Hill noted City Council indicated Solid Waste as a top priority to address. The matter had been referred to the Community Development &

Viability Committee (CDV). President Hill reported both the Administration and City Council had other numerous projects and did not have adequate time to dedicate to this issue; therefore, felt a consultant could address the subject appropriately. CDV discussions supported creating an Ad Hoc Citizen Solid Waste Committee to review the issues under the guidance of a facilitator and bring recommendations to City Council.

Mr. Glenn reported Resource Recycling Systems, Inc. (RRSI) is the consultant group chosen by the CDV committee for consideration of City Council.

Mr. Frey reported he has twenty (20) years of experience in this field. He stated RRSI can provide information/data regarding types of outcomes from various paths. He reviewed potential ways for the City to realize savings related to waste removal services. Mr. Frey referenced the RRSI Scope of Work for Development of a Comprehensive Solid Waste Management Program contained in the City Council Packet.

(Recess 9:40 p.m. - 9:55 p.m.)

The following represents a summary of City Council discussion:

- C Issues included: City Ordinance concerns, fines, services, education, leaf burning, lawn debris, hazardous materials, disposal of large household items, paint, batteries, construction materials etc.
- C Charge a citizen driven committee to gather information.
- C Suggested a Fifteen Thousand (\$15,000) Dollar expenditure be approved.
- C Provided examples of contracts from nearby communities.
- C Expressed concern that a facilitator could lead the citizens to reach a consensus.
- C Rochester Hills does not offer a recycling facility.
- C Who would be accountable in the event of disputes -- the City or the waste hauler?
- C Who would be responsible for billing -- the City or the waste hauler?
- C Suggested sending the matter back to the CDV Committee to lower costs and establish Ad Hoc Citizen Committee.
- C Suggested SOCRRA's expertise be utilized.
- C Noted the scope and hours presented are excessive.

Mr. Frey referenced processes used in other communities related to licensing and ordinances. He referenced a group of communities which will eventually own a Ten Million (\$10,000,000) Dollar recycling facility after (10) years. He indicated prices normally are less when there is a competitive market place. Individual contracts should provide for complaint procedures and billing in detail.

Mayor Somerville indicated a Solid Waste Committee formed many years ago had examined the issues and citizens overwhelmingly indicated a desire to retain

individual garbage haulers. It was noted the City's Recycling Center had been closed by former Mayor Snell. Mayor Somerville noted SOCRRA has offered to discuss solid waste issues. She is examining the possibility of participating with neighboring cities related to drop-off disposal once or twice each year. She expressed support toward the formation of a citizen committee.

Mr. Frey reported the proposal submitted by RRSI had been written in response to an RFP and there has not been an opportunity to change any of the major tasks identified.

President Hill stated the CDV Committee had discussed the matter over several meetings in order to develop the scope of services. If the scope of work would be changed, the entire matter would have to be rebid.

Mr. Dalton offered a motion to approve the expenditure for the Consultant, no second was received; therefore, not considered.

President Hill stated Solid Waste was now a dead issue. She noted City Council could send the matter back to CDV.

Ms. Golden indicated she would like to send the matter back to CDV to consider comments and to discuss adjusting the RFP.

President Hill noted CDV has spent eight (8) months working on the matter and Council would need to provide concrete direction to CDV.

Mr. Robbins called **Point of Order**, indicating further discussion would be more appropriate under Any Other Business.

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President Hill noted CDV has spent eight (8) months working on the matter and Council would need to provide concrete direction to CDV.

Mr. Robbins called **Point of Order**, indicating further discussion would be more appropriate under Any Other Business.

13. ANY OTHER BUSINESS

President Hill stated because the Motion to hire a facilitator failed due to lack of support, she had received a number of calls asking City Council for direction as to where they want to go with the solid waste issue,

Mr. Robbins and Ms. Golden concurred the solid waste issue should be addressed with the full City Council in attendance.

Mr. Robbins stated he intends to bring forward a resolution to establish a solid waste ad hoc committee. He indicated there are residents who are specialists in environmental issues and SOCCRA. He noted Mayor Somerville has committed two (2) members of the City staff to participate in the process of establishing a waste management program. Mr. Robbins stated the issue could be dealt with in a different way, as opposed to hiring a facilitator.

President Hill suggested Mr. Robbins include objectives of the committee and the charge of the committee, as part of his proposed resolution. She indicated she will try to address the solid waste issue at the next City Council meeting under Any Other Business, noting that she would like to discuss it as soon as possible.

Mayor Somerville requested the opportunity to clarify a statement she had made at a prior City Council meeting regarding the Recycling Center on Auburn Road. She proceeded to state that Mayor Snell had brought information forward to City Council regarding his concern with the cost of operating the Recycling Center on Auburn Road and City Council voted to close it.

Mr. Robbins reported he had received several calls from residents in the area of John R near Bloomer Park expressing their concern regarding car/deer accidents. He inquired what the procedure is to get Deer Crossing signs put up.

Mayor Somerville stated it is up to the Department of Natural Resources, however she will check to see what can be done regarding this matter.

- **Solid Waste Discussion**

Ms. Hill reported a request to approve Resource Recycling Systems, Inc as the consultant for the Solid Waste Management Program had been on the April 19, 2000 City Council Agenda. A resolution was presented, no second received; therefore, no action was taken. Ms. Hill inquired why CDV Committee members had shown support on the Committee level, yet failed to show support during the City Council Meeting. The process had involved eight (8) months of work on the part of the CDV Committee.

Mr. Barnett expressed support toward the idea and processes, but not at the cost presented to City Council. He believes there are other ways to look at the matter. Mr. Barnett felt the questions and concerns presented by residents at the April 19, 2000 Council Meeting were valid.

Mr. Duistermars believes views on issues will continuously change until the final vote comes before City Council.

Committee discussion continued, as follows:

- It was noted Mayor Somerville previously had stated City staff will be available for this endeavor.
- Mr. Cope suggested Mark Glenn facilitate the Citizen Committee.
- Mayor Somerville stated Mark Glenn would probably be a staff person on the Citizen Committee.
- Ms. Millhouse suggested a sense of direction be provided to the Citizen Committee.
- It was suggested the same scope of work previously presented to the facilitator could be presented to the Ad Hoc Citizen Committee.
- It was suggested other communities be contacted for comparison.
- Mayor Somerville suggested SOCRRA make a presentation to the Citizen Committee regarding services, costs and recommendations.
- Mr. Duistermars reiterated his willingness to serve on the Citizen Committee.

MOTION by Duistermars, seconded by Hill,

Whereas, the Community Development & Viability Committee makes the following recommendation to the City Council of Rochester Hills;

Whereas, it is crucial to our community's well being that there is a desire to simplify the execution of Solid Waste Services; and

- continued -

Whereas, it is imperative that to hear the citizens views that a Citizen Driven Ad-Hoc Committee be formed by June 30, 2000; and

Whereas, this Committee is to address traditional solid waste material, recycling systems, hazardous waste management, shrubbery clippings and leaf disposal; and

Whereas, this Committee has the authority to investigate private or government solutions, or a combination of both, that will determine the optimum solution to simplify waste management in our community.

Be it Resolved, that this Ad-Hoc Committee be formed and complete its work by December 31, 2000.

Ayes: Barnett, Duistermars, Hill

Nays: None

Absent: None

MOTION CARRIED

Mayor Somerville provided a brief update related to the incident on Parke Street.

(Exit Mayor Somerville)

- **Hamlin Road Update**

Mr. Dearing noted there are two (2) separate projects on Hamlin Road. He reported, at the Mayor's direction work on, Hamlin Road from Crooks to Livernois has been placed on hold. The Hamlin Road Project from Livernois to Rochester Road work has previously been suspended; no further work has been accomplished. He reported a letter had been sent to the Funding Committee.

Ms. Hill inquired if Mayor Somerville was waiting for some direction from City Council regarding policy?

Mr. Dearing reported there are two (2) choices the City could make.

1. If the City wishes to move forward with the Federal Aid that has already been allocated, the City would need to proceed with the boulevard improvement. The project would be funded by Federal Aid.
2. If the City does not move forward with the boulevard, then there would be no Federal Aid for the project. The project would be funded by the City of Rochester Hills.

- continued -

Minutes Approved at the July 27, 2000, Community Development & Viability Committee Meeting, as Presented.

questions have been answered.

Seeing and hearing no objection, Chairperson Barnett revised the Agenda and proceeded with Agenda Item 6.

6. UNFINISHED BUSINESS (UNFINISHED OR PENDING MATTERS)

- **Solid Waste Discussion**

Discussion ensued related to the formation of an Ad Hoc Solid Waste Citizen Committee, as follows:

- It was suggested letters be sent to those persons who had expressed an interest some months ago in order to determine continued interest or not.
- What Administrative staff would be involved and what is the commitment?
- What role will City Council play?
- CDV will select a small number of interested persons for the Citizen Committee.
- Several solid waste issues.
- Resolution adopted by the CDV Committee on April 27, 2000 defines the committee, as follows:

MOTION by Duistermars, seconded by Hill,

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Whereas, this Committee has the authority to investigate private or government solutions, or a combination of both, that will determine the optimum solution to simplify waste management in our community.

Be it Resolved, that this Ad-Hoc Committee be formed and complete its work by December 31, 2000.

Ayes: Barnett, Duistermars, Hill

Nays: None

Absent: None

MOTION CARRIED

Adopted at the April 27, 2000, Community Development & Viability Committee Meeting.

Discussion continued:

- It was noted there are only two (2) haulers currently servicing the community.
- It was suggested the Ad Hoc Committee take their own minutes.
- Mr. Cope indicated Mr. Glenn does not have a background in Solid Waste.
- It was suggested the Ad Hoc Committee be comprised of twelve (12) persons.
- Suggested discussion items for the Ad Hoc Citizen Committed: traditional solid waste, recyclables, hazardous waste, leaf burning/disposal, yard waste, composting and trash haulers. Committee to examine several options/solutions.

The CDV Committee would like an answer from the Administration related to how much time and assistance will be provided to the Citizen Committee.

A Special CDV Meeting is scheduled for June 08, 2000 to appoint citizens to the Ad Hoc Citizen Committee.

- **Road Policy Discussion**

Committee discussion/questions, as follows:

- It had taken two (2) years to develop and establish the current Road Policy. Numerous Public Hearings, meetings, and surveys were conducted prior to adoption. Revisions would involve a lengthy process.
- What are the objectives? What are the goals? How can the objectives be reached?
- It was noted the residents on Hamlin Road have expressed much opposition toward a boulevard road improvement.
- City Council will have to address the Hamlin Road issues in the future.
- It was noted City Council had approved the funds for the Storm Water Consultant. The Administration is requested to provide a status report to CDV.

8. **ADJOURNMENT**

Chairperson Barnett adjourned the meeting at 7:15 p.m.

Minutes prepared by Marilyn Paulsen-Tomaszewski.

Minutes Approved at the July 27, 2000, Community Development & Viability Committee Meeting, as Presented.

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Minutes of the **SPECIAL COMMUNITY DEVELOPMENT & VIABILITY COMMITTEE MEETING** held at the Rochester Hills Municipal Offices, 1000 Rochester Hills Drive, Conference Room 110, Rochester Hills, Michigan on Thursday, June 08, 2000 @ 5:30 p.m.

1. CALL TO ORDER

Chairperson Barnett called the meeting to order at 5:35 p.m.

2. ROLL CALL

Council Members Present: Bryan Barnett, Jim Duistermars, Melinda Hill

Absent: None

QUORUM PRESENT

Administrative Staff Present: Edward Anzek, Scott Cope

Administrative Staff Absent: Marc Ott

Others Present: None

3. DETERMINATION OF A QUORUM

A Quorum is present.

4. APPROVAL OF MINUTES

No minutes available for consideration.

5. COMMUNICATIONS

No Communications were discussed or presented.

6. UNFINISHED BUSINESS (UNFINISHED OR PENDING MATTERS)

- **Ad Hoc Solid Waste Citizen Committee**

CDV Committee members reviewed and discussed Candidate Questionnaires. Effort was taken to select individuals from a wide spectrum of occupations, backgrounds and areas of the City.

The following Rochester Hills' residents were chosen to serve on the Ad Hoc Solid Waste Citizen Committee:

Karin Bickle
Linda Hogan
Keith Jones
Mark Roland
Rea Siffring

Susan Brown
Lynn Jenkins
Mildred Knudsen
Vickie Selva
Thomas Stevenson

Glenn Thompson

Members concurred a letter would be sent to all individuals selected to serve on the Citizen Committee. It was suggested the letter inquire which persons may be interested in serving as Committee Chair or Co-Chair. It was noted, the job of the Committee is to identify the issues and develop a series of strategies to address the issues. Three (3) questions were suggested for consideration when looking toward developing approaches on dealing with issues, as follows:

- Where are we now?
- Where do we want to get to?
- How do we get there?

The following is a copy of the resolution adopted by the Community Development & Viability Committee on April 27, 2000.

MOTION by Duistermars, seconded by Hill,

Whereas, the Community Development & Viability Committee makes the following recommendation to the City Council of Rochester Hills;

Whereas, it is crucial to our community's well being that there is a desire to simplify the execution of Solid Waste Services; and

Whereas, it is imperative that to hear the citizens views that a Citizen Driven Ad-Hoc Committee be formed by June 30, 2000; and

Whereas, this Committee is to address traditional solid waste material, recycling systems, hazardous waste management, shrubbery clippings and leaf disposal; and

Whereas, this Committee has the authority to investigate private or government solutions, or a combination of both, that will determine the optimum solution to simplify waste management in our community.

Be it Resolved, that this Ad-Hoc Committee be formed and complete its work by December 31, 2000.

Ayes: All
Nays: None
Absent: None

MOTION CARRIED

Items for possible consideration by the Ad Hoc Citizen Solid Waste Committee:

- Solid waste collection within the Community that will reduce the number of trucks.

- Ways to reduce the number of days garbage sits on the street.
- How do we address the hazardous waste issue?
- How do we improve our recycling?
- How much will this cost?
- Leaf burning issue.
- Compostables.

The Ad Hoc Solid Waste Citizen Committee to provide reports and/or updated to the CDV Committee; a specific time frame for reporting has not yet been determined. The first meeting of the Ad Hoc Solid Waste Citizens Committee will be held on Monday, June 26, 2000 @ 7:00 p.m. in Conference Room 127. The Committee will select a Chair at its first meeting and establish a meeting date/time which will accommodate the members. Mr. Duistermars will attend the Ad Hoc Meetings as a representative of the CDV Committee.

7. NEW AND MISCELLANEOUS BUSINESS

No New and Miscellaneous Business was discussed.

8. ADJOURNMENT

Mr. Barnett adjourned the meeting.

Minutes prepared by Marilyn Paulsen-Tomaszewski.

Minutes Approved at the July 27, 2000, Community Development & Viability Committee Meeting, as Presented.

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Minutes of the SPECIAL COMMUNITY DEVELOPMENT & VIABILITY COMMITTEE MEETING held at the Rochester Hills Municipal Offices, 1000 Rochester Hills Drive, Conference Room 110, Rochester Hills, Michigan on Thursday, June 29, 2000 @ 5:30 p.m.

1. CALL TO ORDER

Chairperson Barnett called the meeting to order at 5:40 p.m.

2. ROLL CALL

Council Members Present: Bryan Barnett, Jim Duistermars, Melinda Hill

Absent: None

QUORUM PRESENT

Administrative Staff Present: Edward Anzek, Scott Cope

Administrative Staff Absent: Marc Ott

Others Present: Josephine Geraci, Frank Geraci

3. DETERMINATION OF A QUORUM

A Quorum is present.

4. APPROVAL OF MINUTES

No minutes available for consideration.

5. COMMUNICATIONS

No Communications were discussed or presented.

6. UNFINISHED BUSINESS (UNFINISHED OR PENDING MATTERS)

- **Ad Hoc Solid Waste Citizen Committee**

The first meeting was held on Monday, June 26, 2000; it was well attended. The group was enthusiastic. The next meeting to be held on July 10, 2000. The Citizen Committee is planning to meet every two (2) weeks. It was noted, a specific City staff person has not been designated by the Mayor, but Citizen Committee requests for help could be brought forward. The Citizen Committee understands they are responsible for taking their own minutes. Ms. Karin Bickle was elected as a Chairperson. Mr. Duistermars will attend the meetings.

The Citizen Committee has requested copies of the following:

- Related City Ordinances.
- Current County Plan (Karin Bickle may have to obtain at the County).
- City Council Minutes related to this matter.
- Demographics (generally speaking, the number of homes in Rochester Hills, the number of businesses).

- continued -

Minutes Approved at the July 27, 2000, Community Development & Viability Committee Meeting, as Presented.

- Documentation related to speed counts.
- Strategic Plan.
- Environmental Plan from the Planning Department.
- List of current licensed haulers in the City.
- Any haulers the City knows about that are not licensed to operate in the City or are in operation in other communities.
- City's criteria for licensing.
- Review of plans of other cities.
- Review of complaints - looking for trends.

Ms. Hill inquired if the Citizen Committee has determined its scope of work or outlined what it intends to accomplish.

Chairperson Barnett reported four (4) areas were highlighted, but the scope of work was not specifically discussed. The starting points mentioned were as follows:

- Composting.
- Hazardous materials.
- Waste pickup.
- Recycling.

Ms. Hill stressed the importance of a plan. She noted two (2) concerns previously addressed were:

- Increases in the cost of waste removal services
- The number of trucks traveling City roads on a daily basis

Mr. Duistermars noted the above concerns were discussed. He noted it was recommended that the Citizen Committee examine ways to improve the system and reiterated a problem exists in the City. He reported, at the next meeting, Citizen Committee members would begin the task of organizing a plan and gathering ideas for options for City Council to consider. It was noted, the Citizen Committee has chosen a Recording Secretary to take Meeting Minutes. The Citizen Committee understands they need to bring recommendations to CDV before the end of the year.

Mr. Duistermars stated the Citizen Committee inquired if funds were available to the Committee for a consultant and/or conducting a survey. It was noted, prior approvals must be granted prior to any expenditures.

Ms. Hill offered to submit copies of materials gathered in the past on this topic.

7. NEW AND MISCELLANEOUS BUSINESS

Ms. Josephine Geraci, 1566 Colony Drive, Chair of Ad Hoc Cemetery Committee, appeared before the committee to report on Cemetery issues. Meetings have been held in March, April, May and June 2000 and goals established, as follows:

- continued -

Minutes of the Special Community Development & Viability Committee Meeting
held at the Rochester Hills Municipal Building, 1000 Rochester Hills Drive, Conference
Room 223, Rochester Hills, Michigan, on Thursday, September 21, 2000 at 5:30 p.m.

1. CALL TO ORDER

Chairperson Barnett called the meeting to order at 5:38 p.m.

2. ROLL CALL

Council Members Present: Bryan Barnett, Jim Duistermars, Melinda Hill

Absent: None

QUORUM PRESENT

CDV Administrative Staff Present: Edward Anzek, Stephen Erickson

Administrative Staff Absent: Scott Cope

Others Present: Pat Somerville, Mayor
Marc Ott, City Administrator
Kurt Dawson, Director of Assessing

Ad Hoc Solid Waste Citizen

Committee Members Present: Karin Bickle
Lynn Jenkins
Tom Stevenson

3. DETERMINATION OF A QUORUM

A Quorum is present.

4. APPROVAL OF MINUTES

No minutes were presented.

5. COMMUNICATIONS

No communications were presented.

6. UNFINISHED BUSINESS (UNFINISHED OR PENDING MATTERS)

Presentation – Ad Hoc Solid Waste Citizen Committee

Ms. Bickle, Chair of the Ad Hoc Solid Waste Citizen Committee, appeared before the CDV Committee. She referred to a yearly report prepared by Oakland County related to solid waste. The report indicated, after five (5) years, Oakland County is expected to run out of landfill space and will be required to site a new landfill, or export solid waste via a transfer station. Oakland County would like to see communities reduce solid

waste by thirty (30%) percent by 2010. Rochester Hills residents have expressed concern related to the number of trash removal trucks on City streets and increases in charges for trash removal. The Committee is conducting a review and evaluation of how other municipalities are addressing the issues. The Committee stressed the necessity of educating the community on the importance of recycling and composting. In the future, Rochester Hills will need to provide a means for household hazardous waste disposal. It was suggested the City consider leaf and brush pick up services as an alternative to burning. The Committee has been focusing on the following items:

1. Solid Waste
2. Recycling
3. Household Hazardous Waste
4. Composting

Various items under review and/or consideration are as follows:

- Establish City hauler districts.
- Assign a City Liaison.
- Review current City Ordinances.
- Educate the community.
- Examine various rate structures, i.e., subdivision contracting versus individual contracting.
- Focus on residential districts.
- Examine ways to provide the best possible service to the community at the lowest cost.
- Investigate ways to lower the number of trash removal vehicles on City streets.

What items would CDV like contained in the Ad Hoc Committee recommendation report?

- Include costs of services.
- Include “what if” scenarios and “pros & cons.”
- Include comparisons of other communities.

When could the Ad Hoc Committee present a report to CDV?

- The target date set is six (6) months.
- The Committee is working on a mission statement.

Is funding available to the Ad Hoc Committee for research?

- Any request for reimbursement **must** be submitted for consideration prior to incurring any expenses.
- Ad Hoc members are considering a visit to Midland; they inquired if they would be reimbursed for mileage. CDV suggested information be facilitated by the City and received in written form.

- Mayor Somerville inquired why the Ad Hoc Committee would need to travel to Midland if the City would not be getting into the business of picking up trash.
- The Committee would like to see how a truck operates on site.
- Ad Hoc members indicated they would like to visit the recycling plant to observe the sorting process.
- The Clerk's Office is preparing name badges for the Ad Hoc Committee members.

Presentation – Hamlin Road

Mayor Somerville reported the overlay has been completed on Hamlin, from Livernois to Rochester Road. Hamlin Road, to John R. from Rochester Road east, is one-half complete. It was noted a portion remains incomplete because G & V Properties will be installing underground water and sewer facilities in the area, and would damage the asphalt. The entire section of Hamlin, from Rochester Road to Dequindre, will have an overlay of asphalt completed. Mayor Somerville stated Mr. Dearing removed the funding for the Hamlin Road project, from Livernois to Crooks, after discussions about boulevards. Mayor Somerville believes the County has set aside the funds for the City to use at a future date. Mayor Somerville indicated she did not feel a boulevard was appropriate for the road, would cost 2/3rds more to build, involves increased maintenance costs and would be difficult for maneuvering large vehicles (fire vehicles and school buses). It is uncertain when the section of Hamlin, from Crooks to Livernois, would be completed. The residents on Hamlin Road, between Livernois and Rochester Road, have held meetings and indicated they will accept a 3-lane road without further controversy. The Administration is waiting for City Council to review its policy on boulevards. It was noted the Strategic Planning process recommended that the City not install boulevards, but that turn lanes and road widening be installed.

Mr. Barnett noted topics from the Strategic Planning Committee were the result of input received from the community and did not represent a decision by the Strategic Planning Committee.

Ms. Hill stated City Council did not move forward with any decision on Hamlin Road, between Rochester Road and Livernois, and there has been no policy change. The Administration needs to come forward with a proposal and associated costs. Ms. Hill stated she had understood that eighty (80%) percent of the funding for the completion of Hamlin Road, from Livernois to Crooks, was through Federal Funds. She believes, if a boulevard would not move forward, funding would be lost and the City would be required to fund that portion of roadway entirely. It was noted Hamlin improvements, from Livernois to Crooks, had been approved and followed City policy. Ms. Hill stated the Master Thoroughfare Plan does need to be referenced when paving projects are considered.

Mayor Somerville stated Mr. Holmberg had requested Mr. Dearing submit a letter stating that the road section would remain on the list and then the funding would not be lost. She believes the letter was written, but not within the ten (10) day time frame.

Ayes: Barnett, Hill
Nays: None
Absent: Duistermars

MOTION CARRIED

Special Meeting of November 02, 2000

MOTION by Hill, seconded by Barnett,

Resolved, that the Minutes of the City Council Community Development & Viability Committee Meeting held November 02, 2000, be approved, with the following amendment:

- “Mr. Erickson indicated if Hamlin (Livernois to Crooks) ~~would~~ could be improved as a five (5) lane roadway, funding ~~would~~ could be lost.”

Ayes: Barnett, Hill
Nays: None
Absent: Duistermars

MOTION CARRIED

5. COMMUNICATIONS

Information distributed from the Ad Hoc Solid Waste Citizen Committee.

(Enter Jim Duistermars 5:45 p.m.)

6. UNFINISHED BUSINESS (UNFINISHED OR PENDING MATTERS)

Brief Update of Ad Hoc Solid Waste Citizen Committee

Ms. Bickle, Chair of the Ad Hoc Solid Waste Citizen Committee, reported the Committee has been meeting since June 26, 2000. The Committee developed a mission statement and identified goals. It was noted, the main focus of the committee was residential uses. There is a need for education related to household hazardous waste, recycling, composting and solid waste. Education could be provided on the City’s WEB site, cable TV and through the community schools.

1. Household Hazardous Waste

- Develop a program for disposal of household hazardous waste.
- Review and discuss numerous contracts and materials.
- Consider possible grant opportunities available through Oakland County for a group of north Oakland communities.

2. Recycling

- A previous committee helped establish City Ordinances.
- Discussion followed regarding enforcement of Ordinances.
- Development of an informational “re-use guide.”
- Examine ways to address concerns related to waste haulers commingling recyclables with other waste in the trucks.
- Nearby communities conduct recycling education for citizens.

3. Composting

- Review composting regulations.
- Since Rochester Hills is “Tree City,” the residents have the burden of leaf removal and/or disposal.
- Offer alternatives to leaf burning.

4. Solid Waste

- Examine ways to reduce the number of waste removal trucks in order to lessen the impact on subdivision roads.
- Encourage waste haulers to be more responsive to complaints.
- Review the option of one citywide contractor “single hauler” as a way to reduce costs, ways to address complaints and ways to lower the number of trucks versus continuation of individual homeowner contracts.
- Recognize that solid waste is more than just “trash.”
- Conduct background and research identifying neighboring municipalities procedures.
- Review financial data comparing services in Rochester Hills and nearby communities.
- Question the fairness of charging for waste removal through a City Millage based on State Equalized Value (SEV). Ask the question: Should residents in higher priced homes pay more than residents in smaller homes for the same service?
- Consider including waste removal charges on water bills.
- Consider stricter licensing requirements and higher performance standards.

The Ad Hoc Solid Waste Citizen Committee will continue to examine the issues prior to providing a report to CDV. The Ad Hoc Solid Waste Citizen Committee’s final report, including a synopsis of options, will be provided to the CDV Committee. It was noted the CDV Committee will use the Ad Hoc report as a resource and will make recommendations to Council.

Chairperson Barnett stepped down, turning over the Chair to Vice Chairperson Duisternars.

(Exit Chairperson Barnett 7:10 p.m.)