



# Rochester Hills

## Minutes - Draft

### City Council Regular Meeting

1000 Rochester Hills Dr  
Rochester Hills, MI 48309  
(248) 656-4600  
Home Page:  
[www.rochesterhills.org](http://www.rochesterhills.org)

*David J. Blair, Susan M. Bowyer Ph.D., Ryan Deel, Dale A. Hetrick, Stephanie Morita,  
Theresa Mungoli and David Walker*

**Vision Statement:** *The Community of Choice for Families and Business*

**Mission Statement:** *"Our mission is to sustain the City of Rochester Hills as the premier community of choice to live, work and raise a family by enhancing our vibrant residential character complemented by an attractive business community."*

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Monday, July 27, 2020

7:00 PM

1000 Rochester Hills Drive

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#### CALL TO ORDER

*President Deel called the Regular Rochester Hills City Council Meeting to order at 7:00 p.m. Michigan Time.*

#### ROLL CALL

**Present** 7 - David Blair, Susan M. Bowyer, Ryan Deel, Dale Hetrick, Stephanie Morita, Theresa Mungoli and David Walker

#### Others Present

*Bryan Barnett, Mayor  
Tina Barton, City Clerk  
Sean Canto, Fire Chief/Emergency Services Director  
Scott Cope, Building/Ordinance/Facilities Director  
Paul Davis, Deputy Public Service Director/City Engineer  
Pam Gordon, Human Resources Director  
Gary Nauts, Facilities Manager  
Leanne Scott, Deputy Clerk  
Joe Snyder, Chief Financial Officer  
John Staran, City Attorney  
Tom Talbert, Strategic Innovations Specialist*

#### PLEDGE OF ALLEGIANCE

#### APPROVAL OF AGENDA

**A motion was made by Hetrick, seconded by Mungoli, that the Agenda be Approved as Presented. This motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungoli and Walker

## COUNCIL AND YOUTH COMMITTEE REPORTS

### Planning Commission:

Vice President Bowyer announced that the Planning Commission has two items which will be coming before City Council: 1) the Groves at Rochester University, a 70-unit Pulte development on the north side of the University which abuts to the green spaces; and 2) the Redwood Development located on the south west corner of Avon and Dequindre which has both wetlands and open spaces. She stated that also coming to Council are several possible ordinance changes that were reviewed by the Planning Commission.

### Avondale Youth Assistance (AYA):

Ms. Morita announced that Avondale Youth Assistance started handing out their Student Recognition Awards last weekend. She encouraged everyone to go to the AYA Facebook page to see pictures. She extended a huge thanks to the Mayor and elected officials who took time to sign and frame the certificates. She stated she is very proud of the students and cannot wait to see what they do in the future.

### Paint Creek Trail Commission:

Mr. Walker extended his appreciation to the City of Rochester Hills for all of its hard work maintaining the memorial Moutrie Garden just north of Tienken on the Paint Creek Trail. He stated the garden is a pollinator garden and is planted with a lot of local vegetation and makes for a very beautiful setting.

### Rochester Avon Recreation Authority (RARA):

Ms. Munglioli announced that RARA has begun some of its programming and she encouraged all interested to take a look at their website at rararecreation.org.

## PRESENTATIONS

2020-0301 Swearing-In Ceremony for Firefighter/Paramedics and Firefighter/EMT's

Attachments: [07272020 Agenda Summary.pdf](#)

**Sean Canto**, Fire Chief/Emergency Services Director, introduced two new Firefighter/Paramedic candidates and three Firefighter/EMT candidates:

Donovan Ballerini, Firefighter/Paramedic

John Roncelli, Firefighter/Paramedic

Michael Hill, Firefighter/EMT

Blake Hinman, Firefighter/EMT

Christiaan Oosterveen, Firefighter/EMT

**Tina Barton**, City Clerk, administered the Oath of Office to the incoming

*Firefighter/Paramedic and Firefighter/EMT candidates.*

**President Deel** thanked the Rochester Hills Fire Department for their service to the City.

**Presented.**

- 2020-0302** Presentation of Congressional Record to Mayor Bryan K. Barnett for his outstanding service as the 77th President of the U.S. Conference of Mayors; Congresswoman Haley Stevens, presenter

**Attachments:** [07272020 Agenda Summary.pdf](#)  
[Congressional Record.pdf](#)

**Congresswoman Haley Stevens** thanked City Council, Mayor Barnett, the firefighters, police, paramedics, front line workers and City personnel for their leadership and dedication to the City of Rochester Hills. She presented Mayor Barnett with the Congressional Record for his outstanding service as the 77th President of the U.S. Conference of Mayors. She stated it is a privilege to recognize a public official who is such a dynamic leader and has such an admirable legacy of work.

**Mayor Barnett** thanked Congresswoman Stevens for the recognition and honor. He noted one does not have to be from the same political party to get things accomplished and work together for the common good.

**President Deel** congratulated Mayor Barnett on completion of his term as the 77th president of the U.S. Conference of Mayors.

**Presented.**

- 2020-0291** Legislative Update presented by State Senator Mallory McMorrow

**Attachments:** [07272020 Agenda Summary.pdf](#)

**State Senator Mallory McMorrow** presented the following Legislative updates:

- The State is estimated to face a \$6.2 billion revenue loss over the next few years as a direct result of the COVID-19 pandemic. The Governor's office and Legislature put together a \$2.2 billion budget deal for FY2020 with furloughs and tightening across the board and carefully considered uses of CARES Act funds. Municipal funding and K-12 education were priorities in establishing this budget. There is a net gain of \$256 million for schools. She worked together with Dr. Robert Shaner, Superintendent of Rochester Community Schools and member of the Return to Learn task force, as well as other superintendents, teachers, and parents to work on what returning to school should look like. No matter what form returning to school takes, it is apparent that there will be some additional cost involved to make sure everyone is kept safe.
- The budget also includes additional local revenue sharing. In many places local municipal revenue sharing still has not recovered from 2008.
- There was a \$4.8 million cut to PFAS remediation. There is no safe level of these contaminants in our drinking water and although there were cuts to remediation funding, more stringent PFAS regulations were approved through

the Legislature and are going into effect. Michigan is home to 21 percent of the world's fresh water supply and these newly approved PFAS regulations could mean that Michigan would actually lead the nation in PFAS regulation. She has been working with Congresswoman Slotkin on a bill pending in Congress that would have Federal PFAS regulations follow Michigan's lead. It is much more cost-effective and safe long-term to prevent these chemicals from getting into our water supply than to have to do expensive clean-up and remediation on the back end.

- Some funding from the State's rainy day fund was pulled leaving that fund with approximately \$800 million to help with financial challenges. The State has another Revenue Estimating Conference in August which should give us more information about the State's finances.

- She is working with colleagues in Congress and U.S. Senate to get additional funding through the HEROES Act.

- School districts across the State are making plans for the return to school. She applauded Rochester Community Schools for being the district that is most communicative with parents concerning getting their input on what back to school should look like in this pandemic year. She mentioned one of the concerning things about virtual learning is the incredible challenge it presents for parents who are working from home while staying at home with their kids. She encouraged constituents to reach out if they have any ideas or concerns regarding this.

- She signed a bipartisan resolution to pause most standardized testing for the year. Students missed out on the end of their school year last year. Virtual learning is fine to a point, but students need to have face-to-face time with their teachers and she is making that a priority. She stated she was a guest at many fourth grade Zoom school lessons over the past few months and they cannot compare to in-person education. She remarked she saw some nerf gun fights happening in the background leading one to question just how much of the teacher's lesson was actually getting across. She wants to ensure that any of the face-to-face time the students get is not only safe but is actually used for teaching and not for testing. Exceptions to this standardized testing pause would be the ACT and SAT college entrance exams.

- She stated **City Clerk Tina Barton** has partnered with her to make sure that people get accurate information about the upcoming election. Only about ten percent of the absentee ballots issued in Oakland County have been turned in so far. That means a lot of ballots are outstanding so she is working on letting people know the different ways they can return their ballot. With the current delays in the U.S. Postal Service, she cautioned against people returning their ballots by mail because it might not get there by the deadline. If people have not received their absentee ballot, they can check on-line or they can call their city clerk's office.

- She serves on the Energy and Technology Committee in the Senate and a letter has been drafted to DTE concerning the significant power outages many cities, including Rochester Hills, are experiencing. She will meet with DTE to better understand their plan concerning tree trimming, infrastructure upgrades and how the public can be better informed. Additionally, she stated, there is a bill moving through the Senate right now that is authored by Senator Ed McBroom from the Upper Peninsula that would raise Michigan's cap on residential solar. She supports this bill because it could create more competition in the market and it lets the utility companies know that people have

to be able trust that they will be providing them with reliable energy.

- She thanked everyone for their support of cocktails-to-go and the social districts package that moved through the Legislature. She stated it will be a big help to all of the small restaurants and bars trying to navigate how to remain open during the pandemic.

**Ms. Morita** shared that her subdivision has experienced several power outages not related to weather conditions, but related to the old, failing infrastructure. She remarked DTE has not addressed this issue, resulting in residents not getting the service for which they pay and deserve. She noted one huge area of concern is for people with medical needs who rely on medical equipment such as a CPAC machine or oxygen. She noted that while these machines come equipped with a backup battery, that battery only has so much life and these people cannot have their power go out for a significant length of time. She thanked both Mayor Barnett and Senator McMarrow for reaching out to DTE for answers. She offered to talk to DTE herself if Senator McMarrow thought it would help.

**Senator McMarrow** stated she is currently meeting with DTE to get this situation resolved satisfactorily and in a timely fashion. She mentioned she went back in the record to years 2013 and 2014 and noticed power outages were issues then as well. She stated that at that time the City was told the outages were mostly caused by downed trees and that more trees needed trimming. But, she maintained, the infrastructure is aging and these outages cannot continue to occur so frequently. She mentioned many residents are spending between \$5000.00 to \$10,000.00 on a whole-home backup generator. She stated she has received calls from people who have lost thousands of dollars of medication because it needed to be refrigerated and they cannot get it refilled. She mentioned newborns and the elderly are also very vulnerable to these frequent outages. She stressed she will be very firm with them and will share any feedback.

**Ms. Morita** thanked Senator McMarrow and expressed interest in knowing what justification DTE presented to the Michigan Public Service Commission (MPSC) for their requested rate increase.

**Senator McMarrow** stated the MPSC rejected DTE's most recent rate increase request. She stated she will be working with MPSC Chair, Dan Scripps, to understand why the rate increase was rejected and what DTE needs to do to make their service more reliable.

**Mr. Hetrick** asked Senator McMarrow to comment on the trend in State Shared Revenue over the next few years.

**Senator McMarrow** shared there is a bipartisan effort to look at some of the issues that have negatively impacted State funding in local municipalities over the past decade. She stated she is hopeful that there will be some reforms soon. She noted that K-12 funding revenue sharing is her top priority. She stated a recession is very probable over the next two years and looking at how the State will recover from it is also her priority. She commented she has been very encouraged by both the budget agreement for FY2020 and the negotiations

beginning for FY2021, both having an October 1, 2020 deadline. She encouraged the City to send her any budget priorities and she will make sure they are included in the budget conversations. She added she would send out a link for a video following the August Revenue Estimating Conference after which they will have a better idea of the State's future budget forecast.

**Mr. Hetrick** stated the video link would be very helpful for City Council to better prepare for the year's term as well as the future.

**Senator McMarrow** stated for the past few months her office has been doing a monthly call with mayors and city managers throughout the district to discuss major budget issues. She stated that when the next call is scheduled she will send out a notice, but this would probably be after the Revenue Estimating Conference in August. She added that if it helps to bring someone from Treasury into that meeting, she will arrange that.

**Mayor Barnett** informed Councilwoman Morita that he included her in an email he sent to the City's new DTE representative, Jennifer Whitaker. He stated that Ms. Whitaker mentioned getting some additional assistance in underground maintenance work that needs to be done in the district and he suggested the Senator's office can put some additional pressure on DTE to make sure the City gets some assistance. He thanked her for her support and stated that both the State and City are better financially than anticipated.

**Tina Barton**, City Clerk, thanked Senator McMarrow for the partnership she has had with the Clerk's office in getting information out to the constituents regarding voter rights, responsibilities and options.

**President Deel** thanked Senator McMarrow for presenting her Legislative Update this evening.

**Presented.**

**2020-0255** Presentation of Seven-Year Financial Forecast - Fiscal Years 2021-2027; Joe Snyder, CFO, presenter

**Attachments:** [07272020 Agenda Summary.pdf](#)  
[7-Year Financial Forecast \(2021-27\).pdf](#)  
[Presentation.pdf](#)

**Joe Snyder**, Chief Financial Officer, presented the Seven-Year Financial Forecast for 2021 through 2027. He stated that the forecast was developed to give City Council and the public a forward look at the City's financial picture and is intended to identify financial trends, issues, and opportunities to enable the City to proactively address issues rather than be forced into a reactive position.

He explained the Seven-Year Financial Forecast is built by projecting current service levels, programs, and policies through a set of conservative financial assumptions to envision the impact of service levels, programs, and policies into the future. This Forecast considers the City's Governmental Funds Fund Balance Policy and Capital Improvement Plan. He stressed the forecast is not

*intended to be a budget, a proposed spending plan, or a policy recommendation. He stressed the Seven-Year Financial Forecast rather sets the stage for budget development by aiding Department Directors, the Mayor, and City Council in establishing priorities and allocating the City's resources most appropriately. He noted the forecast helps to project economic outcomes, their effects on the City's revenues, and the level of services and programs the City may be able to deliver within those forecasted revenue flows.*

*He noted the following key assumptions regarding Revenues, stressing that conservative estimates are utilized:*

- Taxable values are moving in the right direction. Last year, a three percent increase for taxable value was projected for FY2021. He announced the City will be experiencing a 4.2 percent increase in taxable values for next year. That additional gain positively impacts the City's forecast not only for 2021, but ripples out into 2022, 2023 and beyond. The City is continuing to be very conservative with a 2.5 percent increase for 2022 and over the long-term. The current State Equalized Value (SEV), or market value, exceeds the taxable value by 19 percent and is the highest on record. This is a taxable value cushion as we are able to tax at the lower amount. Residential market values make up 78 percent of the City's tax base and industry makes up eight (8) percent and both are looking very solid. Residential actually appears extremely solid and has not been negatively impacted due to COVID. The volume of sales may have slowed slightly because of COVID, but the homes that are hitting the market are sold very quickly and at very strong prices. This is good news as taxable values are a large part of the City's income stream. Commercial values comprise the other 14 percent of taxable values for the City and shows no sign of weakness. The taxable value cushion for commercial values is around 19 percent higher than what its taxable value is.*
- State Shared Revenue is projected at a modest ten (10) percent reduction by year-end due to COVID, down from May when it was projected to be around 22 percent. With a little bit less of a drop this year, it will be a little bit less of a bounce back next year as the City is trying to be slow and conservative with its growth moving forward. Back in May, in the heart of the shutdown, the Michigan Department of Treasury's estimates of State Shared Revenue for March/April was projected to be 50 percent less than the prior year. While it was actually only 7.7 percent less, it will still take four to five years to get back to where it was in 2019.*
- There is no change in Investment Income from May. The Federal Reserve has reduced the Federal Funds rate from 0.0 to 0.25 due to COVID and that means that the City's investment income may be reduced for a while until things begin to stabilize and rates start to increase again.*
- Act 51 revenues are currently projected to decrease due to COVID by 13 percent in FY2020 before recovering in FY2021 and beyond, down from an earlier 18 percent reduction projection.*
- All other revenue sources had a 25 percent projected drop due to the City shutdown for three months. However, the Building Department remained very steady throughout the lock down and since the ban on construction was lifted in May, exceeds its 2020 revenue numbers.*
- Parks had a decline in revenue this year mainly due to the loss of field rentals and some reduced programs due to COVID, but a bounce back over the next*

two years is anticipated.

- All other City revenues are proposed to be very conservatively projected due to the uncertainty with COVID.

- Act 51 revenues comes monthly from the State through gasoline taxes and goes exclusively to the Major Roads and Local Street Funds. Back in May early estimates for the months of lock down were projected to be about 50 percent less year-over-year, but the last two Act 51 payments that have come in were about 22 percent less year-over-year.

- Key assumptions maintain the same bottom line millage rate at 10.4605. Local Street I, II and III are anticipated to be combined and renewed into one single millage starting in FY2021. The OPC Debt Refunding is expiring after FY2021 so the City has one more year for that debt payment. The potential for the OPC millage renewal increase is not included in today's forecast. He stated that since this vote is scheduled for the August Primary Election which has not yet occurred, it is best not to assume what the outcome will be so it will be left status quo for now. This would replace the current .2295 OPC operating millage with the new 0.32 OPC operating millage, an increase of 0.09 mill. If this OPC millage passes, it would increase the overall bottom line millage from 10.4 mill to 10.5 mill.

- Expenditures and projects are largely status quo for next year and over the next few years.

**Mr. Snyder** noted that based on these assumptions, the Fund Forecasts are conservative and include the following:

- General Fund revenues remain very steady around \$25 million per year with some long-term growth anticipated. About 40 percent of General Fund revenue comes from property tax, 25 percent comes from State Shared Revenue and that is anticipated to be reduced by approximately ten (10) percent this year due to COVID with some growth moving forward. The remaining 35 percent of the City's revenue comes from other sources such as building permits and park rentals and the COVID-related decreases in the 2020 revenue have been incorporated.

- General Fund expenditures are fairly steady at approximately \$25 million. The majority of General Fund expenses are personnel, along with supporting expenditures such as professional services, internal allocation charges, supplies, etc. and remains fairly consistent from year-to-year.

- Transfer-out represents the remaining piece of General Fund expenditures. In 2019 there was a large transfer-out to the Capital Improvement Fund in order to set the General Fund Balance at 80 percent of annual operating expenditures and this is within the 70 to 80 percent target level. Any funding above that level will be transferred-out to the Capital Improvement Fund. The General Fund structural surplus is projected to be at a slightly reduced level than it was previously due to the COVID-related revenue reduction.

- The City will start FY2021 with the General Fund Balance at approximately \$19 million with any additional funds being swept over to the Capital Improvement Fund for future projects. Long-term the General Fund Balance is in good shape.

- The Capital Improvement Fund is the General Fund's Capital Reserve and can be directed City-wide. In 2020 the most significant costs in the Capital Improvement Fund were the museum dairy barn roof replacement, the museum equipment barn reconstruction, the Bolinger and Michelson Special



Assessment Districts (SAD's), and Phase 1 of the Innovation Hills Playground. For 2021, Capital Improvement funds are projected for Phase 2 of the Innovation Hills Playground, as well as the Borden Office Relocation Project. Capital Improvement Fund revenue projections are more positive than they were in the May financial forecast with the Capital Improvement Fund Balance now estimated to be over \$4 million by 2026 and 2027. This gives the City more flexibility to move up projects that were deferred in May. Long-term, the Capital Improvement Fund is in good shape.

- Act 51 provides for the majority of Major Road revenues, and when combined with other revenue sources, Major Road revenues are approximately \$6 million per year. In 2018 and 2019, other revenue sources contributed to the Major Road Fund. In 2018, the City had funding from the Local Development Finance Authority (LDFA), the State of Michigan, and the Michigan Department of Transportation (MDOT) for Hamlin Road from the west City limits to Adams, Auburn Road and for South Boulevard. In 2019, the City had funding from the Capital Improvement Fund and from the State of Michigan for Auburn Road and Livernois.

- Major Road expenditures are predominantly determined by the amount of Capital Projects scheduled each year. Major Road operating expenditures remain fairly consistent at approximately \$2 million per year. 2019 was a massive year for Capital with the Auburn Road Corridor and Livernois Reconstruction Project. Future Capital outlay costs include Major Road projects as identified in the most recent Capital Improvement Plan. Some of the significant Major Road projects looking forward and for 2021 are Hamlin Road from Adams Road to Crooks, Butler Road and beginning the Avon/Dequindre/23 Mile Road Project. For 2022, we have Waterview which will be funded by the LDFA, as well as Old Perch and Auburn Road from Rochester Road to Culbertson. Big projects for 2023 are Barclay Circle and Avon Industrial Drive, and for 2026 widening Adams Road from Hamlin Road to Walton Road.

- A good portion of the Major Road Fund balances will go toward FY2021 programs with the Fund being reserved for the highest priority projects. Long-term, the Major Road Fund is in good shape and the City has the ability to schedule projects as they become available.

- Local Streets has diversified revenue sources with approximately 40 percent from Local Street Millage, 22 percent from Act 51, and transfers-in from the General Fund and the Major Road Fund. Local Streets are less dependent upon Act 51 than Major Roads, as 75 percent of Act 51 goes to Major Roads and 25 percent to the Local Streets Fund.

- Local Street expenditures are approximately \$10 million per year and is evenly split between Operating and Capital. 2019 was a large year for Local Street work, including the \$5 million Local Street Rehab Program and paving of School Road and the Auburn Road Corridor alleyways. In 2020, there is the \$5 million Local Street Rehab Program as well as Bolinger and Michelson.

- Forecasting long-term, the Local Street Fund is able to support an annual Local Street Rehab Program of \$5 million per year. General Fund transfer-in to Local Street Fund is set each year to maintain a Local Street Fund balance of 25 percent annual expenses. Local Streets is in excellent shape moving forward.

- The primary source of Fire Revenue is taxes and EMS charges for service. Also included in fiscal years 2020-2022 is funding from the Safer Grant to help

offset the hiring of eight additional firefighters this year. The Fire millage level is forecast to be held at the existing levy of 2.7 mill. Between tax revenue and other revenues there will be approximately \$12 million in Fire Revenue.

- Fire expenditures are fairly consistent year-to-year at approximately \$12 million. The bulk of expenditures are personnel, with some additional expenditures this year from Personal Protective Equipment (PPE) due to COVID which is being tracked for any eligible reimbursements available from FEMA, the State of Michigan or Oakland County. Fire Operating Fund had a decrease in fund balance in 2019 due to transfers-out and that is done to set the Fire Operating Fund balance at 25 percent of annual operating expenditures. Long-term the Fire Operating Fund is in good shape.
- Fire Capital Fund balance increased significantly due to transferring money in from the Fire Operating Fund. Long-term the Fire Capital Fund is in excellent shape with a positive fund balance through 2030 and well beyond.
- Property taxes provide 90 percent of the revenue for the Special Police Fund. There is a slight reduction in the millage amount from 2019 through 2023. This sets the Special Police Fund balance at 25 percent of the annual expenses.
- Special Police Fund expenditures are fairly consistent at approximately \$10 million per year. The vast majority of Special Police costs are the Oakland County Sheriff's Office contract for the City's police officers. Status quo is projected with 60 officers included in this forecast. The debt related to the Oakland County Sheriff's Office substation on Barclay Circle will be fully paid off in a few weeks.
- Special Police Fund balance is set at 25 percent of annual operating expenditures over the next four years which is approximately \$2.5 million. The Police Fund typically expends approximately \$10 million per year and the fund should be maintained somewhere between 20 percent to 25 percent and that equates to \$2 million to \$2.5 million. To maintain that target balance into the future, the Police millage will be adjusted each year with an offsetting adjustment to the General Fund levy. Long-term the Special Police Fund looks good.
- All the City's Major Operating Funds as well as the Capital Funds look very good into the future and can be maintained at the levels prescribed in the Fund Balance Policy.
- The City came into COVID in excellent financial shape and the forecast looks better than it did a few months ago when COVID hit. The City had structural surpluses in the Major Funds where ongoing revenues exceeded the ongoing expenditures and this helped to absorb some of the COVID-related impacts. Typically the City comes in over on revenues and under budget on expenditures which also helped to absorb some of the COVID-related impacts. Although COVID could not be predicted when the 2020 budget plan was presented last Fall, budgeting conservatively helped the City not to miss the budget revenue mark as badly as it would have if the budget was less conservatively set. Nearly every single expenditure line item City-wide is tracking well below budget and it is anticipated that the City will come in significantly under budget by the year's end. The City is attempting to be realistically conservative with its revenue assumptions in this uncertain environment.
- The City is in strong financial condition and should be able to maintain financial strength into the foreseeable future.

**Council Discussion:**

**Ms. Mungoli** mentioned the OPC Refunding: 2010 Series debt millage ending in 2021. She inquired if that tax rate would go down when a debt millage retires.

**Mr. Snyder** responded the City's methodology is that the General Fund (Charter Operating) millage is adjusted and set to maintain the bottom-line millage rate each year, in this case for FY2022.

**Ms. Mungoli** asked if the 0.1660 mill is put into the General Operating millage instead of the debt millage.

**Mr. Snyder** replied that is correct and explained that if the debt millage falls off it allows it to be rolled into the General Fund levy as desired.

**Ms. Mungoli** asked if there would be expenditures in 2022 that would increase operating costs.

**Mr. Snyder** replied that the expenditures would be mainly incremental increases in operating costs, but he is not really anticipating any large expenditure or increases.

**Ms. Mungoli** inquired what expenditures are forecasted to decline over the next two years when, in 2022, some of the tax dollars collected are moved into the General Operating Fund.

**Mr. Snyder** explained that the reason for the General Charter operating levy decrease in 2024 is mainly due to the Special Police increase starting in 2024. He explained that as Special Police hits the 25 percent level, the Fund balance can no longer be used and has to levy what it needs to maintain itself at the 25 percent level. He stated that as the Special Police Fund goes up a bit, the General Fund has to go down a little bit to offset.

**Ms. Mungoli** asked how much of the cost in paying off the substation was part of the budget and where in the budget does it show up.

**Mr. Snyder** responded that he does not have the exact number of the cost right in front of him, but he would send her an email with that information. He stated that this cost falls off since it does not need to be collected or paid. He added that potentially it will somewhat lower police expenditures although the bulk of the expenditures is the increase in the number of officers. He stated that the cost to pay the debt service is coming out of the Police Fund and not the Operating Fund and that once the debt is gone, it is clear.

**Mr. Hetrick** stated that the Seven-Year Financial Forecast shows the City to be in a very stable financial environment even with the adjustments that are happening due to COVID and State Shared Revenue. He commented that Mr. Snyder and his team have done a great job in making sure that the City is in a financial position that will allow it to handle whatever potentially comes its way now and into the future.

**Mr. Snyder** thanked Mr. Hetrick, but maintained that the commendations

*belong to past Councils and previous Finance Directors, as well as Mayor Barnett; all who set up the mechanics and philosophy of the budget. He stated that the City holds the philosophy of living within your means, if not a little bit under your means, and that this has put the City in the enviable position where it does not have to make drastic cuts to make ends meet.*

**Vice President Bowyer** thanked Mr. Snyder for a very informative budget forecast presentation. She questioned if he thought the financial cost of another COVID pandemic shut down would leave a heavy negative impact on the City's financial status.

**Mr. Snyder** replied that he, along with all the Department Directors, are submitting for reimbursement every dollar the City has spent on COVID. He shared that another shut down most likely would impact State Shared Revenue and Act 51, but he reiterated that the budget estimates are very conservative. He stated that while financially things could go backward or at least stall for a bit, the City's conservative approach should keep it secure and bring it back to normal.

**Ms. Morita** stated that thanks should also be extended to **Mr. Tom Wiggins** who contributed much of the work in setting up the Fund Balance Policy. She asked Mr. Snyder if the 4.5 percent taxable value increase was based as of December 31, 2019, or the end of 2020.

**Mr. Snyder** responded that the 4.5 percent taxable value was as of December 31, 2019 or January 1, 2020. He stated that those numbers are set and have been provided to Oakland County Assessing and the 2022 numbers will be set based on the end of this year at a conservative estimate of 2.5 percent.

**Ms. Morita** cautioned that Council needs to keep in mind that the 4.5 percent increase in the City's taxable value is based on valuations as of December 31, 2019. She indicated that while this might not be an issue for this coming fiscal year, it might be for the next fiscal year which is based on valuations as of December 31, 2020. She remarked that the year is not yet over and the City needs to be much more conservative in looking at what the expected income is from taxes not for this coming fiscal year, but for the year after so we can avoid a similar situation as in 2010 when the City had a negative Consumer Price Index (CPI).

**Mr. Snyder** responded that the number of new buildings being constructed and the selling price of houses and their taxable value is encouraging.

**Ms. Morita** replied that even with increased sale prices the City still could have a negative CPI. She remarked that if we have a recession things could get bad and we would have much less income from taxes than we currently do. She stated that she did not see in the budget presentation where the five months left in this current year were taken into account. She cautioned that the City needs to be even more conservative than it currently is until it knows what CPI will look like.

**Presented.**

## PUBLIC HEARINGS

2020-0254 FY2020 2nd Quarter Budget Amendments

**Attachments:** [07272020 Agenda Summary.pdf](#)  
[2nd Qtr BA \(Overview\).pdf](#)  
[2nd Qtr BA \(Detail\).pdf](#)  
[Public Hearing Notice.pdf](#)  
[Resolution \(Draft\).pdf](#)

**President Deel Opened the Public Hearing at 8:38 p.m.**

*Joe Snyder, Chief Financial Officer, reported the 2nd Quarter 2020 Budget Amendment proposes to decrease total revenues by \$2 million and decrease total expenditures by \$7 million and this will have a net impact on citywide fund balances to the positive of \$5 million. He stated that the \$2 million decrease in total revenues is primarily due to a decrease in State Shared Revenues, Act 51, a variety of other city revenues and a net reduction in transfers-in which has an offsetting reduction in the transfers-out on the expenditure side. He mentioned that the \$7 million decrease in total expenditures represents an approximately \$950,000.00 decrease in operating expenditures. He mentioned that City-wide there will be many reductions in expenditures as the year progresses and this will be brought forward as part of the 2020 4th Quarter Budget Amendment.*

*Mr. Snyder reported there is \$5.1 million of reductions in Capital Projects and some of these projects were deferred to 2021 or 2022. He stated, however, many Capital Projects came in well under budget which basically returned that money back to the fund.*

*He pointed out that the decrease of approximately \$950 thousand in transfers-out between other funds is primarily to align the fund balances per the City's Fund Balance Policy, or in this case, an increase of funds between funds. He stated that the City's updated 2020 Capital outlay is proposed to be \$44 million and there is \$36 million from Fund Balance to cover those costs. He stated this results in a net structural surplus of \$8 million this year which is the same structural surplus as going into the 1st Quarter Budget Amendment.*

**President Deel Closed the Public Hearing at 8:39 p.m.**

**A motion was made by Hetrick, seconded by Mungioli, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungioli and Walker

Enactment No: RES0167-2020

**Whereas**, in accordance with the provisions of Public Act 2 of 1968, the Uniform Budgeting and Accounting Act, and the Charter for the City of Rochester Hills, Chapter III Section 3.7, the City Council may amend the budget during the fiscal year, either on its own initiative or upon recommendation of the Mayor; and

**Whereas**, the Public Hearing for the proposed FY 2020 2nd Quarter Budget Amendments was noticed on July 9, 2020; and

**Whereas**, the proposed FY 2020 2nd Quarter Budget Amendments were available for public viewing beginning on July 17, 2020; and

**Whereas**, at its July 27, 2020 meeting City Council held a Public Hearing on the proposed FY 2020 2nd Quarter Budget Amendments.

**Now, Therefore, Be It Resolved**, that the Rochester Hills City Council hereby approves the following FY 2020 fund totals as amended:

<b>TOTAL BUDGET SUMMARY</b>	<b>Current Budget</b>	<b>Change</b>
<b>Amended Budget</b>		
Fund 101 - General Fund	\$ 25,874,860	\$ 295,560
\$ 26,170,420		
Fund 202 - Major Road Fund	11,184,100	(1,832,920)
9,351,180		
Fund 203 - Local Street Fund	11,936,800	(114,380)
11,822,420		
Fund 206 - Fire Department Fund	12,595,480	370,580
12,966,060		
Fund 207 - Special Police Fund		
9,969,840 - 9,969,840		
Fund 213 - RARA Millage Fund	683,470	11,220
694,690		
Fund 214 - Pathway Maintenance Fund	662,250	38,940
701,190		
Fund 226 - Solid Waste Fund	662,200	(572,350)
89,850		
Fund 232 - Tree Fund	164,000	(7,000)
157,000		
Fund 244 - Drain Maintenance Fund	680,79	(20,000)
660,790		
Fund 265 - OPC Millage Fund	1,193,310	19,570
1,212,880		
Fund 299 - Green Space Fund		
306,290 - 306,290		
Fund 331 - Drain Debt Fund		
208,880 - 208,880		
Fund 369 - OPC Building Refunding		
Debt Fund		
748,170 - 748,170		
Fund 393 - Municipal Building Refunding		
Debt Fund		
830,850 - 830,850		
Fund 402 - Fire Capital Fund	2,688,370	(20,690)
2,667,680		
Fund 403 - Pathway Construction Fund	508,000	13,750
521,750		
Fund 420 - Capital Improvement Fund	7,220,990	(763,000)
6,457,990		
Fund 510 - Sewer Department Fund	16,618,500	(82,800)
16,535,700		
Fund 530 - Water Department Fund	20,515,29	(30,000)
20,458,290		
Fund 593 - Water & Sewer Capital Fund	20,555,44	(2,391,540)
18,163,900		
Fund 595 - Water & Sewer Debt Fund	1,405,580	(27,800)
(1,377,780)		
Fund 596 - Solid Waste Fund	-	662,200
662,200		
Fund 631 - Facilities Fund	20,047,320	(1,433,320)

**2020-0103** Request to vacate the east half (30') public portion of Samuel Avenue north of Alsdorf and abutting the west side of 1612 Alsdorf Avenue

**Attachments:** [07272020 Agenda Summary.pdf](#)  
[Private Utility Easement Exhibit.pdf](#)  
[WM Easement Exhibit.pdf](#)  
[SUPPL WM Easement Exhibit \(Revised 07282020\).pdf](#)  
[031620 Agenda Summary.pdf](#)  
[Map.pdf](#)  
[App for Vacation.pdf](#)  
[Exhibits.pdf](#)  
[031620 Resolution \(Draft\).pdf](#)  
[031620 SUPPL Resolution \(Revised\).pdf](#)  
[Resolution \(Draft\).pdf](#)

**Paul Davis**, Deputy Public Service Director/City Engineer, stated that at the March 16, 2020, City Council Meeting, Council decided to give tentative approval for the vacation of the right-of-way on Samuel Avenue. He noted that a Public Hearing was scheduled for April 13, 2020. He explained that at that time we were in the midst of the COVID pandemic so he decided to wait until the end of June, 2020, to return this item to Council for the final decision. He remarked that five or six residents have called him to discuss this issue. He pointed out that at that time Councilwoman Morita requested that the applicants requesting the vacation be notified. He stated that on June 25, 2020, City staff reached out to the applicants and sent them a copy of a four-page article written by a real estate attorney. He noted that the part of the letter pertaining to vacating the public interest in the right-of-way was highlighted. He pointed out that going through Circuit Court could be used as a second step.

**President Deel Opened the Public Hearing at 8:44 p.m.**

**Mr. Imad Baiyasi**, 1621 Gilsam Avenue, stated he lives directly north of the property that is requesting the vacation of the easement. He mentioned that he spoke to Mr. Davis who explained about the proceedings of the Circuit Court. He stated that, based upon his assumption that the residents of 1612 Alsdorf Avenue would like to add onto their property that part of the easement that abuts up to it and that the other three property owners wish to do likewise, he would like to bring before City Council three questions. First, if the vacation is approved at tonight's City Council meeting, to whom does this piece of land in question revert? Second, he requested further explanation of the vacation request made by the residents of 1612 Alsdorf Avenue. Third, he questioned if it is possible for the other three residents who abut this easement to file a joint claim, or would they each have to file a separate claim.

**President Deel Closed the Public Hearing at 8:47 p.m.**

**President Deel** pointed out that Mr. Baiyasi should seek legal counsel concerning the appropriate measures involved in any further action that he wished to take. He asked Mr. Davis if he had anything further to add.

**Mr. Davis** confirmed that he did speak with Mr. Baiyasi along with sending him information. He stressed that he mentioned to Mr. Baiyasi that all this really does is vacate the public's interest and that the owners of the plat would still have a vested interest in that property. He stressed that he informed Mr. Baiyasi that until it goes through Circuit Court, it is not the adjacent property

owner's property. He reported that the owner of the property on the west side of Alsdorf indicated some interest in following up in requesting that the City vacate, but he was going to wait and see how things turned out first. Mr. Davis noted he does not know if the person on the west side of Gilsam also has an interest, but assuming he does, he stressed the City could look into a joint request and combine the requests of the three residents who about the easement into one single request as long as City Attorney, John Staran, agrees. He mentioned that the application fee for a right-of-way request is \$200.00 and that by combining the three requests the residents could split the \$200.00 fee and each pay only one-third. He stated that if this right-of-way vacation request to the City is followed up in Circuit Court, it would at least vacate the public's interest except for the two easements that are retained, one for the electrical lines that run east-west through the property and one for the City's water main.

**Vice President Bowyer** inquired who currently maintains the property and what happens to the maintenance once the City vacates the area.

**John Staran**, City Attorney, identified that there is both a public and a private interest involved in this request. He explained the public interest is that the City has jurisdiction over the public right-of-way located there. He added the private interest is that all the private property owners comprising the Belle Cone Gardens No. 1 subdivision plat have a private right-of-way over that land. He stated that by the City vacating the road, all that it is really doing is vacating the public interest which is the right-of-way. He explained the City cannot transfer the land because it belongs to the abutting owner, but that once the City does vacate that public right-of-way, it will, by operation of law, be considered part and parcel of the property next to it, which is 1612 Alsdorf Avenue, and it will be that property owner's responsibility and liability from that point forward to maintain it. He stated the reason it is important for the owners to take it to Circuit Court is to have the private interest vacated. He stated that without doing so, they will not be able to exert exclusive use over that land. He maintained the private right-of-way must be eliminated and that can only be done through Circuit Court. In summation he stated that even if Council does approve the vacation of public interest tonight, the plat is still subject to that private interest which will not be extinguished unless it goes through Circuit Court.

**President Deel** thanked Mr. Staran for his clarification.

**Leanne Scott**, Deputy Clerk, noted that Mr. Baiyasi requested to speak again.

**President Deel** remarked that he wished to follow protocol and that the Public Hearing has been closed. He stated that a Public Comment section is coming up further into the meeting agenda if Mr. Baiyasi wished to still speak.

**Deputy Clerk Scott** interjected that if Mr. Baiyasi had additional questions or comments, he is welcome to send an email to Mr. Davis and Mr. Staran.

**A motion was made by Bowyer, seconded by Blair, that this matter be Adopted by Resolution. The motion carried by the following vote:**



**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungiolli and Walker

Enactment No: RES0168-2020

**Whereas**, the City Council of the City of Rochester Hills on March 16, 2020, did by resolution deem it advisable to vacate, discontinue or abolish the public's interest in the following described street, alley, public ground or part thereof, located in the City of Rochester Hills, and subject to the jurisdiction and control of the City of Rochester Hills:

The public portion of the east 30-feet of Samuel Avenue north of Alsdorf Avenue and abutting the west side of 1612 Alsdorf Avenue (Parcel #15-33-178-014), in the Belle Cone Gardens Subdivision No. 1.

**Whereas**, in accordance with the Code of Ordinances of the City of Rochester Hills, Article IV, Section 94-175, the City Council has held a public hearing and has heard and considered any comments or objections pertaining to such vacation, discontinuance or abolition of the public's interest; and

**Whereas**, the City Council determines it is necessary for the health, welfare, comfort and safety of the People of Rochester Hills to vacate, discontinue or abolish the public's interest in the above-described street, alley, public ground or part thereof;

**Now, Therefore, Be It Resolved:**

1. That the public's interest in the above-described street, alley, public ground, public right-of-way or part thereof shall be vacated, discontinued or abolished.
2. That the City Clerk is hereby directed to, within thirty (30) days, record a certified copy of this resolution with the Oakland County Register of Deeds, and to send a copy to the State Treasurer, as required by statute.
3. That, upon being (but not until) so recorded, this resolution shall have the force and effect of vacating, discontinuing or abolishing the public's interest in the described street, alley, public ground or part thereof.
4. That a non-exclusive 20-foot wide public utility overhead easement and a variable width public water main easement will be retained within portions of the vacated Samuel Avenue right-of-way.

## **PUBLIC COMMENT for Items not on the Agenda**

**Adam Kochenderfer**, County Commissioner - District 15, announced Oakland County received approximately \$220 million from the Federal Government through the CARES Act, \$30 million of which was set aside for cities, villages and townships. He shared that Oakland County is working very diligently to utilize this money in the best possible way and that he has been working closely with Mayor Barnett and Mr. Snyder trying to find ways to maximize the City of Rochester Hills' share of this money. He noted that in the Rochester area, the four non-profit organizations that received grants anywhere from \$50,000 to \$100,000 were Blessings in a Backpack, Neighborhood House, Rochester Community School Foundation, and Dutton Farm, all strong organizations who do much for the community, especially now during COVID. He mentioned that there are several grants available for small businesses. He defined small

businesses as those establishments under 100 employees such as restaurants, retail, lodging, and personal services. He stated applications are currently open and will remain so until August 24, 2020. He encouraged those establishments who would like to apply for this grant to check out Oakland County's website, his website, or to contact City Council. He encouraged those with questions to please contact him.

**President Deel** thanked Commissioner Kochenderfer for his help and comments. He inquired if Mr. Baiyasi would still like to speak. He explained that Mr. Baiyasi could ask all of his questions now and at the end of Public Comment Mr. Staran would answer them.

**Mr. Baiyasi** stated that would be fine and he mentioned he would like Mr. Staran to further explain the Circuit Court process and cost involved once the City vacates the right-of-way.

**President Deel** inquired if there was anyone else who would like to speak during Public Comment.

**Deputy Clerk Scott** replied that City Council received an email from Ms. Lynn Loeb, 2845 Portage Trail Drive. She stated that in her email Ms. Loeb thanks City Council for funding Innovation Hills Park as it provides the residents of Rochester Hills a unique place to enjoy nature, exercise and gather together safely during a very stressful time. She stated that Ms. Loeb looks forward to the planned improvements happening now and in the future. She noted Ms. Loeb wants to specifically thank **Ken Elwert**, Parks and Natural Resources Director, and his staff as they were always very friendly and professional and kept her updated and promptly answered her questions and concerns.

**President Deel** thanked Ms. Loeb for her kind comments.

## CONSENT AGENDA

All matters under Consent Agenda are considered to be routine and will be enacted by one motion, without discussion. If any Council Member or Citizen requests discussion of an item, it will be removed from Consent Agenda for separate discussion.

### (The following six Legislative Files relate to Rochester Hills Trio)

**2020-0277** Request for Acceptance of the Sanitary Sewer Easement granted by OYK Rochester, LLC, a Michigan limited liability company, for Rochester Hills Trio

**Attachments:** [07272020 Agenda Summary.pdf](#)  
[Sanitary Sewer Easement.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0169-2020

**Resolved**, that the Rochester Hills City Council, on behalf of the City of Rochester Hills

hereby accepts a Sanitary Sewer Easement for the construction, operation, maintenance, repair and/or replacement of a sanitary sewer on, under, through and across land more particularly described as Parcel #15-27-351-009, granted by Rochester Hills Trio, LLC, a Michigan limited liability company, whose address is 1888 W. Tahquamenon Ct., Bloomfield Hills, Michigan 48302, for Rochester Hills Trio.

**Further Resolved**, that the City Clerk is directed to record the easement with the Oakland County Register of Deeds.

**2020-0278** Request for Acceptance of a Pedestrian Pathway Easement granted by OYK Rochester, LLC, a Michigan limited liability company, for Rochester Hills Trio

**Attachments:** [07272020 Agenda Summary.pdf](#)  
[Pathway Easement.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0170-2020

**Resolved**, that the Rochester Hills City Council on behalf of the City of Rochester Hills hereby accepts a Pedestrian Pathway Easement for the construction, operation, maintenance, repair and/or replacement of a pedestrian pathway on, under, through and across land more particularly described as Parcel #15-27-351-009, granted by Rochester Hills Trio, LLC, a Michigan limited liability company, whose address is 1888 W. Tahquamenon Ct., Bloomfield Hills, Michigan 48302, for Rochester Hills Trio.

**Further Resolved**, that the City Clerk is directed to record the easement with the Oakland County Register of Deeds.

**2020-0279** Request for Acceptance of the Water Main Easement granted by OYK Rochester, LLC, a Michigan limited liability company, for Rochester Hills Trio

**Attachments:** [07272020 Agenda Summary.pdf](#)  
[Water Main Easement.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0171-2020

**Resolved**, that the Rochester Hills City Council, on behalf of the City of Rochester Hills hereby accepts a Water Main Easement for the construction, operation, maintenance, repair and/or replacement of a water main on, under, through and across land more particularly described as Parcel #15-27-351-009, granted by Rochester Hills Trio, LLC, a Michigan limited liability company, whose address is 1888 W. Tahquamenon Ct., Bloomfield Hills, Michigan 48302, for Rochester Hills Trio.

**Further Resolved**, that the City Clerk is directed to record the easement with the Oakland County Register of Deeds.

**2020-0280** Request for Acceptance of the Warranty Deed for Auburn Road public road right-of-way granted by OYK Rochester, LLC, a Michigan limited liability company, for Rochester Hills Trio

**Attachments:** [07272020 Agenda Summary.pdf](#)  
[Warranty Deed.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0172-2020

**Resolved**, that the Rochester Hills City Council, on behalf of the City of Rochester Hills hereby accepts a Warranty Deed granted by Rochester Hills Trio, LLC, a Michigan limited liability company, whose address is 1888 W. Tahquamenon Ct., Bloomfield Hills, Michigan 48302, for Rochester Hills Trio, Parcel #15-27-351-009.

**Further Resolved**, that the City Clerk is directed to record the Warranty Deed with the Oakland County Register of Deeds.

- 2020-0281** Request for Acceptance of the Warranty Deed for Auburn Road public road right-of-way granted by OYK Rochester, LLC, a Michigan limited liability company, for Rochester Hills Trio

**Attachments:** [07272020 Agenda Summary.pdf](#)  
[Warranty Deed.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0173-2020

**Resolved**, that the Rochester Hills City Council, on behalf of the City of Rochester Hills hereby accepts a Warranty Deed granted by Rochester Hills Trio, LLC, a Michigan limited liability company, whose address is 1888 W. Tahquamenon Ct., Bloomfield Hills, Michigan 48302, for Rochester Hills Trio, Parcel #15-27-351-009.

**Further Resolved**, that the City Clerk is directed to record the Warranty Deed with the Oakland County Register of Deeds.

- 2020-0282** Request for Approval of a Storm Water Detention System Maintenance Agreement between the City of Rochester Hills and OYK Rochester, LLC, a Michigan limited liability company, for Rochester Hills Trio

**Attachments:** [07272020 Agenda Summary.pdf](#)  
[Storm Maintenance Agreement.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0174-2020

**Resolved**, that the Rochester Hills City Council hereby approves the Storm Water Detention System Maintenance Agreement between the City of Rochester Hills and OYK Rochester, LLC, a Michigan limited liability company, whose address is 1888 W. Tahquamenon Ct., Bloomfield Hills, Michigan 48302, for Rochester Hills Trio, Parcel #15-27-351-009.

**Further Resolved**, that the City Clerk is directed to record the agreement with the Oakland County Register of Deeds.

- 2020-0264** Request for Purchase Authorization - DPS/FLEET: Purchase of eleven (11) Boss Snow Plows and Two (2) sets of Plow Wings in the amount of \$59,204.00; Weingartz, Utica, MI

**Attachments:** [07272020 Agenda Summary.pdf](#)  
[Bid Tabulation.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0175-2020

Resolved, that the City of Rochester Hills hereby authorizes the purchase of eleven (11) Boss Snow Plows and Two (2) sets of Plow Wings in the amount of \$59,204.00 to Weingartz, Utica, Michigan.

Further resolved, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

- 2020-0289** Request for Purchase Authorization - DPS/ENG: Blanket Purchase Order/Contract for 2020 Pavement Legends Program in the amount of \$25,674.00 with a 10% project contingency in the amount of \$2,567.40 for a total not-to-exceed project amount of \$28,241.40; J.V. Contracting, Inc.,

**Attachments:** [07272020 Agenda Summary.pdf](#)  
[2020 Legends Program Engineering Estimate.pdf](#)  
[Bid Tab Report RCOC 2020.pdf](#)  
[RCOC 2020 Legends Price Extension.pdf](#)  
[JV Contracting Cold Plastic Pricing.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0176-2020

**Resolved**, that the Rochester Hills City Council hereby authorizes a blanket purchase order/contract for 2020 Pavement Legends Program to J.V. Contracting, Inc., in the amount of \$25,674.00 with a 10% project contingency in the amount of \$2,567.40 for a total not-to-exceed project amount of \$28,241.40 and further authorizes the Mayor to execute a contract on behalf of the City.

- 2020-0250** Request for Purchase Authorization - BUILDING/FACILITIES: Blanket Purchase Order for on-call electrical services for City owned buildings in the total amount not-to-exceed \$40,000.00 through July 31, 2021; K&S Ventures, Inc., Rochester Hills, MI

**Attachments:** [07272020 Agenda Summary.pdf](#)  
[Proposal Tabulation.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0177-2020

Resolved, that the Rochester Hills City Council hereby authorizes a blanket purchase order for on-call electrical services for City owned buildings to K&S

Ventures, Inc., Rochester Hills, Michigan in the total amount not-to-exceed \$40,000.00 through July 31, 2021.

Further resolved, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

- 2020-0260** Request for Purchase Authorization - BUILDING/FACILITIES: Blanket Purchase Order/Contract for as-needed tuckpointing, stone replacement and masonry repair in the amount not-to-exceed \$77,000.00 for a three-year term to expire July 30, 2023; Poe Restoration and Waterproofing Company, Oak Park,

**Attachments:** [07272020 Agenda Summary.pdf](#)  
[Proposals Tabulation.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0178-2020

**Resolved**, that the Rochester Hills City Council hereby authorizes a blanket purchase order/contract for as-needed tuckpointing, stone replacement and masonry repair to Poe Restoration and Waterproofing Company, Oak Park, Michigan in the amount not-to-exceed \$77,000.00 for a three-year term to expire July 30, 2023, and further authorizes the Mayor to execute a contract on behalf of the City.

**Further Resolved**, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

- 2020-0274** Request for Purchase Authorization - BUILDING/FACILITIES: Blanket Purchase Order for service and overhead door maintenance services at City owned properties in the amount not-to-exceed \$30,000.00 through August 31, 2021; McKernan, Inc., Roseville, MI

**Attachments:** [07272020 Agenda Summary.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0179-2020

**Resolved**, that the Rochester Hills City Council hereby authorizes a blanket purchase order for service and overhead door maintenance services at City owned properties to McKernan, Inc., Roseville, Michigan in the amount not-to-exceed \$30,000.00 through August 31, 2021.

## Passed the Consent Agenda

**A motion was made by Walker, seconded by Blair, including all the preceding items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morita, Munglioli and Walker

## LEGISLATIVE & ADMINISTRATIVE COMMENTS

*President Deel requested that **John Staran**, City Attorney, answer Mr. Baiyasi's question.*

***John Staran**, City Attorney, explained that the Circuit Court proceeding is a law suit and that anytime one is pursuing a law suit in Circuit Court they should seek counsel from someone familiar with real estate law. He explained that all of the lot owners in the subdivision, the utility companies with utility installations in the subdivision, the State Treasurer, the Road Commission and perhaps one or two other agencies involved must be named. He noted that while the matter usually moves along fairly smoothly, the hardest part is notifying everyone involved and obtaining service-of-process on them. He cautioned that if one of the other lot owners has an objection, the judge would have to decide whether or not that objection is reasonable and this could be an impediment to having the vacation approved and the private interest eliminated.*

***Mayor Bryan Barnett** reported the following updates:*

- Pictures were taken of the new Innovation Hills Boardwalk with the City's drone and posted on social media and received a tremendous response, mostly all very positive. It was one of the most well-received posts the City has ever had. Innovation Hills is being wonderfully received by the community. Next month there will be more drawings and ideas on the next phase of the park as it continues to grow and evolve.*
- The City has re-engaged RecycleBank and is excited about the way RecycleBank has allowed the City and residents to donate their points and items to causes within the community. By people donating their points, the City was able to give a check for approximately \$2,900.00 to Neighborhood House. Tomorrow the City will be launching an opportunity for the residents to donate their points to Haven. Haven's work has unfortunately increased dramatically with domestic violence on the rise due to COVID. He is grateful to the residents who donate their points and thousands of dollars have been donated to community causes because of the generosity of the City's residents.*
- Next Tuesday, August 4, 2020, is the Primary Election. He has been working closely with **City Clerk Tina Barton** to recruit election workers. He encouraged everyone to mention to their family, friends and acquaintances that election workers are badly needed. He thanked City Clerk Barton and her team for all their dedication and hard work. Many people have not returned their Absentee Ballots and he encouraged all to remind those we know to return their ballots soon.*
- He officially welcomed the new firefighters, paramedics and EMT's to the City's ranks and thanked **Sean Canto**, Fire Chief/Emergency Services Director, and **Larry Gambotto**, Captain/Training Officer, for their excellent work preparing them for service to our citizens.*
- Adams Road opened today. It has been under construction for quite a while and many residents and businesses have been waiting for it to reopen. The Oakland County Road Commission (OCRC) was on a strict no overtime policy and because of this they could not open Adams until today. Auburn Road is also open thanks to the City's DPS team.*
- The partitions between the chairs at the dais in the auditorium were put into place and smaller, thinner chairs were used to create more space. The desk*



top partitions have been ordered and should arrive within the week. The City Team has made this a priority and what is not already installed has been ordered. The City Team has been working hard to ensure that City Council feels comfortable upon returning.

- The Census numbers are at 82.3 percent. One of the City's Interns is focusing on getting the missing 18 percent to complete the Census by working with church and mosque leadership to encourage their congregations to fill out the Census. Michigan is third in the country for the Census and it is very important financially to the City.

- He thanked **Joe Snyder**, Chief Financial Officer, and the City's Fiscal Staff in working very hard to ensuring the City's financial wellbeing.

**Ms. Mungoli** thanked Mr. Snyder for all the work he and his staff have done on the budget. She also thanked **Allan Schneck**, Public Services Director, for quickly answering her emails.

## ATTORNEY'S REPORT

*City Attorney John Staran had nothing to report.*

## NEW BUSINESS

**2020-0256** Request for Purchase Authorization - FIRE: Blanket Purchase Order/Contract for the equipment, software and maintenance for a fire station alerting system to be installed at Fire Station 1-5 in the amount of \$175,700.00 for a three-year term to expire December 31, 2023; Bryx, Inc., Rochester, NY

**Attachments:** [07272020 Agenda Summary.pdf](#)  
[Proposal Tabulation.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Sean Canto**, Fire Chief/Emergency Services Director, stated that in 2014-2015 when the City of Rochester Hills Fire Department began renovating the Fire Stations, they wanted to have a system similar to the one proposed this evening installed. He noted that at that time, the software provider to Oakland County Sheriff's Office was not able to integrate this type of system with theirs; now, however, the technology is available to integrate the two systems. He stated that for the health and safety of the Firefighters, it has always been a priority to update the Fire Stations' alerting system. He explained that since the 1970's medical studies have been conducted that show that 15 seconds after the alarm sounds, a firefighter's heart rate soars up to an additional 60 beats per minute. He further explained that the normal resting heart rate is 60-80 beats per minute and within 15 seconds of the alarm sounding, a firefighter can have a tachycardic response that can almost double his/her heart rate. He emphasized that this proposed fire station warning system will be the primary alerting system and will utilize artificial intelligence voice dispatching which will allow for a standardized voice each and every time they are being dispatched 24/7. He explained that the Fire Stations were built with the knowledge that this technology would soon become available so the lights and gas stoves were installed with the ability to automatically get turned on and off by this new alerting system. He noted that as part of this new system there is a free app that is installed on all of the Fire Stations' phones. He explained that with this app they



can receive the dispatch about 45 seconds sooner than they could with the traditional dispatching method. He stated this request is for a three-year contract at a total cost of \$175,700 to be installed at all five Fire Stations.

**President Deel** reiterated that this system was originally part of the Fire Stations' update plans.

**Chief Canto** confirmed President Deel's statement and mentioned that in 2015, \$125,000 was budgeted for this alerting system, but since that time the cost has gone up approximately \$11,000.

**Mr. Blair** inquired about the reliability of the current alerting system and the effectiveness of any back-up system used.

**Chief Canto** reported that currently, the Fire Stations are using a pager that is hooked into the overhead PA system. He stated the dispatcher at the Oakland County Sheriff's Office hits a button that sets off a tone for each one of the five Fire Stations and then they give a voice message indicating the nature and location of the emergency. He stated that the new system is Cloud-based and as soon as the dispatcher receives the information and hits the "Enter" key, the information will immediately come to the Fire Station by an artificial intelligence (AI) voice. He noted that the AI voice is available 24/7 and reports the information in a very consistent manner. He explained that an AI-consistent voice is actually very helpful to the Firefighters because they do not have to decipher information which can be delivered differently by each dispatcher. He stated that with AI being the primary system, the back-up system becomes the pager which is currently the primary, traditional system of dispatching. He reiterated that AI comes to the phone about 45 seconds before the dispatcher even pushes the button. He noted that if the AI system goes down, the dispatcher will know within seconds that the run did not go through and will then revert back to the traditional way of dispatching which is pushing a button and actually talking on the radio. He noted that the Cities of West Bloomfield, Waterford, Madison Heights and Rochester have all implemented the AI system within the last year or two.

**Mr. Walker** inquired if the 45 second sooner notification time would translate into a sooner response time.

**Chief Canto** confirmed that it would and stated that he is seeing this benefit even in training. He explained that when someone dials 911, the call taker takes the information and then hits a button that sends that information into the Dispatcher. He explained that with the new system when the call taker sends the information to the dispatcher, it automatically comes to the Fire Station before the dispatcher even hits the button. He stated there have been several times when the Firefighters are sitting in the training room and their phones buzz and they get up and leave and are already in the truck with it started up prior to the run even going out. He emphasized that it is a huge benefit to have the run dispatched as the Fire Fighters are driving up on the scene because this saves lives.

A motion was made by Munglioli, seconded by Bowyer, that this matter be Adopted by Resolution. The motion carried by the following vote:

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungioli and Walker

Enactment No: RES0180-2020

**Resolved**, that the Rochester Hills City Council hereby authorizes a blanket purchase order/contract for the equipment, software and maintenance for a fire station alerting system to be installed at Fire Station 1-5 to Bryx, Inc., Rochester, New York, in the amount of \$175,700.00 for a three-year term to expire December 31, 2023 and further authorizes the Mayor to execute a contract on behalf of the City.

**Further Resolved**, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

**2020-0262** Request for Purchase Authorization - BUILDING/FACILITIES: Blanket Purchase Order for 2020-2021 snow removal services at City Hall, 52/3rd District Court, Oakland County Sheriff's Office Substation and the fire stations in the amount not-to-exceed \$125,000.00 through June 30, 2021; Ultra Professional Outdoor Services, LLC, Waterford, MI

**Attachments:** [07272020 Agenda Summary.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Gary Nauts**, Facilities Manager, requested Council to approve the blanket purchase order for landscape snow removal services for \$125,000 for the 2020-2021 season.

**A motion was made by Bowyer, seconded by Morita, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungioli and Walker

Enactment No: RES0181-2020

**Resolved**, that the Rochester Hills City Council hereby authorizes a blanket purchase order for 2020-2021 snow removal services at City Hall, 52/3rd District Court, Oakland County Sheriff's Office Substation and the fire stations to Ultra Professional Outdoor Services, LLC, Waterford, Michigan in the amount not-to-exceed \$125,000.00 through June 30, 2021.

**Further Resolved**, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

**2020-0259** Request for Purchase Authorization - DPS/ENG: Blanket Purchase Order/Contract for the 2020 Bridge Rehabilitation Program in the amount of \$310,590.00 with a 10% project contingency in the amount of \$31,059.00 for a total not-to-exceed project amount of \$341,649.00; Z Contractors, Inc., Shelby Township, MI

**Attachments:** [07272020 Agenda Summary.pdf](#)  
[Bid Tabulation.pdf](#)  
[Plan Cover Sheet.pdf](#)  
[Resolution \(Draft\).pdf](#)

*Paul Davis, Deputy Public Service Director/Director/City Engineer, requested awarding a contract for maintenance repairs on the four bridges owned by the City as well as one of the pedestrian bridges. He stated that bridges are inspected every two years to see if they are in need of repair. He stated that the repairs were bid out and two contractors placed a bid, with Z Contractors being the lower bidder. The City has done work with Z Contractors before and liked their work.*

**A motion was made by Hetrick, seconded by Mungioli, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungioli and Walker

Enactment No: RES0182-2020

**Resolved**, that the Rochester Hills City Council hereby authorizes a blanket purchase order/contract for the 2020 Bridge Rehabilitation Program to Z Contractors, Inc., Shelby Township, Michigan in the amount of \$310,590.00 with a 10% project contingency in the amount of \$31,059.00 for a total not-to-exceed project amount of \$341,649.00 and further authorizes the Mayor to execute a contract on behalf of the City.

**Further Resolved**, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

**2020-0275**

Request for Purchase Authorization - DPS/ENG: Blanket Purchase Order/Contract for geotechnical engineering and materials testing services in the amount not-to-exceed \$970,000.00 through August 30, 2023; Testing Engineers and Consultants, Inc., Troy, MI

**Attachments:** [07272020 Agenda Summary.pdf](#)  
[Proposal Tabulation.pdf](#)  
[Resolution \(Draft\).pdf](#)

*Paul Davis, Deputy Public Service Director/Director/City Engineer, requested awarding a blanket purchase order covering three years allowing geotechnical engineering firms to provide services for many of the City's construction projects. He stated this request is to retain the City's current geotechnical consultant, Testing Engineers and Consultants, Inc. of Troy, MI who provide a variety of services such as testing materials, conformance to the project requirements, determining proper density for roadway compaction before paving and reviewing geotechnical consultant reports.*

**A motion was made by Bowyer, seconded by Hetrick, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungioli and Walker

Enactment No: RES0183-2020

**Resolved**, that the Rochester Hills City Council hereby authorizes a blanket purchase order/contract for geotechnical engineering and materials testing services in the amount

not-to-exceed \$970,000.00 through August 30, 2023 to Testing Engineers and Consultants, Inc., Troy, Michigan and further authorizes the Mayor to execute a contract on behalf of the City.

**Further Resolved**, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

**2020-0283** Salary Recommendation for Directors' General Adjustment - 2021

**Attachments:** [07272020 Agenda Summary.pdf](#)  
[Mayor Director Proposed Increases 2020.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Pamela Gordon**, Human Resources Director, stated that normally the recommendations she is making tonight would be provided to City Council at the last City Council meeting in June, but the Human Resources Technical Review Committee (HRTRC) and Council agreed to postpone the recommendations in order to have an opportunity to consider the impact of the COVID-19 pandemic on the most recent State Revenue projections. She stated that Mr. Snyder provided that information in his presentation tonight and the City appears to be well-positioned to weather the economic downturn in 2021 and even beyond. She noted it is very important to maintain internal equity within the City's general salary schedule and to this end the Committee recommends a 2.5 percent general adjustment for directors, consistent with union contracts, to be provided through the end of 2021 when the current set of union contracts expires.

**A motion was made by Mungioli, seconded by Hetrick, that this matter be Adopted by Resolution that the amount of two point five percent (2.5%) shall be added to the general base salary budget for Department Directors for 2021, in the amount of \$34,523; bringing the total base salary budget for Department Directors to \$1,215,243. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungioli and Walker

Enactment No: RES0184-2020

**Whereas**, pursuant to Article II, Section 5 of the City Council Policy for Salaries of Department Directors and Mayor, and Per Diem Fees for City Boards and Commissions and authorized by resolution number 2017-0279, the HR Technical Review Committee has met to discuss recommendations concerning the general base pay adjustments for department directors in 2021; and

**Whereas**, the unified salary schedule that was implemented for City employee groups in 2017, includes Department Directors; and

**Whereas**, a 2.5% base salary general adjustment in 2021 is consistent with other City employee groups included in the salary schedule;

**Resolved**, that 2.5% in the amount of \$34,523 shall be added to the 2021 base salary budget for department directors, bringing the total 2021 base salary budget for department directors to \$1,215,243.

**2020-0284** Salary Recommendation for Mayor - 2021

**Attachments:** [07272020 Agenda Summary.pdf](#)  
[Mayor Director Proposed Increases 2020.pdf](#)  
[Resolution \(Draft\) .pdf](#)

**Pamela Gordon**, Human Resources Director, reported this recommendation is consistent with the above recommendation for Directors as the Mayor's salary is on the same general salary schedule as the Directors and other City employees. She stated that on this basis, the Human Resources Technical Review Committee (HRTRC) is recommending a 2.5 percent adjustment to the Mayor's salary for 2021.

**A motion was made by Hetrick, seconded by Blair, that this matter be Adopted by Resolution that the amount of two point five percent (2.5%) be added to the salary of the Mayor, bringing the Mayor's annual base salary to \$140,173 for Fiscal Year 2021. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungoli and Walker

Enactment No: RES0185-2020

**Whereas**, pursuant to Article IV, Section 3 of the City Council Policy for Salaries of Department Directors and Mayor, and Per Diem Fees for City Boards and Commissions and authorized by resolution number 2017-0279, the HR Technical Review Committee has met to discuss recommendations concerning the Mayor's salary for 2021; and

**Whereas**, the positions of Mayor and department directors are included in a unified salary schedule authorized by City Council in 2017; and

**Whereas**, a 2.5% base salary general adjustment to the salary schedule for 2021 is consistent with the recommendation for directors and is consistent with general adjustments negotiated with union groups that are also part of the salary schedule;

**Resolved**, that 2.5% in the amount of \$3,505 shall be added to the 2021 salary budget for the position of Mayor, bringing the Mayor's annual base salary to \$140,173.

**2020-0285** Salary Recommendation for Directors' Equity Adjustment - 2021

**Attachments:** [07272020 Agenda Summary.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Pamela Gordon**, Human Resources Director, reported that this item is generally intended to make any adjustments for individual Directors' salaries based on competitive market issues, as well as any internal equity issues. She explained that the plan is for an update of the salary study next year. She stated that, therefore, no equity adjustments are recommended for 2021 for individual director positions as the issue of equity will be addressed as part of the overall salary study update.

**A motion was made by Bowyer, seconded by Hetrick, that this matter be Adopted by Resolution that no additional equity adjustments be authorized by City Council for 2021. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungiolli and Walker

Enactment No: RES0186-2020

**Whereas**, pursuant to Article III, Section 5 of the City Council Policy for Salaries of Department Directors and Mayor, and Per Diem Fees for City Boards and Commissions and authorized by resolution number 2017-0279, the Human Resources Technical Review Committee met to discuss recommendations concerning individual salary equity adjustments for department directors in fiscal year 2021; and

**Whereas**, a market survey of comparable communities was conducted in 2017 as part of a comprehensive compensation study, which included department director positions; and

**Whereas**, the consultant's recommendations included a review and update of the salary schedule every five years;

**Resolved**, that the Rochester Hills City Council hereby concurs with the recommendation that no equity adjustments be authorized by City Council for director positions in 2021.

**2020-0286** Salary Recommendation for Directors' Variable Performance (Discretionary) Pool - 2021

**Attachments:** [07272020 Agenda Summary.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Pamela Gordon**, Human Resources Director, reported that \$15,000.00 has been requested and approved for the Mayor's discretionary performance-related pay. She stated that for 2021, the Human Resources Technical Review Committee (HRTRC) recommended that no performance pay be authorized by Council at this time. She stated that toward the end of the year, the Committee will take a closer look at COVID-19's economic impact and may come back at the beginning of 2021 to request a review of this recommendation.

**Vice President Bowyer** thanked all the Directors for stepping up and going above and beyond during these last four months of COVID. She questioned if the HRTRC could review Directors getting hazard pay and if it would be covered under the CARES Act or FEMA. She stated the Firefighters receive hazard pay, but they are the only group of City employees to get it so far.

**Ms. Morita** addressed Vice President Bowyer's statement and replied that the discretionary pay in question is discretionary pay for next year. She stressed that the discretionary pay that was approved last year will be awarded in December, 2020. She cautioned that even if Council did approve discretionary pay, it would not get paid until one and one half years from now and she doubts the City would get reimbursed for it. She suggested the City could look at trying to find ways to bonus staff now and get some type of reimbursement for it, but it cannot go through this agenda item.

**Vice President Bowyer** stated that it could go through another agenda item as hazard pay.

**Mr. Blair** exclaimed that this hazard pay would essentially be a bonus and would come out to be approximately \$180,000.00. He stated he would like

more explanation about the effects of COVID and how Council could justify that expense.

**Ms. Morita** qualified it is \$15,000.00 discretionary, not \$180,000.00.

**Mayor Barnett** explained that \$15,000.00 is the collective pool cap for which he can distribute money to all the Directors. He stated that since there are ten (10) Directors, that ends up being approximately \$800.00 - \$1200.00 per Director.

**A motion was made by Bowyer, seconded by Walker, that this matter be Adopted by Resolution to withhold authorizing a 2021 budget for variable performance pay for Department Directors, pending possible further review in late 2020. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungioli and Walker

Enactment No: RES0187-2020

**Whereas**, pursuant to Article III, Section 5 of the City Council Policy for Salaries of Department Directors and Mayor, and Per Diem Fees for City Boards and Commissions and authorized by resolution number 2017-0279, the Human Resources Technical Review Committee met to discuss recommendations concerning variable performance (discretionary) pay for department directors in fiscal year 2021; and

**Whereas**, it is recommended that a further review of the fiscal impacts of COVID-19 occur near the end of 2020 prior to authorizing of performance pay;

**Resolved**, that the Rochester Hills City Council hereby concurs with the recommendation of the Human Resources Technical Review Committee to withhold authorizing a 2021 budget for variable performance pay for department directors, pending possible further review in late 2020.

**2020-0287** Salary Recommendation for City Council - 2021

**Attachments:** [07272020 Agenda Summary.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Pamela Gordon**, Human Resources Director, explained that this recommendation is to maintain the current level of compensation for City Council's salary and meeting pay per diem. She stated the last time adjustments were made to City Council pay was in 2017-2018 and prior to that it had been a long time. She stated that it is the consensus of the Human Resources Technical Review Committee (HRTRC) to maintain the status quo as it relates to Council salary.

**Ms. Mungioli** thanked Deputy Clerk Leanne Scott for maintaining City Council's time sheets. She stressed that when she ran for City Council it was not for the pay but for the opportunity to represent the community; therefore, she is in agreement with keeping City Council's pay as it currently is.

**A motion was made by Hetrick, seconded by Bowyer, that this matter be Adopted by Resolution to maintain meeting pay at \$70 after 32 meetings, and to maintain base pay for the Council President at \$8,350.48 per year and base pay for Council Members at \$6,577.43 per year. The motion carried by the following vote:**



**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungioli and Walker

Enactment No: RES0188-2020

**Whereas**, pursuant to Article III, Section 5 of the City Council Policy for Salaries of Department Directors and Mayor, and Per Diem Fees for City Boards and Commissions and authorized by resolution number 2017-0279, the Human Resources Technical Review Committee met to discuss recommendations concerning the compensation for members of City Council in fiscal year 2021;

**Resolved**, that the Rochester Hills City Council hereby concurs with the recommendation of the Human Resources Technical Review Committee to maintain meeting pay for City Council in 2021 at \$70 after 32 meetings.

**Further Resolved**, that City Council concurs with the committee's recommendation to maintain base pay for Council President at \$8,350.48 per year and base pay for Council Members at \$6,577.43 per year.

**2020-0288** Salary Recommendations for Boards and Commission - 2021

**Attachments:** [07272020 Agenda Summary.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Pamela Gordon**, Human Resources Director, relayed that the Human Resources Technical Review Committee (HRTRC) recommended no additional compensation for Boards and Commissions. She stated that she polled the Directors about any issues or considerations that she should bring before HRTRC and their response was that there were no considerations that would warrant adjustments in these per diem rates which were increased in 2016.

**A motion was made by Morita, seconded by Hetrick, that this matter be Adopted by Resolution to maintain the current per diem compensation of one hundred dollars (\$100) for chairpersons and ninety dollars (\$90) for citizen members of Boards and Commissions per meeting attended in Fiscal Year 2021 for the following Boards and Commissions: Building Authority, Construction/Fire Prevention Code Board of Appeals, Planning Commission, Zoning Board of Appeals/Sign Board of Appeals, Historic Districts Commission; and that the 2021 per diem for Assessment Board of Review will also remain unchanged at \$100. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungioli and Walker

Enactment No: RES0189-2020

**Whereas**, pursuant to Article VI, Section 3 of the City Council Policy for Salaries of Department Directors and Mayor, and Per Diem Fees for City Boards and Commissions and authorized by resolution number 2017-0279, the Human Resources Technical Review Committee met to discuss recommendations concerning the per diem compensation for members of boards and commissions in Fiscal Year 2021;

**Resolved**, that the Rochester Hills City Council hereby concurs with the recommendation of the Human Resources Technical Review Committee to maintain the current per diem compensation of one hundred dollars (\$100) for chairpersons and ninety dollars (\$90) for citizen members of boards and commissions per meeting attended in Fiscal Year 2021 for the following boards and commissions.



Building Authority  
Construction/Fire Prevention Code Board of Appeals  
Planning Commission  
Zoning Board of Appeals/Sign Board of Appeals  
Historic District Commission

**Further Resolved**, that the 2021 per diem for Assessment Board of Review will also remain unchanged at \$100.

## ANY OTHER BUSINESS

**Tina Barton**, City Clerk, reminded everyone not to hold on to their Absentee Ballots. She stated that there are approximately 12,000 people in the City of Rochester Hills that still have their Absentee Ballots and she cautioned they need to be returned to the Clerks' Department by 8:00 p.m. on Election Night which is August 4, 2020. She stated that USPS is very overwhelmed and mail could be slow so the best option is to use the drop box in City Hall's parking lot. She mentioned to also check the Secretary of State's website, and select the Michigan Voter Information Center (MVIC) where it is possible to track your ballot and make sure that the Clerks' Office has received it.

**President Deel** closed the meeting and stated the next City Council Regular Meeting will be Monday, August 10, 2020 at 7:00 p.m. He stated that the meeting will be held via Zoom as the Governor has extended the suspension of the Open Meetings Act for at least 28 days beyond the State of Emergency.

**NEXT MEETING DATE– Regular Meeting – Monday, August 10, 2020 – 7:00 p.m.**

## ADJOURNMENT

*There being no further business before Council, it was moved by Hetrick and seconded by Blair to adjourn the meeting at 10:05 p.m.*

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*RYAN DEEL, President  
Rochester Hills City Council*

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*TINA BARTON, MMC, Clerk  
City of Rochester Hills*

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*MARY FRONCZAK  
Administrative Coordinator - City Council  
City Clerk's Office*

*Approved as presented at the October 19, 2020 Regular City Council Meeting.*