



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2024-0170

**TO:** Mayor and City Council Members

**FROM:** Ken Elwert, CPRE, Director Parks and Natural Resources

**DATE:** April 8, 2024

**SUBJECT:** Construction Engineering Services - Spencer Park and Avondale Park Parking Lot Reconstruction and Improvements Project

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**REQUEST:**

City Council is requested to authorize a contract/blanket purchase order for Construction Engineering Services for Spencer Park and Avondale Park Parking Lot Reconstruction and Improvements Project to Nowak & Fraus Engineers, Pontiac, Michigan in the amount of \$700,130.00 and further authorizes the Procurement Manager to execute an agreement on behalf of the City.

**REASON FOR PURCHASE:**

The City received bids for the Spencer Park and Avondale Park Parking Lot Reconstruction and Improvements Project on March 12, 2024. Based on the 2024 department workload, the Parks and Natural Resources Department has determined an engineering consultant should be used for this project to supplement City staff with constructing engineering services.

Staff is recommending Nowak and Fraus Engineers to provide the construction engineering services to the City. The attached proposal describes the scope of services included for the construction engineering services to complete the work. Nowak & Fraus has provided construction engineering services for the City with the other park paving projects and has a good understanding of the required services for this project and as such is being recommended to provide these services.

**PROCESS:**

**Vendor Name and Address:**

Nowak & Fraus Engineers  
46777 Woodward Avenue  
Pontiac, MI 48342

**Reason for Selection:**

Quality Based Selection

**Method of Purchase:**

Contract/Blanket Purchase Order

**BUDGET:**

Funding is included in the FY 2024 Adopted Budget.

Fund Name	Department Account No	Account No. Description	Remaining Budget Amount	Cost	Remaining Budget
Facilities Fund	631.974000	FA-10B: Spencer Park Parking Lot, Courts, Pathways	\$620,776.50	\$578,707.44	\$42,069.06
Facilities Fund	631.974000	FA-10B: Avondale Park Parking Lot	\$528,711.00	\$121,422.56	\$407,288.44
		<b>GRAND TOTAL</b>	<b>\$1,149,487.50</b>	<b>\$700,130.00</b>	<b>\$449,357.50</b>

**RECOMMENDATION:**

City Council is requested to authorize a contract/blanket purchase order for Construction Engineering Services for Spencer Park and Avondale Park Parking Lot Reconstruction and Improvements Project to Nowak & Fraus Engineers, Pontiac, Michigan in the amount of \$700,130.00 and further authorizes the Procurement Manager to execute an agreement on behalf of the City.

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APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney       Yes       N/A