



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2024-0145

TO: Mayor and City Council Members
FROM: Sean Canto, Fire Chief/Emergency Services Director
DATE: March 18, 2024
SUBJECT: Emergency Dispatch Services

REQUEST:

City Council is requested to authorize a contract/blanket purchase order for emergency dispatch services to The County of Oakland, Waterford, Michigan in the amount not-to-exceed \$996,821.52 through March 31, 2027 and further authorizes the Mayor to execute the agreement on behalf of the City.

REASON FOR PURCHASE:

Request for Proposals for Dispatch Services were solicited in late 2009 with a three-year contract awarded to Oakland County with renewal options. Oakland County has been providing Dispatch Services for Rochester Hills since 2010. At this time, it is recommended that the City extend its agreement with Oakland County for an additional three-year period.

The contract proposed is Oakland County's standard contract for fire dispatch services utilized in other communities; therefore, Oakland County will not entertain revisions or supplements to the document. There is an initial 27% increase for the 2024-2025 contract year, which are due to the increased average number of calls based on the call volume for the 2021-2024 contract term, the incorporation of union and general salary increases with associated fringe benefits, and indirect costs of 7.3% that the Board of Commissioners now requires as part of these agreements, with 3% increases in 2025-2026 and 2026-2027 for wage adjustments. The number of calls utilized for the 2020-2024 contract term was 7,168 calls and this current contract term of 2024-2027 is based on 8,024 calls, approximately a 12% increase. The price for dispatching service is set by the Oakland County Board of Commissioners.

PROCESS:

Vendor Name and Address:

County of Oakland
1200 North Telegraph
Pontiac, MI 48341

Reason for Selection:

Extension of Existing Contract

Method of Purchase:

Interlocal Agreement/Blanket Purchase Order

BUDGET:

Partial Funding is included in the Adopted FY 2024 Budget and Projected FY 2025-2026 Budgets.

If approved, Fiscal shall prepare an amendment to the FY 2024 Budget in the amount of +\$26,000 for the FY 2024 share of the contract/blanket purchase order, with an offsetting reduction from the Fire Operating Fund (206) transfer-out to the Fire Capital Fund (402).

Fiscal shall also incorporate the FY 2025-2027 share of the contract/blanket purchase order into the respective FY 2025-2027 Proposed Budget years.

| Fund Name | Department Account No | Account No. Description | 3-Year Budget Amount | 3-Year Cost | 3-Year Remaining Budget |
|---------------------|-----------------------|--|----------------------|--------------|-------------------------|
| Fire Operating Fund | 206.801000 | Fire Administration: Professional Services | \$940,100.00 | \$996,821.52 | (\$56,721.52) |

RECOMMENDATION:

It is recommended that City Council authorize a contract/blanket purchase order for emergency dispatch services to The County of Oakland, Waterford, Michigan in the amount not-to-exceed \$996,821.52 through March 31, 2027 and further authorizes the Mayor to execute the agreement on behalf of the City.

| APPROVALS: | SIGNATURE | DATE |
|--|-----------|------|
| Department Review | | |
| Department Director | | |
| Budget Content: Chief Financial Officer | | |
| Purchasing Process: Procurement Manager | | |
| Mayor | | |
| City Clerk | | |

Contract Reviewed by City Attorney Yes N/A