

City Council Agenda Summary Sheet (Non Purchases)

Agenda No: 2004-1004
Date: November 9, 2004
Prepared By: Marc Matich, Ext. 2494
City File No: Not Applicable, Christmas Parade

Meeting Date: November 17, 2004

PURPOSE:

The 53rd Annual Christmas Parade will be held on Sunday, December 5, 2004. The Cities of Rochester Hills and Rochester jointly host this event, under the auspices of the Greater Rochester Chamber of Commerce. The parade will begin at 2:00 p.m. on Rochester Road (south of Tienken Road) then continue southerly along Rochester Road to Third Street within downtown Rochester.

DISCUSSION:

The parade will result in the closure of Rochester Road between Tienken and Avon Roads, as well as all intersecting streets. As in previous years, the City of Rochester will handle obtaining permits from MDOT for the entire parade route, while our City will assist by handling the permit from Road Commission for Oakland County and placing traffic control devices for the parade detour routing. The detour shall utilize Tienken from Rochester to Livernois, Livernois from Tienken to Avon and Avon from Livernois to Rochester. The Department of Public Service will provide traffic control devices for staging the detour and road closures. Typically this requires a seven-person crew, consisting of a Traffic Technician, Crew Leader, Light Equipment Operators (2), and Laborers (3), for a total 152 man-hours at a cost of \$6,894.21. The equipment costs are estimated at \$1,211.02, and no material cost is assumed since traffic control devices are taken from existing inventory. To obtain the necessary permits from the Road Commission, we are required to provide a Resolution from City Council supporting the permit application. The proposed resolution is attached for City Council's consideration.

FISCAL INFORMATION:

Not Applicable

RECOMMENDATION:

The Department of Public Service recommends that the Rochester Hills City Council authorize the Mayor or her agents to make application to the Road Commission for Oakland County for the necessary permits for posting road closures and detour routes for the 2004 Christmas Parade scheduled for **Sunday, December 5, 2004.**

ATTACHMENTS:

Department Authorization: Roger H. Rouse, Director

Reviewed by: Marc Matich

Clerks: *Susan Koliba-Galeczka*

Approved by: *Pat Somerville*

RESOLUTION

NEXT AGENDA ITEM

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