



**City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS**

**1000 Rochester Hills Dr.
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Legislative File No: 2026-0045

TO: Mayor and City Council Members

FROM: Tracey Balint, P.E., Interim Director, Department of Public Services

DATE: February 9, 2026

SUBJECT: Water Meter Test Bench Software

REQUEST:

City Council is requested to authorize a blanket purchase order for the City's Water Meter Test Bench annual software maintenance for a term of five (5) years to Mars Company of Ocala, Florida in the amount of \$173,333 and further authorizes the Procurement Manager to execute a contract on behalf of the City.

City Council is requested to waive Section 2-273(b), the 3-year requirement for long term contracts, under Section 2-281, which allows City Council the authority to waive any regulation or procedure pertaining to purchasing, deeming it to be in the best interest of the City to allow a 5-year contract.

REASON FOR PURCHASE:

In 2019, the City Council approved the purchase of a water meter test bench designed to calibrate, test, and verify the accuracy of the City's water meters. This initial acquisition included the physical test bench, necessary software, training, and installation services following a competitive solicitation through the MITN system. The MARS Company was awarded the contract in the amount of \$204,962.00, which included a five-year annual maintenance agreement scheduled to expire in July 2026.

Continued support and software updates are integral to maintaining the equipment and ensuring its long-term functionality. To address the upcoming expiration, the MARS Company provided proposals for both three-year and five-year terms for the software licensing, support, and certification. In evaluation of the two proposals, the City is recommending that City Council waive Section 2-273(b) the 3-year requirement for long term contracts, under Section 2-281, which allows City Council the authority to waive any regulation or procedure pertaining to purchasing, deeming it to be in the best interest of the City to allow and enter into a 5-year contract for a cost savings total of \$132,982.00 over the five years.

PROCESS:

Vendor Name and Address:
MARS Company
3925 SW 13th Street
Ocala, FL 34474

Reason for Selection:
Proprietary/Best Value

Method of Purchase:
Blanket Purchase Order

BUDGET:

Funding is included in the FY 2026 Adopted Budget and the FY 2027-2031 Projected Budgets

Fund Name	Department Account No	Account No. Description	5-Year Budget Amount	5-Year Cost	Remaining Budget
Sewer	510.801000	Professional Services	\$86,666.50	\$86,666.50	\$0
Water	530.801000	Professional Services	\$86,666.50	\$86,666.50	\$0
		Total	\$173,333.00	\$173,333.00	\$0

RECOMMENDATION:

It is recommended that City Council authorize a blanket purchase order to the MARS Company of Ocala, Florida, for the City's water meter test bench annual software maintenance fees for a total amount not-to-exceed \$173,333.00 for a term of five (5) years and further authorizes the Procurement Manager to execute the contract on behalf of the City.

It is also recommended that City Council waive Section 2-273(b) the three (3) year requirement for long term contracts, under Section 2-281, which allows City Council the authority to waive any regulation or procedure pertaining to purchasing, deeming it to be in the best interest of the City to allow entry into a five (5) year contract for maintenance agreement.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney Yes N/A