

## **Fire and EMS Dispatching and Communication Services Technical Review Committee**

In accordance with Article VII, Section .02 of the City Council Rules of Procedure, the City Council resolves to establish a Fire and EMS Dispatching and Communication Services Technical Review Committee, as follows:

1) Purpose and Charge

a. Charge/responsibility of the Committee

1) *Assemble a Request for Proposal (RFP) seeking competitive bids for Fire Dispatch Services.*

- a. *The successful bidder, if awarded a contract, will give consideration for any open full-time positions to the City's existing Fire Dispatch personnel.*
- b. *The RFP will require that the City of Rochester Hills will be provided with 24/7 dispatching services for all Rochester Hills Fire, EMS and Communication Services.*

b. Expected results including, but not limited to, time line

1) *The Committee is expected to return to City Council with a report of the results of the RFP by April 30, 2010.*

2) Membership and selection, including number of members, solicitation of members and qualifications of members

a. Committee shall include two (2) Council Members.

*Two (2) Council Members*

b. Committees shall include citizen members which shall be appointed by Council

*No Citizen Members*

c. Committees may include Administrative Staff Members which shall be appointed by the Mayor

*The City's Supervisor of Procurement, the Fire Chief and other Administrative Members, as directed by the Mayor*

d. Committees may include one (1) Rochester Hills Government Youth Council (RHGYC) Representative selected by the Youth Council

*No RHGYC Member*

e. Term of appointment, where appropriate

*The term shall be for one year, with the first to expire November 2009.*